

CITY COUNCIL

Hon. Kelly Garrett
Mayor

Hon. Bruce Kantor
Mayor Pro Tem

Hon. Saleem Siddiqi
Council Member

Hon. Ian Ferguson
Council Member

Hon. Donna Stallings
Council Member



ADMINISTRATION

Dr. Sheryl L. Mitchell
City Administrator

Scott Baker
Baker & Elowsky
City Attorney

Pamela Bratschi
City Treasurer

Scott McKee
Chief of Police

Yvette Talley
City Clerk

CITY COUNCIL

CITY OF LATHRUP VILLAGE
27400 Southfield Road, Lathrup Village, Michigan 48076

**REGULAR MEETING
AGENDA**

MONDAY, MAY 20, 2019

Council Chambers
7:00 p.m.

AGENDA ITEMS

1. **Call to Order** by Mayor Garrett
2. **Roll Call**
3. **Pledge of Alliance**
4. **Approval of Agenda**
5. **Call to Order – Zoning Board of Appeals**

A. Approval of Zoning Board of Appeals Minutes – February 4, 2019

B. Public Hearing – 18899 W. 12 Mile Rd, Lathrup Village, MI 48076

The Zoning Board of Appeals for the City of Lathrup Village will hold a Public Hearing on an appeal filed by Radiant Sign Co., on behalf of the property owner at 18899 W. 12 Mile Rd, Lathrup Village, Michigan 48076 to obtain the following variance from the Sign Ordinance as follows:

1. Chapter 52, Section 52-24(b) states that wall principal wall signs shall be limited to 1 per business. The applicant is proposing 2 signs.

C. Action Request –Consideration of a Motion to Approve / Deny the Zoning Variance Request of Radiant Sign Co., on behalf of the property owner at 18899 W. 12 Mile Rd., Lathrup Village, MI 48076, to obtain a variance from the Sign Ordinance, Section 52, section 52-24, requesting two (2) principal wall signs

D. Public Hearing – 27000 Evergreen Rd, Lathrup Village, MI 48076

The Zoning Board of Appeals for the City of Lathrup Village will hold a Public Hearing on an appeal filed by Michigan First Credit Union, the property owner, at 27000 Evergreen Rd, Lathrup Village, MI 48076, Lathrup Village, Michigan 48076 to obtain the following variance from the Zoning Ordinance as follows:

1. Section 3.1.10. E – establishes a 50’ required yard setback from all property lines (front, side & rear). The applicant is seeking a 38’ 10” variance from this standard in order to place the dumpster enclosure approximately 11’2” off the side property line.

E. Action Request – Consideration of a Motion to Approve / Deny the Zoning Variance Request of Michigan First Credit Union., the property owner at 27000 Evergreen Rd., Lathrup Village, MI 48076, to obtain a variance from the Zoning Ordinance, Section 3.1.10. E, regarding the placement of the dumpster enclosure.

F. Adjourn Zoning Board of Appeals and Reconvene Council Meeting

All items listed under “Consent Agenda” are considered to be routine and non-controversial by the City Council and will be approved by one motion. There will be no separate discussion. If a discussion is desired, that item(s) will be removed from the consent agenda and discussed separately immediately after consent agenda approval in its normal sequence on the regular agenda.

6. Consent Agenda

- A. **Approval of Minutes** – April 1, 2019 Study Session
- B. **Approval of Minutes** – April 15, 2019 Study Session
- C. **Approval of Minutes** – April 15, 2019 Council Meeting
- D. **Approval of Minutes** – April 30, 2019 Joint meeting with Council, Planning, DDA
- E. **Approval of Minutes** – May 6, 2019 Budget Study Session
- F. **Approval of Minutes** – May 13, 2019 Budget Study Session
- G. **Approval of City Administrators Contract**

6. Consider / Approval of Disbursement Reports

- A. Disbursement Report – 04.01.2019 – 04.15-2019: \$ 53,506.50
- B. Disbursement Report – 04.16.2019 – 04.30.2019: \$476,590.81

7. Consider / Acceptance of the Department Reports

8. Public Comment – Items not on the agenda

9. Public Hearings – Fiscal Year 2019/2020 Budget

10. Action Requests:

- A. Proclamation – 80th Anniversary of the Lathrup Village Women’s Club
- B. Proclamation - Celebrating The 100th Anniversary of The Ratification of The 19th Amendment of The Us Constitution, Giving Women The Right To Vote
- C. Presentation Service Award – Keith Brown
- D. Proclamation – Retirement of Margo Thompson Williams
- E. Consider / Adoption – Park Rental Rules and Rates
- F. Consider / Adoption – Fiscal Year 2019/2020 Budget
- G. Consider / Adoption – Resolution for Construction Contract with MDOT – 11 Mile Rd Project (from Southfield Rd to East City Limits)
- H. Appointments to SOCWA
- I. Appointments to SOCRRA

11. City Administrator Report

12. City Attorney Report

13. Reports of Boards, Commissions and Committees

14. Unfinished / New Business

15. Adjourn



CITY OF LATHRUP VILLAGE

CITY COUNCIL STUDY SESSION

MINUTES

MONDAY, APRIL 1, 2019

MINUTES OF THE STUDY SESSION FOR THE CITY COUNCIL FOR THE CITY OF LATHRUP VILLAGE, MICHIGAN HELD ON MONDAY, MONDAY, APRIL 1, 2019, AT 5:30 P.M, IN THE 2ND FLOOR, CONFERENCE ROOM OF THE MUNICIPAL BUILDING, 27400 SOUTHFIELD ROAD, LATHRUP VILLAGE, MICHIGAN 48076.

1. **Call to Order.** The Study Session was called to order at 5:30 p.m. by Mayor Garrett.

PRESENT: Mayor Kelly Garrett
Mayor Pro Tem Kantor
Council Members Siddiqi, and Stallings

ABSENT: Council Member Ferguson

ALSO PRESENT: City Administrator Sheryl L. Mitchell
City Attorney Scott Baker
Christopher Cough, Coordinator, Parks & Recreation
Karen Miller, Resident

2. **Items for Discussion**

A. **Introduction of Christopher Clough, Coordinator, Parks & Recreation.**

B. **Discussion – Supper Club** – The Supper Club is a social club and does not have a 501(C)3 – Charitable Nonprofit designation. Mr. Clough shared that he is in the process of updating the policies and pricing for room rentals that will have different rate structures for residents, non-residents, nonprofits, businesses and community groups. City Administrator Mitchell mentioned that the intention is create a policy that is equitable and consistent. The past practice was for some community organizations to be able to rent the Community Room during regular office hours (Monday-Friday 8am-4:30pm) for \$100 and to be able to hold one free event (typically a fund raiser held on the weekend). Attorney Baker noted that as the financial stewards of the city, our financial responsibility is to make certain that monies expended by the city are for a community benefit. The city should not be subsidizing the costs for a non-community, invite-only event. The rental rate extended to the Supper Club was \$100 room rent, plus \$100 for building/custodial services, and a \$100 refundable deposit. Discussion indicated that since the new policies and rental rates wouldn't be considered until June, to work with the Supper Club to hold the future dates without payment, until the new rates are in place. Once the new rates are out and Karen Miller agrees to the rates, the Supper Club is to make the deposits/payments in compliance with the new policy.

- C. **Discussion – Buildings & Code Enforcement**– Attorney Baker provided an update on Jet’s buildings and remaining violations. Contact was made regarding obtaining new business licenses and some improvements were made. (exterior, parking lots, trash enclosures). Indicated that Jim needs to get in touch with Jet again and give him a 90-day timetable to correct the violations. In the meanwhile, Jim can work with the Fire Marshall to get the fire code violations corrected. Susie and Kelda will be introducing themselves to the local businesses and communicate with businesses about obtaining/updating business license. Mitchell noted that Kelda London has been sworn in as a code enforcement officer. Council requested a log of tickets and warnings issued by Code Enforcement.
- D. **Discussion – Meetings with DDA & Planning Commission** – Discussed the proposed dates for joint meetings, generally quarterly on the 5th Tuesday of the Month: April 30, July 30 and Oct. 29. The April 30th agenda would discuss the drive-through proposals for the Village Center District.
- E. **Discussion – Budget Study Session Dates** - City Administrator to present budget on April 15th and Council is to adopt budget at the May 20th meeting. Discussed possible Budget Study Session Dates and agreed to May 6 and May 13, if needed.
- F. **Discussion – Agenda Items** – General discussion of agenda items. Highlights of some of the budget items. Chief McKee addressed his request to have an additional 11th officer to allow for 3 officers on each shift. Mitchell noted that the budget reflects performance-based steps and the annual cost of living increase for administrative staff. Council Member Stallings asked about the electronic speed signs. Chief McKee indicated that he had just applied for a grant to provide the monitor and trailer.
- G. **Discussion – Meeting with Southfield Public Schools and Southfield City Council**- suggested date was April 29th.
- H. **Discussion – City Hall / Police Security Cameras** – Discussed recommended cloud-based system. There were 3 options, based on the number of years for the licensing. The current budget included \$25,000 as a Capital Improvement for the security camera system.
- I. **Follow Ups** – Mitchell provided an update on previous inquiries from Council Members.

3. Mayor and Council Comments

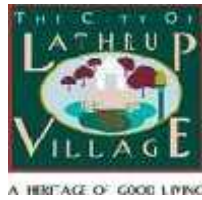
- A. Mayor Garrett – requested for the Committee & Boards to have a last date to submit applications and identify the number of people on each committee.
- B. Council Member Stallings – asked about the Sign Ordinance Committee. Attorney Baker indicated that Anna Thompson will serve on the Committee. Attorney Baker and Planner Jill Bahm are working on the initial update.
- C. Mayor Garrett – inquired about tree trimming. Mitchell responded that there is not sufficient funding for an ongoing preventative maintenance program. Trimming has been mostly for emergency situations.
- D. Mayor Garrett – noted that branch chipping seems to be sporadic.
- E. Mayor Garrett – Santa Barbara & Bungalow has a pot hole.
- F. Attorney Baker – noted that Council Members refrain from making comments at Planning Commission meetings, even as a citizen.

4. Public Comment – None

- 5. **Adjourn.** No Other Business Having Come before them, The City Council adjourned the Study Session of Monday, April 1, 2019 at 6:55 p.m.

SUBMITTED BY:

Dr. Sheryl L. Mitchell, City Administrator



CITY OF LATHRUP VILLAGE

CITY COUNCIL STUDY SESSION

MINUTES

MONDAY, APRIL 15, 2019

MINUTES OF THE STUDY SESSION FOR THE CITY COUNCIL FOR THE CITY OF LATHRUP VILLAGE, MICHIGAN HELD ON MONDAY, MONDAY, APRIL 15, 2019, AT 5:30 P.M, IN THE 2ND FLOOR, CONFERENCE ROOM OF THE MUNICIPAL BUILDING, 27400 SOUTHFIELD ROAD, LATHRUP VILLAGE, MICHIGAN 48076.

1. **Call to Order.** The Study Session was called to order at 6:00 p.m. by Mayor Garrett.

PRESENT: Mayor Pro Tem Kantor
Council Members Siddiqi, and Stallings

ABSENT: Mayor Garrett, Council Member Ferguson

ALSO PRESENT: City Administrator Sheryl L. Mitchell
City Attorney Scott Baker
Police Chief Scott McKee
Treasurer Pamela Bratschi

2. **Items for Discussion**

- A. **Discussion – Personnel Manual Updates** – City Administrator Mitchell provided an update on the changes. Highlights included adding Veteran’s Day and employee’s birthday as a holiday, social media policy, and tuition reimbursement. Discussion on the pay-out of sick time. Consensus to modify Paragraph 8.04 Termination of Employment - to delete the last sentence which states, “This payout provision is with the understanding that sick leave time is used as first in, first out, and that employees will not begin using time earned after the effective date of the Manual, until such time as the employee has used or received payout for hours earned prior to the effective date of this Manual.”
- B. **Discussion – User Social Media Updates** – Mitchel and Attorney Baker provided a summary of the new policy for (public) external users of social media to have an enforceable policy in place.
- C. **Discussion – Code Enforcement Update** – Mayor Pro Tem indicated that he preferred to wait to have the discussion with Mayor Garrett and Council Member Ferguson were present. Proposing to eliminate code enforcement services from the McKenna contract. Should be receiving 12 hours a week dedicated to code enforcement. Mentioned that Royal Oak has levels of certifications for code enforcement. Many communities use retired police officers.

- D. **Discussion – Contract Updates** – provided an update of the listing of contracts. Some of the professional service contracts have been in place for some time. May consider getting bids in the future.
- E. **Discussion – Agenda Items** – General discussion of agenda items. Highlights of some of the budget items. Chief McKee addressed his request to have an additional 11th officer to allow for 3 officers on each shift. Mitchell noted that the budget reflects performance-based steps and the annual cost of living increase for administrative staff. Council Member Stallings asked about the electronic speed signs. Chief McKee indicated that he had just applied for a grant to provide the monitor and trailer.

3. **Mayor and Council Comments**

- A. Mayor Pro Tem Kantor asked if there was a warranty on the sewer line work.
- B. Mayor Pro Tem Kantor asked about the status of the Sign Committee. Attorney Baker indicated that he and Jill Bahm are working on some initial draft language. Others include Stallings and Susie Stec.
- C. Mayor Pro Tem Kantor inquired about the status of the request from Mr. Ferrell about screening at the Town Homes. Attorney Baker indicated that he spoke to the attorney for Lathrup Town Homes around March 20th. They indicated that they sold the parking lot to the company that owns the MEA building. Their attorney was going to reach out to the new property owner and explain the situation and attempt to arrange a meeting with Mr. Farrell and the city, in an effort to come up with a resolution. Also, Amy Lambadie from the Town Homes advised that there is a landscaping plan. Then the City can move forward with the licensing agreement with the parking lot property owner. Kantor asked if Stec could forward a copy of the landscape plans to Mr. Ferrell and copy him and Mayor Garrett.
- D. Mayor Pro Tem asked about the grass area in the ROW in front of the Soccer Store that needs to be leveled and re-seeded.
- E. Council Member Stallings inquired about the water damage in the basement. Mitchell reported that clean up is finished and the area is open. The cause was related to the sump pump going out and apparent seepage from the walls. Looking for an evaluation from a water proofing contractor.
- F. Mitchell provided an update on the status of picking up yard waste and twigs on Mondays and branches for chipping on Fridays.

4. **Public Comment** – None

- 5. **Adjourn.** No Other Business Having Come before them, The City Council adjourned the Study Session of Monday, April 15, 2019 at 6:55 p.m.

SUBMITTED BY:

Dr. Sheryl L. Mitchell, City Administrator

CITY OF LATHRUP VILLAGE CITY COUNCIL MEETING MINUTES APRIL 15, 2019

MINUTES OF THE REGULAR CITY COUNCIL MEETING OF THE CITY OF LATHRUP VILLAGE HELD ON MONDAY, APRIL 15, 2019 IN THE CITY COUNCIL CHAMBERS IN THE MUNICIPAL BUILDING 27400 SOUTHFIELD ROAD, LATHRUP VILLAGE, MICHIGAN.

The meeting was called to order at 7:10 p.m. by Mayor Pro Tem Kantor and Roll Call was taken.

Present: Mayor Pro Tem Bruce Kantor
Council members Saleem Siddiqi and Donna Stallings

Also Present: City Administrator, Dr. Sheryl L. Mitchell, City Attorney, Scott Baker, Police Chief Scott McKee, Treasurer, Pamela Bratschi, Community & Economic Development Manager, Susan Stec and City Clerk, Yvette Talley

MAYOR INVITED ALL PRESENT TO JOIN IN THE PLEDGE OF ALLEGIANCE

CO-19-72 CALL TO ORDER AND ROLL CALL

Roll call was taken. Motion by Council member Stallings, seconded by Council member Siddiqi to excuse Mayor Mykale Garrett and Council member Ian Ferguson from this meeting.

Yes: Kantor, Siddiqi, Stallings

No: None

Motion carried.

CO-19-73 APPROVAL OF AGENDA

Motion by Council member Siddiqi, seconded by Council member Stallings to approve the Agenda and add an additional item to approve emergency sewer line repair and lining on Santa Barbara and award of contract to Corby Energy Services, Inc.

Yes: Kantor, Siddiqi, Stallings

No: None

Motion carried.

CO-19-74 CONSENT AGENDA

Approval of Minutes – Study Session March 18, 2019

Motion by Council member Siddiqi, seconded by Council member Stallings to approve the minutes of the Study Session meeting on March 18, 2019.

Yes: Kantor, Siddiqi, Stallings

No: None

Motion carried.

CITY OF LATHRUP VILLAGE CITY COUNCIL MEETING MINUTES APRIL 15, 2019

CO-19-75 **Approval of Minutes – Council meeting – March 18, 2019**

Motion by Council member Siddiqi, seconded by Council member Stallings to approve the minutes of the Regular meeting on March 18, 2019.

Yes: Kantor, Siddiqi, Stallings

No: None

Motion carried.

CO-19-76 **APPROVAL OF DISBURSEMENT REPORTS**

Motion by Council member Stallings, seconded by Council member Siddiqi to approve the Disbursement Report of March 1, 2019 through March 15, 2019 totaling \$50,389.45.

Yes: Kantor, Siddiqi, Stallings

No: None

Motion carried.

CO-19-77 **APPROVAL OF DISBURSEMENT REPORTS**

Motion by Council member Stallings, seconded by Council member Siddiqi to approve the Disbursement Report of March 16, 2019 through March 31, 2019 totaling \$439,735.74.

Yes: Kantor, Siddiqi, Stallings

No: None

Motion carried.

CO-19-78 **APPROVAL OF INVESTMENT REPORT – 3RD QUARTER**

Motion by Council member Siddiqi, seconded by Council member Stallings to approve the Investment Report – 3rd quarter.

Yes: Kantor, Siddiqi, Stallings

No: None

Motion carried.

CO-19-79 **CONSIDERATION OF A MOTION TO ACCEPT DEPARTMENTAL REPORTS**

Motion by Council member Siddiqi, seconded by Council member Stallings to approve the Departmental Reports.

CITY OF LATHRUP VILLAGE CITY COUNCIL MEETING MINUTES APRIL 15, 2019

Yes: Kantor, Siddiqi, Stallings

No: None

Motion carried.

CO-19-80 PUBLIC COMMENTS

Diane Anderson – 80th Women’s Club Anniversary booklet – anyone interested in placing an add may contact her.

Mark Germaine – 28545 Sunset Blvd – Tringali has not been picking up branches. Dr. Mitchell said if they branches are under 2 inches but less than 4ft, they should be placed in yard waste bags. If the branches are 4ft - 12ft long should be bundled and tied with cut edge facing the street. Tringali will start tagging branches that are not in compliance.

Rosaleen Garrett – 27820 Rackham – phragmities are an invasive species plant growing in her yard causing her a lot of concern.

State Representative Kyra Bolden – she gave a legislative update.

CO-19-81 PUBLIC HEARINGS

None

CO-19-82 ACTION REQUESTS

A. Consideration of Adopting April as Child Abuse Prevention Month

Motion by Council member Siddiqi, seconded by Council member Stallings to celebrate the month of April as Child Abuse Prevention month.

Yes: Kantor, Siddiqi, Stallings

No: None

Motion carried.

B. Consideration of resolution recognizing April 27, 2019 as Arbor Day

Debbie Hoatlin Dunn gave an overview.

Motion by Mayor Council member Stallings, seconded by Council member Siddiqi to proclaim April 27, 2019 as Arbor Day.

Yes: Kantor, Siddiqi, Stallings

No: None

Motion carried.

Joint Meeting

LATHRUP VILLAGE PLANNING COMMISSION

LATHRUP VILLAGE CITY COUNCIL

LATHRUP VILLAGE DOWNTOWN DEVELOPMENT AUTHORITY

MINUTES OF THE SPECIAL MEETING OF THE LATHRUP VILLAGE PLANNING COMMISSION, THE LATHRUP VILLAGE CITY COUNCIL AND THE DOWNTOWN DEVELOPMENT AUTHORITY MONDAY, APRIL 30, 2019 IN THE COMMUNITY ROOM, 27400 SOUTHFIELD ROAD, LATHRUP VILLAGE, MICHIGAN.

The meeting was called to order at 6:06 p.m. by Chair Piotrowski.

Pledge of Allegiance

Roll call was taken

Planning members Present: Chair Mark Piotrowski, Vice Chair Bruce Copus

Board Member Charo Hulleza, Board Member Bruce Kantor, Board Member Les Stansbery, Board Member Anna Thompson

Excused: Secretary Jason Hammond

Council Members Present: Mayor Mykale Garrett and Mayor Pro Tem Bruce Kantor

Council member Donna Stallings

Excused: Council members: Ian Ferguson and Saleem Siddiqi

DDA Members Present: Chair Bobbi Lovins, Dan Sugg, Sam Surnow (arrived at 6:41 p.m.)

Excused: Fred Prime, Jet Dhaliwahl, Ryan Hertz, Vernon English, Dan Verderbar

Also Present: City Attorney, Scott Baker, Treasurer, Pamela Bratschi, Manager, Community and Economic Development Susie Stec and City Clerk, Yvette Talley

Purpose of this meeting is to discuss the Village Center drive-thru uses and the Master Plan 2019

New Business

a. Zoning Discussion – Village Center Drive-Thru Uses

Jill Bahm gave an overview and answered questions. Planned Unit Development (PUD) option will provide the most flexibility for drive-thru usage.

Rob Krochmal said they submitted the conceptual plan to get the conversation going and to look at options to put in a drive-thru at Panera Bread.

Scott Baker, City Attorney said this is a conceptual plan to figure out if this plan will fit in with the vision of the City (Master Plan), if it doesn't fit under the current plan, do we want to amend the plan and what options do we have.

Sam Surnow gave an overview. He said he is open to ideas of how to make development work in the City. He is open to a joint venture relevant to the Annie Lathrup School as well. Discussion on different options that can take place in Annie Lathrup School. Asked for the timeline that City Council will have this item on the Agenda.

b. Master Plan 2019

Jill Bahm gave an overview and answered specific questions. She said the goal of the master plan is to support economic vitality throughout the City. Envisioning that it would happen by creating a village center, supporting the residential neighborhoods and improve the appearance of other commercial areas.

Public Comment

Marilyn Boladian, 17656 Roseland Blvd. said she is in favor of the drive-thru for Panera Bread. She asked Mr. Surnow to give Annie Lathrup School a refresh on the outside of the building.

Future Joint Meeting dates – July 30th and October 29th

Planning Commission will schedule a public hearing for the Panera Bread drive- thru at the May 21st meeting. Public hearing will be held June 18th .

Motion by commissioner Hulleza, seconded by Commissioner Thompson to adjourn this meeting.

Meeting adjourned at 8: 17 p.m.

Transcribed by Yvette Talley

City Clerk

CITY OF LATHRUP VILLAGE CITY COUNCIL BUDGET STUDY SESSION MEETING MINUTES MAY 6, 2019

MINUTES OF THE BUDGET STUDY SESSION MEETING OF THE CITY COUNCIL OF THE CITY OF LATHRUP VILLAGE HELD ON MONDAY, MAY 6, 2019 IN THE MEETING PLACE ROOM SECOND FLOOR OF THE MUNICIPAL BUILDING 27400 SOUTHFIELD ROAD, LATHRUP VILLAGE, MICHIGAN.

The meeting was called to order at 5:35 p.m. by Mayor Garrett and Roll Call was taken.

Present: Mayor MyKale Garrett and Mayor Pro Tem Bruce Kantor
Council members: Ian Ferguson, Saleem Siddiqi, Donna Stallings

Excused: Council member Donna Stallings

Also Present: City Administrator Sheryl L. Mitchell, City Treasurer Pamela Bratschi, City Attorney, Scott Baker, Police Chief Scott McKee and City Clerk Yvette Talley

The purpose of the meeting is to discuss FY2019/2020 budget

ITEMS FOR DISCUSSION

- A. City Administrator – 1 Year Evaluation will be discussed at May 13, 2019 Budget meeting
- B. 2019-2020 City Administrator Goals will be discussed at May 13, 2019 Budget meeting
- C. Fiscal Year 2019/2020 Budget – Dr. Sheryl Mitchell, City Administrator gave an overview and answered specific questions from City Council regarding the following:
- D. Park Rental Rules - Dr. Mitchell gave an overview and answered specific questions from City Council. Discussed a draft of the revised outdoor rental policy and procedures.
- E. Code Enforcement- Council member Kantor gave an overview. Chief McKee gave an overview for hiring an additional Police Officer.
- F. Oakland County Water Resources Contract
- G. Lathrup Services Contract

ADDITIONAL ITEMS DISCUSSED

Water & Sewer

Major & local Streets

Staffing

Capital Improvements

Millage rate

General fund

Summary of proposed expenditures

Summary of revenues – Major streets

Summary of revenues – Local streets

Proposed water & sewer rates

Summary of revenues – water fund

Summary of proposed revenues – sewer fund

C. **MAYOR AND CITY COUNCIL COMMENTS**

Mayor Garrett asked about Mr. Ferrell’s property at 27040 Lathrup Blvd. City Attorney Baker stated the City and Mr. Ferrell will meet to discuss the matter.

Special City Council meeting will be held on Saturday, June 22, 2019 at 9:00 a.m. regarding the drive-thru for Panera Bread.

D **PUBLIC COMMENTS**

John Shaw 18851 Bungalow Dr. asked for clarification on which size garbage can to use.

ADJOURN

Meeting adjourned at 8:02 p.m.

Mykale Garrett, Mayor

Transcribed by Yvette Talley

City Clerk

CITY OF LATHRUP VILLAGE CITY COUNCIL BUDGET STUDY SESSION MEETING MINUTES MAY 13, 2019

MINUTES OF THE BUDGET STUDY SESSION MEETING OF THE CITY COUNCIL OF THE CITY OF LATHRUP VILLAGE HELD ON MONDAY, MAY 13, 2019 IN THE MEETING PLACE ROOM SECOND FLOOR OF THE MUNICIPAL BUILDING 27400 SOUTHFIELD ROAD, LATHRUP VILLAGE, MICHIGAN.

The meeting was called to order at 5:35 p.m. by Mayor Garrett and Roll Call was taken.

Present: Mayor MyKale Garrett and Mayor Pro Tem Bruce Kantor

Council members: Ian Ferguson and Saleem Siddiqi

Excused: Council member Donna Stallings

Also Present: City Administrator Dr. Sheryl L. Mitchell, City Treasurer Pamela Bratschi, City Attorney, Scott Baker, Police Chief Scott McKee and City Clerk Yvette Talley

The purpose of the meeting is to discuss FY2019/2020 Budget

ITEMS FOR DISCUSSION

- A. City Administrator – 1 Year Evaluation- Mayor Garrett gave an overview and all of City Council had discussions.
- B. 2019-2020 City Administrator Goals – Dr. Mitchell gave an overview and answered specific questions from City Council. Council member Ferguson asked to have a schedule of what projects Department of Public Services are working on. Also, how to build the farmer’s market. City Council asked Dr. Mitchell to submit her goals to them.
- C. Fiscal Year 2019/2020 Budget – Susie Stec gave an overview of the Downtown Development Authority Budget and answered specific questions from City Council. Dr. Sheryl Mitchell, City Administrator gave an overview and answered specific questions from City Council regarding the following:
 - Millage Rate, General fund/Government operations, Water & Sewer, Major & Local Streets, Staffing, Capital Improvements, Summary of Revenues by Fund and Source FY2019/20 and Summary of Expenditures by Fund and Source.

C. **MAYOR AND CITY COUNCIL COMMENTS**

Council member Stallings stated the FY2019/20 budget has been a good experience.

City Attorney, Scott Baker gave an update on Mr. Ferrell’s property.

D. **PUBLIC COMMENTS**

None

D. **ADJOURN**

Meeting adjourned at 7:03 p.m.

Mykale Garrett, Mayor

Transcribed by Yvette Talley

City Clerk

City of Lathrup Village

Employment Agreement

Dr. Sheryl L. Mitchell, City Administrator

Introduction

This Agreement, made and entered into May __, 2019 by and between the City of Lathrup Village, Michigan, a municipal corporation, (hereinafter called "Employer") and Dr. Sheryl L. Mitchell, (hereinafter called "Employee") an individual who has the education, training and experience in local government management and who, as a member of International City/County Management Association and the Michigan Local Government Management Association, is subject to the ICMA Code of Ethics, both of whom agree as follows:

Section 1: Term

A. This agreement shall remain in full force in effect from May __, 2019 until terminated by the Employer or Employee as provided in Section 9, 10 or 11 of this agreement.

Section 2: Duties and Authority

Employer agrees to employ Dr. Sheryl L. Miller as City Administrator to perform the functions and duties specified in Section 3.8 of the Lathrup Village City Charter and to perform other legally permissible and proper duties and functions.

Section 3: Compensation

- A. Base Salary: Employer agrees to pay Employee an annual base salary of One Hundred Nine Thousand Two Hundred Dollars (\$109,200.00) payable in installments at the same time that the other management employees of the Employer are paid.
- B. This agreement shall be automatically amended to reflect any salary adjustments that are provided by the Employer's compensation policies.
- C. Consideration shall be given on an annual basis to increase compensation dependent upon the results of performance evaluations conducted under the provisions of Section 12 of this Agreement. Increased compensation can be in the form of a salary increase and/or a bonus. There shall be an interim performance evaluations conducted on or before 90, 180 and 270 days from the effective date of this agreement. All annual performance evaluations shall be conducted on or before July 1st of each year.

Section 4: Health, Disability and Life Insurance Benefits

- A. The Employer agrees to provide and to pay the premiums for health, hospitalization, surgical, vision, dental and comprehensive medical insurance for the Employee and his/her dependents equal to that which is provided to all other employees of the City of Lathrup Village or, in the event no such plan exists, to provide coverage for the Employee and dependents.
- B. The Employer agrees to put into force and to make required premium payments for short term and long term disability coverage for the Employee.
- C. The Employee may elect to submit once per calendar year to a complete physical examination, including a cardio-vascular examination, by a qualified physician selected by the Employee, the cost of which shall be paid by the Employer.
- D. The Employer shall pay the amount of premium due for term life insurance in the amount of Employee's annual base salary, including all increases in the base salary

during the life of this agreement. The Employee shall name the beneficiary of the life insurance policy.

Section 5: Vacation and Sick Leave

- A. The employee shall be granted the hourly equivalent of thirty (30) days of vacation leave on an annual basis and accrue vacation, sick and personal leave per the Lathrup Village Personnel Policy Manual.
- B. The Employee shall have access to a bank of up 180 sick days to be used in the case of serious medical conditions. This leave can only be used to provide coverage during the waiting period between the onset of illness or disability and the point at which short or long term disability coverage takes effect and may be renewed after each occurrence.
- C. The Employee is entitled to be compensated for up to (10) unused days a year, and in the event the Employee's employment is terminated, either voluntarily or involuntarily, the Employee shall be compensated for all accrued vacation time, all paid holidays, executive leave, and other benefits to date pursuant to the Lathrup Village Personnel Policy Manual.

Section 6: Automobile

- A. The Employer agrees to pay to the Employee, during the term of this Agreement and in addition to other salary and benefits herein provided, the sum of \$400, payable monthly, as a vehicle allowance to be used to purchase, lease, or own, operate and maintain a vehicle. The monthly allowance may be increased annually after review by the Employer.
- B. The Employer shall reimburse the Employee at the IRS standard mileage rate for any business use of the vehicle beyond a 50 miles area from City Hall.

Section 7: Retirement

- A. The Employer agrees to continue the Employees participation in (MERS) retirement system and to make appropriate contributions on the Employee's behalf, for both the Employer and Employee share required.
- B. In addition to the Employer's payment to the state or local retirement system referenced above, Employer agrees to execute all necessary agreements provided by ICMA Retirement Corporation [ICMA-RC] or other Section 457 deferred compensation plan for Employee's continued participation in said supplementary retirement plan and, in addition to the base salary paid by the Employer to Employee, Employer agrees to pay an amount equal to 4% of Employee's base salary under Federal and state law into the designated plan on the Employee's behalf, in equal proportionate amount each pay period. The parties shall fully disclose to each other the financial impact of any amendment to the terms of Employee's retirement benefit.

Section 8: General Business Expenses

- A. Employer agrees to budget for and to pay for professional dues and subscriptions of the Employee necessary for continuation and full participation in national, regional, state, and local associations, and organizations necessary and desirable for the Employee's continued professional participation, growth, and advancement, and for the good of the Employer.
- B. Employer agrees to budget for and to pay for travel and subsistence expenses of Employee for professional and official travel, meetings, and occasions to

adequately continue the professional development of Employee and to pursue necessary official functions for Employer, including but not limited to the ICMA Annual Conference, the state league of municipalities, and such other national, regional, state, and local governmental groups and committees in which Employee serves as a member.

- C. Employer also agrees to budget for and to pay for travel and subsistence expenses of Employee for short courses, institutes, and seminars that are necessary for the Employee's professional development and for the good of the Employer.
- D. Employer recognizes that certain expenses of a non-personal but job related nature are incurred by Employee, and agrees to reimburse or to pay said general expenses. The finance director is authorized to disburse such moneys upon receipt of duly executed expense or petty cash vouchers, receipts, statements or personal affidavits.
- E. The Employer acknowledges the value of having Employee participate and be directly involved in local civic clubs or organizations. Accordingly, Employer shall pay for the reasonable membership fees and/or dues to enable the Employee to become an active member in local civic clubs or organizations.
- F. The Employer shall provide Employee with a computer, software, fax/modem, cell phone required for the Employee to perform the job and to maintain communication.

Section 9: Termination

For the purpose of this agreement, termination shall occur when:

- A. The majority (three of five councilpersons) of the governing body votes to terminate the Employee at a duly authorized public meeting.
- B. If the Employer, citizens or legislature acts to amend any provisions of the Lathrup Village Charter pertaining to the role, powers, duties, authority, responsibilities of the Employee's position that substantially changes the form of government, the Employee shall have the right to declare that such amendments constitute termination.
- C. If the Employer reduces the base salary, compensation or any other financial benefit of the Employee, unless it is applied in no greater percentage than the average reduction of all department heads, such action shall constitute a breach of this agreement and will be regarded as a termination.
- D. If the Employee resigns following an offer to accept resignation, whether formal or informal, by the Employer as representative of the majority of the governing body that the Employee resign, then the Employee may declare a termination as of the date of the suggestion.
- E. Breach of contract declared by either party with a 30 day cure period for either Employee or Employer. Written notice of a breach of contract shall be provided in accordance with the provisions of Section 20.
- F. Conviction of criminal act relating to employment with the City of Lathrup Village.
- G. Conviction of a felony

Section 10: Severance

- A. Severance shall be paid to the Employee when employment is terminated as defined in Section 9.
- B. If the Employee is terminated, the Employer shall provide a severance payment

equal to 90 Days salary at the current rate of pay from the date of notice of termination. This severance shall be paid in a lump sum, upon the last day of employment, unless otherwise agreed to by the Employer and the Employee.

- C. The Employee shall also be compensated for all accrued sick leave, vacation time, all paid holidays, and executive leave. The Employer agrees to make a contribution to the Employee's deferred compensation account on the value of this compensation calculated using the rate ordinarily contributed on regular compensation.
- D. If the Employee is terminated because of a conviction of a felony or a criminal act relating to employment within the City of Lathrup Village, then the Employer is not obligated to pay severance under this section.
- E. In the event the Employee is terminated by the Employer during the six (6) months immediately following the seating and swearing-in of one or more new governing body members, and during such time that Employee is willing and able to perform her duties under this Agreement, then, Employer agrees to pay Severance in accordance with Section 10 for a total of six (6) months.

Section 11: Resignation

In the event that the Employee voluntarily resigns his/her position with the Employer, the Employee shall provide a minimum of thirty (30) days notice unless the parties agree otherwise. Following the notice of resignation the Employee will continue to render his services and shall be paid his regular compensation unless the parties mutually agree otherwise.

Section 12: Performance Evaluation

- A. The performance evaluations shall occur as required in Section 3C. The Employer shall review the performance of the Employee subject to a process form criteria and format for the evaluation which shall be mutually agreed upon by the Employer and Employee.
- B. The process at a minimum shall include the opportunity for both parties to:
 - a. Prepare a written evaluation
 - b. Meet and discuss the evaluation
 - c. Present a written summary of the evaluation results. The final written evaluation should be completed and delivered to the Employee within 30 days of the evaluation meeting.

Section 13: Hours of Work

It is recognized that the Employee must devote a great deal of time outside the normal office hours on business for the Employer, and to that end Employee shall be allowed to establish an appropriate work schedule.

Section 14: Outside Activities

The employment provided for by this Agreement shall be the Employee's sole employment. Recognizing that certain outside consulting or teaching opportunities provide indirect benefits to the Employer and the community, the Employee may elect to accept limited teaching, consulting or other business opportunities with the understanding that such arrangements shall not constitute interference with nor a conflict of interest with his or her responsibilities under this Agreement.

Section 15: Residency

The Employer and Employee agree that the Employee does not have to establish

residency in the City of Lathrup Village at any point during employment.

Section 17: Indemnification

Employer shall defend, save harmless and indemnify Employee against any claim or demand or other legal action, whether groundless or otherwise, arising out of an alleged act or omission occurring in the scope of Employment as City Administrator. Employer reserves the right to withhold said indemnification in the event said alleged act or omission is an illegal act or an illegal omission. Employer reserves the right to forward any such claim to its insurance company.

Section 18: Bonding

Employer shall bear the full cost of any fidelity or other bonds required of the Employee under any law or ordinance.

Section 19: Other Terms and Conditions of Employment

The Employer, only upon agreement with Employee, shall fix any such other terms and conditions of employment, as it may determine from time to time, relating to the performance of the Employee, provided such terms and conditions are not inconsistent with or in conflict with the provisions of this Agreement, the Lathrup Village Charter or any other law.

Section 20: Notices

Notice pursuant to this Agreement shall be given by depositing in the custody of the United States Postal Service, postage prepaid, addressed as follows:

- A. EMPLOYER: Mayor and City Clerk
27400 Southfield Road
Lathrup Village, MI 48076
- B. EMPLOYEE: Sheryl.mitchell2020@gmail.com
- C. Alternatively, notice required pursuant to this Agreement may be personally served in the same manner as is applicable to civil judicial practice. Notice shall be deemed given as of the date of personal service or as the date of deposit of such written notice in the course of transmission in the United States Postal Service.

Section 21: General Provisions

- A. Integration. This Agreement sets forth and establishes the entire understanding between the Employer and the Employee relating to the employment of the Employee by the Employer. Any prior discussions or representations by or between the parties are merged into and rendered null and void by this Agreement. The parties by mutual written agreement may amend any provision of this agreement during the life of the agreement. Such amendments shall be incorporated and made a part of this agreement.
- B. Binding Effect. This Agreement shall be binding on the Employer and the Employee as well as their heirs, assigns, executors, personal representatives and successors in interest.
- C. Effective Date. This Agreement shall become effective on May __, 2019.
- D. Severability. The invalidity or partial invalidity of any portion of this Agreement will not

affect the validity of any other provision. In the event that any provision of this Agreement is held to be invalid, the remaining provisions shall be deemed to be in full force and effect as if they have been executed by both parties subsequent to the expungement or judicial modification of the invalid provision.

City of Lathrup Village:

Mykale Garrett
Mayor

Date

Yvette Talley
City Clerk

Date

Employee:

Dr. Sheryl L. Mitchell

Date

CITY OF LATHRUP VILLAGE
Disbursement Report

Period covered 4/1/2019-4/15/2019

Gross Payroll:

Payroll Department	Amount	Personnel
Admin	\$14,563.92	Bratschi, Carlton,London, Mitchell Schultz,Talley
DDA	\$2,083.33	Stec
Bldg Mnt	\$0.00	
Police	\$33,457.73	Becker, Button, Carmack, Elhourani,Huston Imber,Knoll,Lask,Lawrence, McKee,Roberts Tackett,Tompkins Upshaw, Zang
DPS	\$0.00	
Water	\$965.62	Carlton
Recreation	\$2,435.90	Clough

Total Gross \$53,506.50

Deductions \$18,982.86

Net Payroll \$34,523.64

*** Fund Totals Include Gross Payroll**

General Fund	\$50,457.55
Major Road Fund	\$0.00
Local Road Fund	\$0.00
Capital Acquisition Fund	\$0.00
Debt Service Fund SDS Bonds	\$0.00
Downtown Development Authority	\$2,083.33
Water & Sewer Fund	\$965.62
Total	\$53,506.50

CITY OF LATHRUP VILLAGE
Disbursement Report

Period covered 4/16/2019-4/30/2019

Gross Payroll:

Payroll Department	Amount	Personnel
Admin	\$14,563.92	Bratschi, Carlton,London, Mitchell Schultz,Talley
DDA	\$2,083.33	Stec
Bldg Mnt	\$0.00	
Police	\$33,263.46	Becker, Button, Carmack, Elhourani,Huston Imber,Knoll,Lask,Lawrence, McKee,Roberts Tackett,Tompkins Upshaw, Zang
DPS	\$0.00	
Water	\$965.62	Carlton
Recreation	\$1,666.67	Clough

Total Gross align="right">**\$52,543.00**

Deductions align="right">**\$18,003.25**

Net Payroll align="right">**\$34,539.75**

*** Fund Totals Include Gross Payroll**

General Fund	\$320,370.27
Major Road Fund	\$8,701.91
Local Road Fund	\$6,919.65
Capital Acquisition Fund	\$4,775.39
Debt Service Fund SDS Bonds	\$0.00
Downtown Development Authority	\$9,503.93
Water & Sewer Fund	\$126,319.66
Total	\$476,590.81

INVOICE GL DISTRIBUTION REPORT FOR CITY OF LATHRUP VILLAGE
 POST DATES 04/01/2019 - 04/30/2019
 BOTH JOURNALIZED AND UNJOURNALIZED
 PAID

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000.000					
101-000.000-232.000	EMPLOYEE PAYROLL-MEDICAL W/H	MICHIGAN ST. DISBURSEMENT	CHILD SUPPORT	352.25	42461
101-000.000-232.000	EMPLOYEE PAYROLL-MEDICAL W/H	POLICE & FIREMEN'S INS. GF	INSURANCE	56.34	42469
101-000.000-232.000	EMPLOYEE PAYROLL-MEDICAL W/H	AFLAC	AFLAC INSURANCE	98.30	42481
101-000.000-232.000	EMPLOYEE PAYROLL-MEDICAL W/H	MICHIGAN ST. DISBURSEMENT	CHILD SUPPORT	352.25	42501
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	ARIEL MIDDLEBROOK	COMMUNITY ROOM DEPOSIT	300.00	42417
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	AVA BELL	COMMUNITY ROOM DEPOSIT	300.00	42419
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	SHATARA FRANKLIN	COMMUNITY ROOM DEPOSIT	300.00	42475
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	BENITA LIGGANS	COMMUNITY ROOM DEPOSIT	150.00	42484
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	TIFFANY MONCRIEF	COMMUNITY ROOM DEPOSIT	300.00	42517
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	TOYA C. DEAN	COMMUNITY ROOM DEPOSIT	300.00	42518
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	CLIFTON GRANT	COMMUNITY ROOM EVENT THAT STAYED OVER 3	50.00	42490
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	RAYLYNN HENRY	COMMUNITY ROOM DEPOSIT	235.00	42510
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	VIRGINIA ANDERSON	CANCELLED COMMUNITY ROOM EVENT	150.00	42522
101-000.000-246.000	POLICE UNION DUES	COMMAND OFFICERS ASSN. OF	UNION DUES	66.36	42435
101-000.000-246.000	POLICE UNION DUES	POLICE OFFICERS ASSOC.	UNION DUES	582.92	42470
101-000.000-254.000	REGISTRATION SEX OFFENDER	MICHIGAN STATE POLICE	SOR REGISTRATION	60.00	42502
101-000.000-344.000	DEF COMP PAYABLE ICMA CLEARIN	ICMA RETIREMENT TRUST-457	ICMA DEF COMP 457	2,629.24	42449
101-000.000-344.000	DEF COMP PAYABLE ICMA CLEARIN	ICMA RETIREMENT TRUST-457	ICMA DEF COMP 457	3,400.18	42495
Total For Dept 000.000				9,682.84	
Dept 100.000 GOVERNMENT SERVICES					
101-100.000-710.000	UNEMPLOYMENT INSURANCE	MICHIGAN MUNICIPAL LEAGUE	UNEMPLOYMENT COMPENSATION QUARTERLY CON	37.08	42460
101-100.000-726.000	OFFICE SUPPLIES	OFFICE DEPOT	OFFICE SUPPLIES	134.72	42466
101-100.000-726.000	OFFICE SUPPLIES	PRINTING SYSTEMS, INC.	ACCOUNTS PAYABLE CHECKS	95.70	42471
101-100.000-726.000	OFFICE SUPPLIES	OFFICE DEPOT	OFFICE SUPPLIES	277.45	42507
101-100.000-803.000	MEMBERSHIPS & MEETINGS	INTERNATIONAL INSTITUTE OF	MEMBERSHIP DUES	195.00	42450
101-100.000-803.000	MEMBERSHIPS & MEETINGS	BEAUTIFICATION COUNCIL OF	MEMBERSHIP RENEWAL FOR 2019	20.00	42483
101-100.000-804.000	BUILDING TRADE INSPECTION	MCKENNA & ASSOC.	PLUMBING, MECHANICAL AND ELECTRICAL INS	1,424.80	42455
101-100.000-804.000	BUILDING TRADE INSPECTION	MCKENNA & ASSOC.	BUILDING INSPECTIONS AND CODE ENFORCEME	4,917.25	42455
101-100.000-805.000	CABLE TELEVISION	C V STUDIOS	CABLE SERVICES PROVIDED	3,453.00	42429
101-100.000-805.000	CABLE TELEVISION	C V STUDIOS	CABLE SERVICES PROVIDED	2,534.00	42487
101-100.000-805.000	CABLE TELEVISION	C V STUDIOS	CAMERA OPERATORS	366.00	42487
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	CLIFTON GRANT	COMMUNITY ROOM EVENTS	770.00	42433
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	CLIFTON GRANT	FOOD PREP FOR BREAKFAST WITH THE BUNNY	275.00	42433
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	CLS CONTINENTAL LINEN SER\	LINEN CLEANING	67.30	42491
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	CLIFTON GRANT	COMMUNITY ROOM EVENTS	880.00	42490
101-100.000-822.000	TRAINING	CARDMEMBER SERVICE	GOVERNMENT OPERATIONS, MEETINGS, TRAINI	532.70	42416
101-100.000-822.000	TRAINING	MICHIGAN ASSOC. OF PLANNIN	REGIONAL WORKSHOP FOR BRUCE KANTOR	10.00	42456
101-100.000-822.000	TRAINING	BRUCE KANTOR	MILEAGE, PARKING REIMBURESMET	229.66	42427
101-100.000-848.000	GOVERNMENT OPERATIONS	CARDMEMBER SERVICE	GOVERNMENT OPERATIONS, MEETINGS, TRAINI	537.67	42416
101-100.000-848.000	GOVERNMENT OPERATIONS	COSTCO MEMBERSHIP	COSTCO MEMBERSHIP RENEWAL	120.00	42438
101-100.000-848.001	TECHNOLOGY	REVIZE LLC	WEBSITE AND CMS ANNUAL TECH SUPPORT	3,000.00	42473
101-100.000-848.001	TECHNOLOGY	ARCHIVE SOCIAL	ARCHIVING OF NEW SOCIAL MEDIA RECORDS	398.00	42482
101-100.000-848.001	TECHNOLOGY	MUNICODE	ONLINE CODE HOSTING	950.00	42503
101-100.000-850.000	TELEPHONE EXPENDITURES	COMCAST	CABLE AND INTERNET	376.92	42434
101-100.000-850.000	TELEPHONE EXPENDITURES	PAETEC	TELEPHONE BILL	394.83	42467
101-100.000-850.000	TELEPHONE EXPENDITURES	PAETEC	TELEPHONE BILL	594.70	42467
101-100.000-850.000	TELEPHONE EXPENDITURES	VERIZON WIRELESS	CELL PHONE BILLS	154.88	42521
101-100.000-860.000	VEHICLE EXPENSE	BELLE TIRE	REPAIR TIRE SENSORS ON FORD ESCAPE	79.99	42422
101-100.000-860.000	VEHICLE EXPENSE	US BANK VOYAGER FLEET SYS	FUEL FOR CITY VEHICLES	244.71	42478
101-100.000-900.000	PRINTING/PUBLICATION COSTS	C & G NEWSPAPER	ADVERTISMENT	192.08	42428
101-100.000-900.000	PRINTING/PUBLICATION COSTS	C & G NEWSPAPERS	ADVERTISMENT	64.88	42428

INVOICE GL DISTRIBUTION REPORT FOR CITY OF LATHRUP VILLAGE
POST DATES 04/01/2019 - 04/30/2019
BOTH JOURNALIZED AND UNJOURNALIZED
PAID

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 100.000 GOVERNMENT SERVICES					
101-100.000-900.000	PRINTING/PUBLICATION COSTS	C & G NEWSPAPERS	ADVERTISEMENT	339.20	42486
Total For Dept 100.000 GOVERNMENT SERVICES				23,667.52	
Dept 101.000 ADMINISTRATION					
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CROSS BLUE SHIELD	HEALTH INSURANCE	509.35	42425
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	209.74	42479
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH INSURANCE	3,690.89	42480
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPANY	INSURANCE	145.66	42514
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	209.74	42520
101-101.000-717.000	CODE ENFORCEMENT LEGAL	BAKER & ELOWSKY, PLLC	LEGAL SERVICES PROVIDED	910.00	42421
101-101.000-722.000	LEGAL SERVICES	BAKER & ELOWSKY, PLLC	LEGAL SERVICES PROVIDED	4,610.00	42421
101-101.000-722.000	LEGAL SERVICES	KELLER THOMA	GENERAL LEGAL MATTERS	206.25	42452
101-101.000-723.000	BOARD OF REVIEW	CARDMEMBER SERVICE	GOVERNMENT OPERATIONS, MEETINGS, TRAINI	27.85	42416
101-101.000-803.000	MEMBERSHIPS & MEETINGS	CARDMEMBER SERVICE	GOVERNMENT OPERATIONS, MEETINGS, TRAINI	125.00	42416
Total For Dept 101.000 ADMINISTRATION				10,644.48	
Dept 201.000 BUILDING & GROUNDS					
101-201.000-702.000	SALARIES PART-TIME	CLIFTON GRANT	CLEANING SERVICES PROVIDED FOR CITY HAI	550.25	42433
101-201.000-702.000	SALARIES PART-TIME	MICHIGAN ST. DISBURSEMENT	SPOUSAL SUPPORT	649.75	42461
101-201.000-702.000	SALARIES PART-TIME	CLIFTON GRANT	CLEANING SERVICES PROVIDED FOR CITY HAI	550.25	42490
101-201.000-702.000	SALARIES PART-TIME	MICHIGAN ST. DISBURSEMENT	SPOUSAL SUPPORT	649.75	42501
101-201.000-920.000	UTILITIES	CITY OF LATHRUP VILLAGE, V	WATER BILLS FOR CITY BUILDINGS	305.57	42431
101-201.000-920.000	UTILITIES	DTE ENERGY	ELECTRIC BILLS FOR CITY BUILDINGS	1,670.72	42442
101-201.000-920.000	UTILITIES	CONSUMERS ENERGY	ENERGY BILLS FOR CITY BUILDINGS	962.59	42436
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	CARDMEMBER SERVICE	GOVERNMENT OPERATIONS, MEETINGS, TRAINI	80.92	42416
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	DETROIT ELEVATOR COMPANY	ROUTINE MAINTENANCE FOR APRIL 2019	207.00	42439
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	NICHOLS PAPER & SUPPLY CO	BUILDING SUPPLIES	416.87	42463
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	NICHOLS PAPER & SUPPLY CO	BUILDING SUPPLIES	633.36	42463
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	J.C. EHRLICH CO.INC	PEST CONTROL	87.00	42496
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	NELSON BROTHERS	REPLACE SUMP PUMP IN BASEMENT	395.00	42505
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	J.C. EHRLICH CO.INC	PEST CONTROL FOR MARCH 2019	85.00	42496
101-201.000-936.000	EQUIPMENT MAINTENANCE	DURST LUMBER COMPANY	HEATER	34.99	42443
101-201.000-938.000	PARKING LOT & GROUNDS	SCHULTZ MASONRY & RESTORA	TUCK POINT ON BBQ PIT IN MUNICIPAL PARF	900.00	42512
Total For Dept 201.000 BUILDING & GROUNDS				8,179.02	
Dept 301.000 PUBLIC SAFETY					
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CROSS BLUE SHIELD	HEALTH INSURANCE	3,122.83	42425
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CROSS-BLUE SHIELD	HEALTH INSURANCE	10,301.08	42426
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	492.04	42479
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	36.90	42479
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH INSURANCE	1,034.35	42480
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPANY	INSURANCE	326.43	42514
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	36.90	42520
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	492.04	42520
101-301.000-710.000	UNEMPLOYMENT INSURANCE	MICHIGAN MUNICIPAL LEAGUE	UNEMPLOYMENT COMPENSATION QUARTERLY CON	71.97	42460
101-301.000-726.000	OFFICE SUPPLIES	CARDMEMBER SERVICE	GOVERNMENT OPERATIONS, MEETINGS, TRAINI	1,410.93	42416
101-301.000-726.000	OFFICE SUPPLIES	FEDEX	MAPS FOR POLICE DEPARTMENT	51.00	42445
101-301.000-726.000	OFFICE SUPPLIES	OFFICE DEPOT	OFFICE SUPPLIES	35.28	42466
101-301.000-729.000	OFFICE MACHINE MAINTENANCE	MOTOROLA COMMUNICATION	ANTENNA, REMOTE SPEAKER, XPR CFS WIFI	1,598.25	42462
101-301.000-729.000	OFFICE MACHINE MAINTENANCE	LOCKSMITH, INC.	SERVICE CALL, REKEY, KEYS MADE	255.50	42498
101-301.000-731.000	PUBLICATIONS/DOCUMENT REDUCIN	CARDMEMBER SERVICE	GOVERNMENT OPERATIONS, MEETINGS, TRAINI	70.00	42416
101-301.000-731.000	PUBLICATIONS/DOCUMENT REDUCIN	POCKET PRESS, LLC	HANDBOOK OF MICHIGAN LAWS	189.90	42468
101-301.000-803.000	MEMBERSHIPS & MEETINGS	LEXIS NEXIS	MARCH MINIMUM COMMITMENT	50.00	42454

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 301.000 PUBLIC SAFETY					
101-301.000-822.000	TRAINING	DEWOLF & ASSOCIATES	POLICE TRAINING FOR OFFICER HUSTON	745.00	42440
101-301.000-822.000	TRAINING	MICHIGAN LAW ENFORCEMENT	TRAINING FOR OFFICER THOMPCKINS	250.00	42459
101-301.000-822.000	TRAINING	OAKLAND COMMUNITY COLLEGE	TRAINING FOR OFFICER TACKETT	85.00	42464
101-301.000-822.000	TRAINING	MICHAEL ZANG	FOOD REIMBURSEMENT FOR TRAINING	55.96	42500
101-301.000-822.000	TRAINING	MACOMB COMMUNITY COLLEGE	TRAINING	250.00	42499
101-301.000-822.000	TRAINING	PROFESSIONAL POLICE TRAINING	TRAINING	475.00	42509
101-301.000-823.000	FIREARMS TRAINING	CARDMEMBER SERVICE	GOVERNMENT OPERATIONS, MEETINGS, TRAINING	33.57	42416
101-301.000-823.000	FIREARMS TRAINING	VANCE LAW ENFORCEMENT	AMUNITION	1,520.00	42519
101-301.000-828.000	FIRE SERVICE/DISPATCH CONTRACT	CITY OF SOUTHFIELD	FIRE AND EMS SERVICE 4TH QUARTER BILLING	150,591.25	42432
101-301.000-829.000	POLICE UNIFORMS & CLEANING	SCOTT MCKEE	BOOT RIEMBURSEMENT	100.00	42474
101-301.000-829.000	POLICE UNIFORMS & CLEANING	MICHAEL ZANG	BOOT RIEMBURSEMENT	83.50	42500
101-301.000-829.000	POLICE UNIFORMS & CLEANING	MUNSON CLEANERS	UNIFORM CLEANING	288.20	42504
101-301.000-829.000	POLICE UNIFORMS & CLEANING	PRIORITY ONE EMERGENCY, INC	UNIFORMS	129.98	42508
101-301.000-836.000	PRISONER LOCKUP	CITY OF BERKLEY	PRISONER BOARDING FOR JAN, FEB, MARCH 2019	1,000.00	42489
101-301.000-850.000	TELEPHONE EXPENDITURES	AT & T	DISPATCH	53.81	42418
101-301.000-850.000	TELEPHONE EXPENDITURES	COMCAST	CABLE AND INTERNET	197.45	42434
101-301.000-850.000	TELEPHONE EXPENDITURES	PAETEC	TELEPHONE BILL	398.36	42467
101-301.000-850.000	TELEPHONE EXPENDITURES	VERIZON WIRELESS	CELL PHONE BILLS	154.88	42521
101-301.000-851.000	RADIO COMMUNICATIONS	OAKLAND COUNTY TREASURER	CLEMIS MEMBERSHIP, PARTICIPATION FEE, 2019	2,621.00	42506
101-301.000-860.000	VEHICLE EXPENSE	CARDMEMBER SERVICE	GOVERNMENT OPERATIONS, MEETINGS, TRAINING	127.91	42416
101-301.000-860.000	VEHICLE EXPENSE	BELLE TIRE	TIRE AND WHEEL ALIGNMENT	84.99	42422
101-301.000-860.000	VEHICLE EXPENSE	BIRMINGHAM OIL CHANGE CENTER	OIL CHANGE ON 2015 CHEVROLET TAHOE	63.95	42424
101-301.000-860.000	VEHICLE EXPENSE	US BANK VOYAGER FLEET SYSTEMS	FUEL FOR CITY VEHICLES	1,482.88	42478
101-301.000-860.000	VEHICLE EXPENSE	BELLE TIRE	AUTOMOTIVE REPAIR ON POLICE VEHICLE	357.49	42422
101-301.000-860.000	VEHICLE EXPENSE	MICHIGAN DEPART. OF STATE	PLATE RENEWAL FOR POLICE DEPARTMENT	26.00	42457
101-301.000-860.000	VEHICLE EXPENSE	JAX KAR WASH	CAR WASHES FOR CITY VEHICLES	16.00	42451
101-301.000-860.000	VEHICLE EXPENSE	BIRMINGHAM OIL CHANGE CENTER	OIL CHANGE ON 2017 TAHOE LV1	63.95	42485
Total For Dept 301.000 PUBLIC SAFETY				180,831.53	
Dept 401.000 PUBLIC SERVICE					
101-401.000-920.000	UTILITIES	CITY OF LATHRUP VILLAGE, VILLAGE	WATER BILLS FOR CITY BUILDINGS	53.21	42431
101-401.000-920.000	UTILITIES	DTE ENERGY	ELECTRIC BILLS FOR CITY BUILDINGS	135.61	42442
101-401.000-920.000	UTILITIES	PAETEC	TELEPHONE BILL	132.09	42467
101-401.000-920.000	UTILITIES	US BANK VOYAGER FLEET SYSTEMS	FUEL FOR CITY VEHICLES	750.68	42478
101-401.000-920.000	UTILITIES	CONSUMERS ENERGY	ENERGY BILLS FOR CITY BUILDINGS	446.81	42436
101-401.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES PROVIDED	8,530.55	42453
Total For Dept 401.000 PUBLIC SERVICE				10,048.95	
Dept 501.000 LEAF COLLECTION					
101-501.000-978.000	REFUSE EQUIP/ROLLOFF EXPENSE	SOCRRA	SPECIAL FOR MARCH 2019	142.29	42513
Total For Dept 501.000 LEAF COLLECTION				142.29	
Dept 502.000					
101-502.000-801.001	SOCRRA	SOCRRA	REFUSE, RECYCLABLES AND YARD WASTE COLLECTION	14,420.00	42476
101-502.000-801.001	SOCRRA	SOCRRA	REFUSE, RECYCLABLES AND YARD WASTE COLLECTION	12,772.00	42513
Total For Dept 502.000				27,192.00	
Dept 601.000 RECREATION					
101-601.000-703.000	EMPLOYEE TAXES & BENEFITS	PROVIDENCE OCCUPATIONAL HEALTH	PHYSICAL EXAM, AND DRUG SCREEN	62.00	42472
101-601.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	25.00	42479
101-601.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPANY	INSURANCE	69.90	42514
101-601.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	25.00	42520
101-601.000-812.000	COMMUNITY EVENTS	CARDMEMBER SERVICE	GOVERNMENT OPERATIONS, MEETINGS, TRAINING	281.52	42416

INVOICE GL DISTRIBUTION REPORT FOR CITY OF LATHRUP VILLAGE
 POST DATES 04/01/2019 - 04/30/2019
 BOTH JOURNALIZED AND UNJOURNALIZED
 PAID

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 601.000 RECREATION					
101-601.000-812.000	COMMUNITY EVENTS	CLIFTON GRANT	REIMBURSEMENT FOR FOOD PURCHASED FOR BF	24.17	42433
Total For Dept 601.000 RECREATION				487.59	
Total For Fund 101 GENERAL FUND				270,876.22	
Fund 202 MAJOR ROAD FUND					
Dept 702.000					
202-702.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH INSURANCE	37.53	42480
202-702.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPAN	INSURANCE	2.70	42514
202-702.000-856.000	ADMINISTRATION & ENGINEERING	GIFFELS-WEBSTER ENG INC	ROW PLAN REVIEW AND INSPECTION	217.50	42494
202-702.000-856.000	ADMINISTRATION & ENGINEERING	GIFFELS-WEBSTER ENG INC	GENERAL CONSULTING	217.50	42494
202-702.000-861.000	ROAD MAINTENANCE	CADILLAC ASPHALT L.L.C.	ROAD PATCH	80.50	42430
202-702.000-861.000	ROAD MAINTENANCE	CADILLAC ASPHALT L.L.C.	ROAD PATCH	96.60	42430
202-702.000-861.000	ROAD MAINTENANCE	CADILLAC ASPHALT L.L.C.	ROAD PATCH	99.48	42488
202-702.000-864.000	TRAFFIC CONTROLS	DTE ENERGY	STREET LIGHTS	1,685.94	42441
202-702.000-864.000	TRAFFIC CONTROLS	ROAD COMMISSION FOR OAKLAN	SUB SIGNALS	433.48	42511
202-702.000-864.000	TRAFFIC CONTROLS	ROAD COMMISSION FOR OAKLAN	SUB SIGNALS	57.82	42511
202-702.000-866.000	SNOW & ICE REMOVAL	EAGLE LANDSCAPING & SUPPLY	ROAD SALT, LIMESTONE, AND FILL SAND FOF	750.00	42493
202-702.000-870.000	FORESTRY	J.H. HART URBAN FORESTRY	TREE REMOVAL	618.75	42497
202-702.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES PROVIDED	4,404.11	42453
Total For Dept 702.000				8,701.91	
Total For Fund 202 MAJOR ROAD FUND				8,701.91	
Fund 203 LOCAL ROAD FUND					
Dept 703.000					
203-703.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH INSURANCE	37.53	42480
203-703.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPAN	INSURANCE	2.69	42514
203-703.000-861.000	ROAD MAINTENANCE	CADILLAC ASPHALT L.L.C.	ROAD PATCH	80.50	42430
203-703.000-861.000	ROAD MAINTENANCE	CADILLAC ASPHALT L.L.C.	ROAD PATCH	96.60	42430
203-703.000-861.000	ROAD MAINTENANCE	GIFFELS-WEBSTER ENG INC	11 MILE RESURFACING	830.00	42494
203-703.000-861.000	ROAD MAINTENANCE	CADILLAC ASPHALT L.L.C.	ROAD PATCH	99.47	42488
203-703.000-866.000	SNOW & ICE REMOVAL	EAGLE LANDSCAPING & SUPPLY	ROAD SALT, LIMESTONE, AND FILL SAND FOF	750.00	42493
203-703.000-870.000	FORESTRY	J.H. HART URBAN FORESTRY	TREE REMOVAL	618.75	42497
203-703.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES PROVIDED	4,404.11	42453
Total For Dept 703.000				6,919.65	
Total For Fund 203 LOCAL ROAD FUND				6,919.65	
Fund 258 CAPITAL ACQUISITION FUND					
Dept 000.000					
258-000.000-970.000	CAPITAL EXPENDITURE	B & H PHOTO	PANASONIC 2500 PROJECTOR, AND MOUNTING	4,775.39	42420
Total For Dept 000.000				4,775.39	
Total For Fund 258 CAPITAL ACQUISITION FUND				4,775.39	
Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY					
Dept 000.000					
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	41.88	42479
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH INSURANCE	1,239.85	42480
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPAN	INSURANCE	31.96	42514
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	41.88	42520
494-000.000-822.000	TRAINING/MEMBERSHIP	MICHIGAN DOWNTOWN ASSOC.	MEMBERSHIP FEE	200.00	42458

INVOICE GL DISTRIBUTION REPORT FOR CITY OF LATHRUP VILLAGE
 POST DATES 04/01/2019 - 04/30/2019
 BOTH JOURNALIZED AND UNJOURNALIZED
 PAID

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY					
Dept 000.000					
494-000.000-844.000	MAIN STREET PROGRAM	CARDMEMBER SERVICE	GOVERNMENT OPERATIONS, MEETINGS, TRAINI	523.46	42416
494-000.000-844.000	MAIN STREET PROGRAM	SUSIE STEC	MILEAGE, PARKING, AND FOOD REIMBURESME	184.91	42477
494-000.000-882.000	PLANNING/CONSULTING FEES	GIFFELS-WEBSTER ENG INC	PLANNING RETAINER, MEETINGS, SPECIAL LF	2,895.00	42446
494-000.000-882.000	PLANNING/CONSULTING FEES	GIFFELS-WEBSTER ENG INC	PLANING RETAINER, AND MEETINGS	2,245.00	42494
494-000.000-887.000	FARMERS MARKET	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	8.33	42479
494-000.000-887.000	FARMERS MARKET	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	8.33	42520
Total For Dept 000.000				7,420.60	
Total For Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY				7,420.60	
Fund 592 WATER & SEWER FUND					
Dept 536.000 WATER DEPARTMENT					
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	14.91	42479
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH INSURANCE	5,080.59	42480
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPANY	INSURANCE	9.49	42514
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	14.91	42520
592-536.000-902.000	BILLING SERVICES	POSTMASTER	POSTAGE FOR WATER BILLS	600.00	2477
592-536.000-902.000	BILLING SERVICES	JAMES WALKER	WATER BILL OVERPAYMENT ON FINAL BILL	70.48	2479
592-536.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES PROVIDED	4,948.83	42453
592-536.000-937.000	WATER SYSTEM MAINTENANCE	EJ USA, INC.	WATER MAIN PARTS	381.00	42444
592-536.000-937.000	WATER SYSTEM MAINTENANCE	EJ USA, INC.	WATER MAIN PARTS	1,296.08	42444
592-536.000-937.000	WATER SYSTEM MAINTENANCE	EAGLE LANDSCAPING & SUPPLY	ROAD SALT, LIMESTONE, AND FILL SAND FOF	6,033.00	42493
592-536.000-937.000	WATER SYSTEM MAINTENANCE	SUNDE BUILDING INC.	MAIN BREAKS, STOP BOX REPAIRS	8,450.00	42515
592-536.000-974.000	WATER MAIN PROJECT	CORE&MAIN	WATER MAIN PARTS	875.50	42437
592-536.000-974.000	WATER MAIN PROJECT	CORE&MAIN	WATER MAIN PARTS	594.70	42437
592-536.000-974.000	WATER MAIN PROJECT	CORE&MAIN	WATER MAIN PARTS	262.55	42437
592-536.000-974.000	WATER MAIN PROJECT	CORE&MAIN	WATER MAIN PARTS	1,732.75	42437
592-536.000-974.000	WATER MAIN PROJECT	CORE&MAIN	CURB BOXES	283.24	42492
592-536.000-974.000	WATER MAIN PROJECT	GIFFELS-WEBSTER ENG INC	2018 WATER MAIN PROGRAM	6,027.50	42494
Total For Dept 536.000 WATER DEPARTMENT				36,675.53	
Dept 537.000 SEWER DEPARTMENT					
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	14.91	42479
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH INSURANCE	143.81	42480
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPANY	INSURANCE	9.49	42514
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	14.91	42520
592-537.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES PROVIDED	4,948.83	42453
592-537.000-939.000	SEWER SYTEM MAINTENANCE	DTE ENERGY	ELECTRIC BILLS FOR CITY BUILDINGS	14.18	42442
592-537.000-939.000	SEWER SYTEM MAINTENANCE	TELEDYNE INSTRUMENTS, INC	VELOCITY SENSOR WITH 25 FT. CABLE	1,792.00	42516
592-537.000-942.000	SEWAGE DISPOSAL EXPENSE	OAKLAND COUNTY TREASURER	SEWAGE DISPOSAL FOR MONTH ENDING MARCH	78,840.66	2478
592-537.000-945.000	RETENTION TANK-UTIL ELEC	DTE ENERGY	ELECTRIC BILLS FOR CITY BUILDINGS	1,344.30	42442
592-537.000-946.000	RETENTION TANK UTIL-WATER	CITY OF LATHRUP VILLAGE, V	WATER BILLS FOR CITY BUILDINGS	68.84	42431
592-537.000-947.000	RETENTION TANK UTIL-GAS	CONSUMERS ENERGY	ENERGY BILLS FOR CITY BUILDINGS	66.39	42436
592-537.000-948.000	RETENTION TANK UTIL-TELEPHONE	PAETEC	TELEPHONE BILL	145.56	42467
592-537.000-977.000	EVIRONMENT COMPL - NON CAPITA	HUBBELL, ROTH & CLARK, INC	STORM WATER CORRESPONDENCE WITH MDEQ	749.63	42447
592-537.000-977.000	EVIRONMENT COMPL - NON CAPITA	HYDROCORP	CROSS CONNECTION CONTROL PROGRAM	525.00	42448
Total For Dept 537.000 SEWER DEPARTMENT				88,678.51	
Total For Fund 592 WATER & SEWER FUND				125,354.04	

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 101 GENERAL FUND	270,876.22
Fund 202 MAJOR ROAD FUNI	8,701.91
Fund 203 LOCAL ROAD FUNI	6,919.65
Fund 258 CAPITAL ACQUISI	4,775.39
Fund 494 DOWNTOWN DEVELC	7,420.60
Fund 592 WATER & SEWER I	125,354.04

Total For All Funds:	<u>424,047.81</u>
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April 9, 2019

Via Email

Sheryl Mitchell, DBA, MSA
City Administrator
City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Pam Bratschi, MiCPT, CPFA
City Treasurer
City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Re: Legal Department Billing for March 1 through March 31, 2019

Dear Dr. Mitchell and Ms. Bratschi:

The following is our law firm's billing to the City of Lathrup Village for the month of March, 2019:

1. General Retainer	\$2,500.00
2. Special Legal Services	\$2,110.00
3. Downtown Development Authority	\$0
4. Project Reimbursement	\$0
5. Prosecution/Code Enforcement	<u>\$ 910.00</u>
	\$5,520.00

If you should have any questions, please feel free to contact me.

Very truly yours,

BAKER & ELOWSKY, PLLC



Scott R. Baker
Lathrup Village Attorney

SRB/sds
Enclosures



LAW OFFICE

BAKER & ELOWSKY, PLLC

41850 WEST ELEVEN MILE ROAD, SUITE 207
NOVI, MICHIGAN 48375
Phone: (248) 230-4103 Fax: (248) 929-0835
www.bakerelowsky.com

04-09-2019

City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Invoice Number: 827

Invoice Period: 03-01-2019 - 03-31-2019

RE: General Retainer

Time Details

Date	Professional	Description	Hours	Amount
03-01-2019	SRB	Receipt and review correspondence from S. Stec re: Planning Commission meeting date.	0.25	No Charge
03-01-2019	SRB	Review multiple correspondence from Planning Commission members re: special meeting date.	0.50	No Charge
03-01-2019	SRB	Receipt and review correspondence from Chief McKee re: parking issue.	0.25	No Charge
03-02-2019	SRB	Receipt and review correspondence from City Administrator re: Planning Commission member appointment; draft response.	0.25	No Charge
03-02-2019	SRB	Review correspondence from City Administrator re: marijuana survey results.	0.25	No Charge
03-02-2019	SRB	Receipt and review correspondence from Administrator re: Jagged Fork SLU; response to same.	0.25	No Charge
03-02-2019	SRB	Receipt and review correspondence from Administrator re: Cell Tower lease renewal; response to same.	0.25	No Charge
03-02-2019	SRB	Review correspondence from City Administrator re: council agenda; review agendas.	0.50	No Charge
03-03-2019	SRB	Review correspondence from Administrator re: Cell Tower lease.	0.25	No Charge
03-04-2019	SRB	Receipt and review correspondence from Mayor.	0.25	No Charge
03-04-2019	SRB	Attend study session for City Council.	1.00	No Charge
03-04-2019	SRB	Receipt and review correspondence from Planning Commission member Copus.	0.25	No Charge
03-05-2019	SRB	Review and respond to correspondence from Mayor Pro Tem re: sidewalk liability issue.	0.25	No Charge
03-05-2019	SRB	Receipt and review correspondence from City Clerk re: James Ferrell; respond to same.	0.25	No Charge

We appreciate your business. Checks may be made payable to Baker & Elowsky, PLLC.

Page 1 of 3

Date	Professional	Description	Hours	Amount
03-06-2019	SRB	Receipt and review correspondence from City Administrator re: staffing question; response to same.	0.25	No Charge
03-06-2019	SRB	Receipt and review correspondence from City Administrator re: Planning Commission appointments.	0.25	No Charge
03-06-2019	SRB	Receipt and review correspondence from Administrator re: artist booking contract.	0.25	No Charge
03-07-2019	SRB	Review multiple correspondence re: pavilion rental agreement.	0.50	No Charge
03-08-2019	SRB	Receipt and review correspondence from Administrator re: meeting time change; response to same.	0.25	No Charge
03-13-2019	SRB	Receipt and review correspondence from City Administrator.	0.25	No Charge
03-13-2019	SRB	Review correspondence from S. Stec re: Planning Commission agenda; review agenda.	0.25	No Charge
03-14-2019	SRB	Receipt and review correspondence from City Administrator re: LV Petro.	0.25	No Charge
03-14-2019	SRB	Receipt and review correspondence from City Administrator re: road conditions.	0.25	No Charge
03-14-2019	SRB	Receipt and review correspondence from Administrator re: marijuana inquiry; respond to same.	0.25	No Charge
03-14-2019	SRB	Draft correspondence to S. Stec; review response re: Planning Commission meeting.	0.25	No Charge
03-14-2019	SRB	Review correspondence from Administrator re: marijuana survey results.	0.25	No Charge
03-14-2019	SRB	Review correspondence from Administrator re: LV Petro timeline.	0.25	No Charge
03-15-2019	SRB	Receipt and review correspondence from City Administrator re: Planning Commission meeting.	0.25	No Charge
03-15-2019	SRB	Receipt and review correspondence from Administrator re: Metro Act permit; response to same.	0.25	No Charge
03-15-2019	SRB	Receipt and review correspondence re: 11 Mile storm sewer ownership/attachments.	0.50	No Charge
03-15-2019	SRB	Review correspondence from Administrator re: social media policy.	0.25	No Charge
03-16-2019	SRB	Review and respond to ROW permit inquiry from Administrator.	0.25	No Charge
03-17-2019	SRB	Review correspondence from Administrator re: Council study session and regular meeting agendas.	0.25	No Charge
03-18-2019	SRB	Review correspondence from Administrator re: citizen inquiry log.	0.25	No Charge
03-18-2019	SRB	Attend study session for City Council.	1.00	No Charge
03-18-2019	SRB	Attend regular meeting of City Council.	2.00	No Charge
03-20-2019	SRB	Receipt and review correspondence from Mayor Pro Tem re: marijuana.	0.25	No Charge
03-21-2019	SRB	Draft correspondence to Administrator re: 11 Mile storm sewer ownership.	0.25	No Charge
03-21-2019	SRB	Receipt and review correspondence from City Administrator re: MML conference.	0.25	No Charge
03-21-2019	SRB	Review correspondence from City Administrator re: Lathrup Town Homes.	0.25	No Charge
03-21-2019	SRB	Review correspondence from Mayor Pro Tem re: roads.	0.25	No Charge
03-21-2019	SRB	Receipt and review correspondence from City Administrator re: DTE row permit application.	0.25	No Charge
03-24-2019	SRB	Review correspondence from City Administrator re: DHAL Real	0.25	No Charge

Date	Professional	Description	Hours	Amount
		Estate properties.		
03-25-2019	SRB	Draft correspondence to S. Stec re: Planning Commission agenda.	0.25	No Charge
03-25-2019	SRB	Draft correspondence to City Clerk re: publication; review response.	0.25	No Charge
03-25-2019	SRB	Receipt and review correspondence from Administrator re: new police officers.	0.25	No Charge
03-25-2019	SRB	Review correspondence from Administrator re: supper club.	0.25	No Charge
03-25-2019	SRB	Review correspondence from Administrator re: property maintenance code.	0.25	No Charge
03-26-2019	SRB	Receipt and review correspondence from S. Stec re: Planning Commission agenda.	0.25	No Charge
03-26-2019	SRB	Receipt and review correspondence from City Clerk re: nuisance cut publications; respond to same.	0.25	No Charge
03-26-2019	SRB	Review correspondence from City Administrator re: capital improvement plan.	0.25	No Charge
03-26-2019	SRB	Review correspondence from Administrator re: Olga's water issue; respond to same.	0.25	No Charge
03-29-2019	SRB	Review correspondence from Administrator re: study session agenda.	0.25	No Charge
03-31-2019	SRB	Receipt and review correspondence from Administrator re: City Hall flood.	0.25	No Charge
03-31-2019	SRB	Review correspondence from City Administrator re: supper club.	0.25	No Charge
03-31-2019	SRB	Services rendered.		2,500.00
			Total Fees	2,500.00

Time Summary

Professional	Hours	Amount
SRB	18.00	2,500.00
		Total Fees

Total for this Invoice 2,500.00



LAW OFFICE

BAKER & ELOWSKY, PLLC

41850 WEST ELEVEN MILE ROAD, SUITE 207
NOVI, MICHIGAN 48375
Phone: (248) 230-4103 Fax: (248) 929-0835
www.bakerelowsky.com

04-09-2019

City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Invoice Number: 828

Invoice Period: 03-01-2019 - 03-31-2019

RE: Prosecution/Code Enforcement

Time Details

Date	Professional	Description	Hours	Amount
03-01-2019	SRB	Phone call from defense attorney re: 19LV 00230.	0.25	32.50
03-04-2019	SRB	Receipt and review correspondence from attorney re: Olga's.	0.25	32.50
03-04-2019	SRB	Notice of required Court appearance to Officer C. Becker for formal hearings re: 19LV00025A; 19LV00178A; 19LV00282A.	0.25	32.50
03-07-2019	SRB	Receipt and review correspondence from Officer Tackett.	0.25	32.50
03-07-2019	SRB	Phone conference with Sgt. Zang.	0.25	32.50
03-07-2019	SRB	Receipt of docket from 46th District Court for 3/13 Judge Nance; review docket.	0.25	32.50
03-07-2019	SRB	Receipt and review email from Police Clerk.	0.25	32.50
03-12-2019	SRB	Phones calls from defense attorney re: 19LV00178A.	0.25	32.50
03-12-2019	SRB	Receipt of final docket from Court for 3/13 Judge Nance; review docket and files.	0.25	32.50
03-12-2019	SRB	Draft email correspondence to Jim Wright re: docket.	0.25	32.50
03-13-2019	SRB	Appearance in 46th District Court for pre-trials and formal hearings.	3.50	455.00
03-18-2019	SRB	Phone conference with Sgt. Zang.	0.25	32.50
03-18-2019	SRB	Email correspondence to Officer J. Huston for formal hearing re: 19LV00136A; copy to Police Clerk.	0.25	32.50
03-25-2019	SRB	Review correspondence from attorney re: Olga's.	0.25	32.50
03-28-2019	SRB	Receipt and review of claim of appeal and Court notice; draft notice of required Court appearance to Officer C. Becker re: 19LV00349A.	0.25	32.50
			Total Fees	910.00

Time Summary

We appreciate your business. Checks may be made payable to Baker & Elowsky, PLLC.

Page 1 of 2

Professional	Hours	Amount
SRB	7.00	910.00
	Total Fees	910.00
	Total for this Invoice	910.00



LAW OFFICE

BAKER & ELOWSKY, PLLC

41850 WEST ELEVEN MILE ROAD, SUITE 207
NOVI, MICHIGAN 48375
Phone: (248) 230-4103 Fax: (248) 929-0835
www.bakerelowsky.com

04-09-2019

City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Invoice Number: 829

Invoice Period: 03-01-2019 - 03-31-2019

RE: Special Legal Services

Time Details

Date	Professional	Description	Hours	Amount
03-01-2019	SRB	Draft encroachment license agreement re: LV Petro.	0.75	97.50
03-01-2019	SRB	Draft marijuana establishment ordinance.	0.75	97.50
03-03-2019	SRB	Draft SLU resolution re: Jagged Fork.	1.00	130.00
03-04-2019	SRB	Draft correspondence to attorney for Jagged Fork; receipt and review response.	0.25	32.50
03-04-2019	SRB	Attend special meeting of City Council.	1.50	195.00
03-04-2019	SRB	Revise SLU resolution re: Jagged Fork.	0.25	32.50
03-05-2019	SRB	Research sidewalk liability issues.	0.25	32.50
03-07-2019	SRB	Review and respond to multiple correspondence from Karen Miller.	0.25	32.50
03-11-2019	SRB	Receipt and review correspondence from attorney for Jagged Fork; response to same.	0.25	32.50
03-13-2019	SRB	Receipt and review correspondence from Lathrup Town homes developer; response to same.	0.50	65.00
03-13-2019	SRB	Review correspondence from attorney for Lathrup Town Homes.	0.25	32.50
03-14-2019	SRB	Phone conference with developer for Lathrup Town Homes.	0.50	65.00
03-14-2019	LKK	Review Planning Commission study session agenda and materials; attendance at study session.	3.00	390.00
03-15-2019	LKK	Recording alley vacation with Oakland County Register of Deeds.	0.50	65.00
03-15-2019	SRB	Review correspondence from Karen Miller.	0.25	32.50
03-18-2019	SRB	Review correspondence from developer re: Jagged Fork.	0.25	32.50
03-18-2019	SRB	Draft correspondence to developer re: Lathrup Town Homes.	0.25	32.50
03-19-2019	SRB	Review multiple correspondence from building official re: 18891 Rainbow Drive.	0.50	65.00

We appreciate your business. Checks may be made payable to Baker & Elowsky, PLLC.

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Date	Professional	Description	Hours	Amount
03-19-2019	SRB	Phone conference with attorney for Lathrup Town Homes.	0.50	65.00
03-20-2019	SRB	Receipt and review multiple correspondence from building official re: 18891 Rainbow Drive.	0.25	32.50
03-21-2019	SRB	Review and research draft opinion correspondence re: 11 Mile storm sewer ownership.	0.75	97.50
03-21-2019	SRB	Receipt and review correspondence from building official re: MFCU revisions.	0.25	32.50
03-21-2019	SRB	Receipt and review multiple correspondence from building official/planner of Jagged Fork.	0.50	65.00
03-22-2019	SRB	Review correspondence from planner re: ordinance amendment.	0.25	32.50
03-22-2019	SRB	Receipt and review correspondence from planner re: Planning Commission meeting dates.	0.25	32.50
03-22-2019	SRB	Receipt and review multiple correspondence from Code Officer re: 18891 Rainbow Drive.	0.25	32.50
03-24-2019	SRB	Receipt and review correspondence from Building Official.	0.25	32.50
03-25-2019	SRB	Draft noxious weed notice.	0.25	32.50
03-25-2019	SRB	Draft notice of adoption for marijuana ordinance.	0.25	32.50
03-25-2019	SRB	Phone call from owner of rental properties.	0.25	32.50
03-27-2019	SRB	Review multiple correspondence from Code Officer re: 18891 Rainbow Drive.	0.50	65.00
03-29-2019	SRB	Receipt and review correspondence from Code Officer re: Dhal real estate buildings.	0.25	32.50
			Total Fees	2,080.00

Time Summary

Professional	Hours	Amount
LKK	3.50	455.00
SRB	12.50	1,625.00
		Total Fees
		2,080.00

Expenses

Date	Description	Amount
03-15-2019	Oakland County Register of Deeds-Recordation of Resolution re: Partial Vacation of Public Alley	30.00
		Total Expenses
		30.00

Total for this Invoice 2,110.00

User: PAM

DB: Lathrup

PERIOD ENDING 04/30/2019

GL NUMBER	DESCRIPTION	2018-19	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	04/30/2019 NORM (ABNORM)	MONTH 04/30/19 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND							
Revenues							
Dept 000.000							
101-000.000-401.000	CITY TAXES	2,438,092.00	2,438,092.00	2,413,465.27	86,403.49	24,626.73	98.99
101-000.000-402.000	REFUSE COLLECTION TAXES	365,705.00	365,705.00	362,150.41	11,746.06	3,554.59	99.03
101-000.000-409.000	DELQ PERSONAL PROPERTY REVENU	7,000.00	7,000.00	9,364.39	3,728.58	(2,364.39)	133.78
101-000.000-414.000	TAX PENALTIES	38,500.00	38,500.00	35,824.23	25,647.80	2,675.77	93.05
101-000.000-415.000	MISCELLANEOUS REVENUE	12,000.00	12,000.00	10,620.12	1,360.57	1,379.88	88.50
101-000.000-416.001	PROPERTY & LIABLITY DIVIDEND REVENUE	8,200.00	6,716.00	6,716.00	0.00	0.00	100.00
101-000.000-419.000	AT & T LEASE PAYMENTS	55,000.00	55,000.00	50,741.10	5,074.11	4,258.90	92.26
101-000.000-421.000	METRO-PCS LEASE PAYMENTS	45,000.00	45,000.00	34,473.80	3,447.38	10,526.20	76.61
101-000.000-446.000	INVESTMENT INTEREST	16,000.00	19,000.00	24,946.48	2,141.72	(5,946.48)	131.30
101-000.000-447.000	TAX 1% ADMINISTRATIVE FEE	75,000.00	75,000.00	77,171.78	4,044.86	(2,171.78)	102.90
101-000.000-448.000	INSURANCE REIMBURSEMENT	0.00	6,888.00	6,887.63	0.00	0.37	99.99
101-000.000-448.001	INSURANCE RECOVERIES	0.00	9,212.00	13,408.96	4,197.14	(4,196.96)	145.56
101-000.000-455.000	METRO AUTHORITY-FEE	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00
101-000.000-456.000	BUILDING PERMITS	65,000.00	70,000.00	111,966.40	53,762.00	(41,966.40)	159.95
101-000.000-457.000	ZONING, SITE, SPECIAL PERMITS	3,000.00	3,000.00	2,997.00	860.00	3.00	99.90
101-000.000-458.000	PLUMBING/HEATING PERMITS	16,000.00	24,500.00	26,022.00	1,145.00	(1,522.00)	106.21
101-000.000-459.000	ELECTRICAL PERMITS	20,000.00	20,000.00	12,222.00	370.00	7,778.00	61.11
101-000.000-460.000	LICENSES & REGISTRATIONS	9,000.00	9,000.00	7,445.00	495.00	1,555.00	82.72
101-000.000-461.000	DOG & CAT LICENSES	1,000.00	1,000.00	873.00	132.00	127.00	87.30
101-000.000-465.000	CABLE TV REVENUES	120,000.00	120,000.00	94,669.79	6,885.97	25,330.21	78.89
101-000.000-470.000	RECREATION SPECIAL PROGRAMS	50,000.00	35,000.00	14,390.50	1,492.00	20,609.50	41.12
101-000.000-471.000	DONATIONS-OTHER	13,000.00	14,250.00	14,250.00	0.00	0.00	100.00
101-000.000-475.000	COMM ROOM & BLDG RENT REVENUE	55,000.00	55,000.00	54,144.00	5,720.00	856.00	98.44
101-000.000-540.000	302 TRAINING FUNDS-REVENUES	0.00	929.00	929.40	0.00	(0.40)	100.04
101-000.000-542.000	SMART CREDITS	35,000.00	35,000.00	0.00	0.00	35,000.00	0.00
101-000.000-546.000	POLICE CHARGES FOR SERVICES	15,000.00	15,000.00	9,872.17	775.00	5,127.83	65.81
101-000.000-574.000	STATE SHARED REVENUES	389,269.00	389,269.00	335,404.00	61,911.00	53,865.00	86.16
101-000.000-612.000	DISTRICT COURT FINES	125,000.00	125,000.00	75,958.33	9,537.59	49,041.67	60.77
101-000.000-626.000	COMMUNITY DEVELOPMENT	3,000.00	8,000.00	11,756.31	0.00	(3,756.31)	146.95
101-000.000-632.000	PUBLIC SERVICES REIMBURSEMENT	21,000.00	21,000.00	9,430.13	9,430.13	11,569.87	44.91
101-000.000-669.000	DPS BLDG RENT FROM WATER	4,917.00	4,917.00	4,917.00	0.00	0.00	100.00
101-000.000-671.000	ADMINISTRATIVE REV RD FUND	1,639.00	1,639.00	1,639.00	0.00	0.00	100.00
101-000.000-676.001	EMPLOYEE BENEFIT CONTRIBUTION	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00
101-000.000-682.000	SALE OF FIXED ASSET	0.00	627.00	627.00	0.00	0.00	100.00
Total Dept 000.000		4,052,322.00	4,076,244.00	3,835,283.20	300,307.40	240,960.80	94.09
TOTAL REVENUES		4,052,322.00	4,076,244.00	3,835,283.20	300,307.40	240,960.80	94.09
Expenditures							
Dept 100.000 - GOVERNMENT SERVICES							
101-100.000-708.000	PROPERTY & LIABILITY INSURANC	30,000.00	24,256.00	24,256.00	0.00	0.00	100.00
101-100.000-710.000	UNEMPLOYMENT INSURANCE	100.00	100.00	95.62	37.08	4.38	95.62
101-100.000-712.000	WORKER'S COMP INSURANCE	2,500.00	2,500.00	808.00	0.00	1,692.00	32.32
101-100.000-726.000	OFFICE SUPPLIES	6,000.00	6,000.00	5,394.97	507.87	605.03	89.92
101-100.000-732.000	CODE ENFORCEMENT	2,000.00	2,000.00	1,280.00	0.00	720.00	64.00
101-100.000-802.000	TAX TRIBUNAL RETURNS	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
101-100.000-803.000	MEMBERSHIPS & MEETINGS	0.00	5,000.00	6,407.39	195.00	(1,407.39)	128.15
101-100.000-804.000	BUILDING TRADE INSPECTION	80,000.00	80,000.00	103,415.69	(13,266.00)	(23,415.69)	129.27
101-100.000-805.000	CABLE TELEVISION	35,000.00	35,000.00	30,760.71	6,353.00	4,239.29	87.89
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	15,000.00	20,000.00	23,328.18	1,992.30	(3,328.18)	116.64
101-100.000-810.000	AUDITING & ACCOUNTING	27,000.00	25,559.00	25,559.25	0.00	(0.25)	100.00
101-100.000-818.000	APPRECIATION DINNER	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00

User: PAM

DB: Lathrup

PERIOD ENDING 04/30/2019

GL NUMBER	DESCRIPTION	2018-19	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	04/30/2019 NORM (ABNORM)	MONTH 04/30/19 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND							
Expenditures							
101-100.000-822.000	TRAINING	0.00	6,000.00	5,692.57	772.36	307.43	94.88
101-100.000-832.000	CITIZEN COMMUNICATION/PR	10,000.00	10,000.00	9,816.00	0.00	184.00	98.16
101-100.000-840.000	LIBRARY PAYMENT	128,611.00	128,611.00	59,969.00	0.00	68,642.00	46.63
101-100.000-848.000	GOVERNMENT OPERATIONS	60,000.00	45,000.00	30,071.98	1,737.99	14,928.02	66.83
101-100.000-848.001	TECHNOLOGY	0.00	25,000.00	27,748.20	4,348.00	(2,748.20)	110.99
101-100.000-850.000	TELEPHONE EXPENDITURES	16,000.00	16,000.00	14,719.31	1,521.33	1,280.69	92.00
101-100.000-860.000	VEHICLE EXPENSE	6,000.00	6,000.00	5,764.41	324.70	235.59	96.07
101-100.000-880.000	CDBG EXPENDITURES	6,000.00	15,000.00	12,134.52	0.00	2,865.48	80.90
101-100.000-882.000	PLANNING/CONSULTING FEES	3,000.00	3,000.00	2,083.50	0.00	916.50	69.45
101-100.000-883.000	CITY BEAUTIFICATION	2,000.00	2,000.00	1,734.95	0.00	265.05	86.75
101-100.000-900.000	PRINTING/PUBLICATION COSTS	10,000.00	10,000.00	11,672.57	596.16	(1,672.57)	116.73
101-100.000-901.000	POSTAGE FEES	6,000.00	6,000.00	1,759.62	0.00	4,240.38	29.33
Total Dept 100.000 - GOVERNMENT SERVICES		449,211.00	477,026.00	404,472.44	5,119.79	72,553.56	84.79
Dept 101.000 - ADMINISTRATION							
101-101.000-701.000	SALARIES FULL-TIME	322,395.00	322,395.00	251,302.34	26,827.82	71,092.66	77.95
101-101.000-702.000	SALARIES PART-TIME	4,000.00	4,000.00	2,355.00	0.00	1,645.00	58.88
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	118,879.00	118,879.00	142,629.99	15,075.87	(23,750.99)	119.98
101-101.000-717.000	CODE ENFORCEMENT LEGAL	20,000.00	20,000.00	8,450.00	910.00	11,550.00	42.25
101-101.000-718.000	ELECTIONS	12,000.00	14,164.00	14,199.37	0.00	(35.37)	100.25
101-101.000-721.000	DATA PROCESING & ASSESSMENTS	35,000.00	35,000.00	33,386.45	0.00	1,613.55	95.39
101-101.000-722.000	LEGAL SERVICES	60,000.00	60,000.00	43,477.90	4,816.25	16,522.10	72.46
101-101.000-723.000	BOARD OF REVIEW	550.00	550.00	572.85	27.85	(22.85)	104.15
101-101.000-803.000	MEMBERSHIPS & MEETINGS	0.00	0.00	125.00	125.00	(125.00)	100.00
Total Dept 101.000 - ADMINISTRATION		572,824.00	574,988.00	496,498.90	47,782.79	78,489.10	86.35
Dept 201.000 - BUILDING & GROUNDS							
101-201.000-702.000	SALARIES PART-TIME	31,000.00	31,000.00	23,930.70	2,400.00	7,069.30	77.20
101-201.000-920.000	UTILITIES	40,000.00	40,000.00	35,471.03	2,938.88	4,528.97	88.68
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	28,000.00	28,000.00	31,934.16	1,905.15	(3,934.16)	114.05
101-201.000-930.001	BUILDING - GRANTS	7,928.00	7,928.00	7,927.65	0.00	0.35	100.00
101-201.000-936.000	EQUIPMENT MAINTENANCE	2,500.00	2,500.00	139.26	34.99	2,360.74	5.57
101-201.000-938.000	PARKING LOT & GROUNDS	5,500.00	5,500.00	2,493.34	900.00	3,006.66	45.33
Total Dept 201.000 - BUILDING & GROUNDS		114,928.00	114,928.00	101,896.14	8,179.02	13,031.86	88.66
Dept 301.000 - PUBLIC SAFETY							
101-301.000-701.000	SALARIES FULL-TIME	621,363.00	621,363.00	479,591.39	57,621.58	141,771.61	77.18
101-301.000-702.000	SALARIES PART-TIME	146,290.00	146,290.00	91,587.96	6,937.69	54,702.04	62.61
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	378,232.00	378,232.00	306,684.38	25,579.48	71,547.62	81.08
101-301.000-704.000	SALARIES-OVERTIME	75,000.00	75,000.00	48,906.34	2,161.92	26,093.66	65.21
101-301.000-708.000	PROPERTY & LIABILITY INSURANC	24,000.00	24,000.00	24,000.00	0.00	0.00	100.00
101-301.000-710.000	UNEMPLOYMENT INSURANCE	700.00	550.00	185.61	71.97	364.39	33.75
101-301.000-712.000	WORKER'S COMP INSURANCE	11,500.00	11,500.00	0.00	0.00	11,500.00	0.00
101-301.000-726.000	OFFICE SUPPLIES	5,000.00	5,000.00	3,538.91	1,079.50	1,461.09	70.78
101-301.000-727.000	ROAD SUPPLIES	2,000.00	2,000.00	1,291.34	0.00	708.66	64.57
101-301.000-728.000	EVIDENCE SUPPLIES	1,500.00	1,500.00	362.40	0.00	1,137.60	24.16
101-301.000-729.000	OFFICE MACHINE MAINTENANCE	5,000.00	5,000.00	2,726.52	1,853.75	2,273.48	54.53
101-301.000-731.000	PUBLICATIONS/DOCUMENT REDUCIN	1,000.00	1,000.00	664.65	259.90	335.35	66.47
101-301.000-803.000	MEMBERSHIPS & MEETINGS	3,500.00	3,500.00	1,880.89	50.00	1,619.11	53.74
101-301.000-821.000	POLICE RESERVES	1,000.00	1,000.00	725.00	0.00	275.00	72.50

User: PAM

DB: Lathrup

PERIOD ENDING 04/30/2019

GL NUMBER	DESCRIPTION	2018-19	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	04/30/2019 NORM (ABNORM)	MONTH 04/30/19 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND							
Expenditures							
101-301.000-822.000	TRAINING	14,000.00	14,000.00	11,789.90	1,860.96	2,210.10	84.21
101-301.000-823.000	FIREARMS TRAINING	4,500.00	4,500.00	2,272.48	1,553.57	2,227.52	50.50
101-301.000-824.000	CRIME PREVENTION	3,000.00	3,000.00	431.77	0.00	2,568.23	14.39
101-301.000-825.000	ANIMAL CONTROL	1,000.00	1,500.00	982.00	0.00	518.00	65.47
101-301.000-826.000	YOUTH & DRUG PROGRAMS	750.00	1,000.00	999.33	0.00	0.67	99.93
101-301.000-828.000	FIRE SERVICE/DISPATCH CONTRACT	676,101.00	676,101.00	602,365.00	150,591.25	73,736.00	89.09
101-301.000-829.000	POLICE UNIFORMS & CLEANING	10,000.00	10,000.00	10,195.66	601.68	(195.66)	101.96
101-301.000-836.000	PRISONER LOCKUP	5,000.00	10,000.00	4,471.00	1,000.00	5,529.00	44.71
101-301.000-850.000	TELEPHONE EXPENDITURES	10,000.00	10,000.00	7,042.87	804.50	2,957.13	70.43
101-301.000-851.000	RADIO COMMUNICATIONS	16,200.00	16,200.00	8,549.87	2,621.00	7,650.13	52.78
101-301.000-860.000	VEHICLE EXPENSE	40,000.00	40,000.00	27,567.51	3,179.40	12,432.49	68.92
Total Dept 301.000 - PUBLIC SAFETY		2,056,636.00	2,062,236.00	1,638,812.78	257,828.15	423,423.22	79.47
Dept 401.000 - PUBLIC SERVICE							
101-401.000-703.000	EMPLOYEE TAXES & BENEFITS	500.00	8,400.00	4,382.00	475.20	4,018.00	52.17
101-401.000-890.000	PARK MAINTENANCE	5,000.00	5,000.00	60.00	0.00	4,940.00	1.20
101-401.000-892.000	SIDEWALK MAINTENANCE	2,500.00	2,500.00	113.60	0.00	2,386.40	4.54
101-401.000-920.000	UTILITIES	21,000.00	21,000.00	15,050.25	1,518.40	5,949.75	71.67
101-401.000-921.000	CONTRACTUAL SERVICES	102,336.00	102,336.00	85,305.50	8,530.55	17,030.50	83.36
101-401.000-936.000	EQUIPMENT MAINTENANCE	2,500.00	2,500.00	5,335.30	0.00	(2,835.30)	213.41
Total Dept 401.000 - PUBLIC SERVICE		133,836.00	141,736.00	110,246.65	10,524.15	31,489.35	77.78
Dept 501.000 - LEAF COLLECTION							
101-501.000-978.000	REFUSE EQUIP/ROLLOFF EXPEND	11,000.00	11,000.00	4,745.46	142.29	6,254.54	43.14
Total Dept 501.000 - LEAF COLLECTION		11,000.00	11,000.00	4,745.46	142.29	6,254.54	43.14
Dept 502.000							
101-502.000-801.001	SOCRRA	350,000.00	350,000.00	257,784.58	27,192.00	92,215.42	73.65
Total Dept 502.000		350,000.00	350,000.00	257,784.58	27,192.00	92,215.42	73.65
Dept 601.000 - RECREATION							
101-601.000-701.000	SALARIES FULL-TIME	30,900.00	30,900.00	15,576.93	3,076.93	15,323.07	50.41
101-601.000-703.000	EMPLOYEE TAXES & BENEFITS	9,916.00	9,916.00	4,381.37	417.29	5,534.63	44.18
101-601.000-712.000	WORKER'S COMP INSURANCE	500.00	500.00	0.00	0.00	500.00	0.00
101-601.000-726.000	OFFICE SUPPLIES	500.00	500.00	229.00	0.00	271.00	45.80
101-601.000-806.000	OTHER RECREATION PROGRAMS	35,000.00	35,000.00	179.40	0.00	34,820.60	0.51
101-601.000-807.000	BUS TRANSPORTATION	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
101-601.000-811.000	SENIOR ACTIVITIES	1,000.00	1,000.00	5.00	0.00	995.00	0.50
101-601.000-812.000	COMMUNITY EVENTS	20,000.00	20,000.00	16,106.16	305.69	3,893.84	80.53
101-601.000-817.000	FITNESS CENTER EXP	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-601.000-841.000	SPECIAL PROG/SPORTING EVENTS	7,000.00	7,000.00	0.00	0.00	7,000.00	0.00
101-601.000-884.000	CONCERTS IN THE PARK	13,000.00	13,000.00	5,550.00	0.00	7,450.00	42.69
Total Dept 601.000 - RECREATION		121,816.00	121,816.00	42,027.86	3,799.91	79,788.14	34.50
Dept 811.000							
101-811.000-970.000	CAPITAL EXPENDITURE	94,100.00	94,100.00	94,100.00	0.00	0.00	100.00

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PERIOD ENDING 04/30/2019

GL NUMBER	DESCRIPTION	2018-19	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	04/30/2019 NORM (ABNORM)	MONTH 04/30/19 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND							
Expenditures							
101-811.000-999.203	TRANSFER OUT TO LOCAL ROADS	145,420.00	145,420.00	145,420.00	0.00	0.00	100.00
Total Dept 811.000		<u>239,520.00</u>	<u>239,520.00</u>	<u>239,520.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL EXPENDITURES		<u>4,049,771.00</u>	<u>4,093,250.00</u>	<u>3,296,004.81</u>	<u>360,568.10</u>	<u>797,245.19</u>	<u>80.52</u>
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		4,052,322.00	4,076,244.00	3,835,283.20	300,307.40	240,960.80	94.09
TOTAL EXPENDITURES		<u>4,049,771.00</u>	<u>4,093,250.00</u>	<u>3,296,004.81</u>	<u>360,568.10</u>	<u>797,245.19</u>	<u>80.52</u>
NET OF REVENUES & EXPENDITURES		2,551.00	(17,006.00)	539,278.39	(60,260.70)	(556,284.39)	3,171.11

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PERIOD ENDING 04/30/2019

GL NUMBER	DESCRIPTION	2018-19		YTD BALANCE 04/30/2019 NORM (ABNORM)	ACTIVITY FOR MONTH 04/30/19 INCR (DECR)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2018-19 AMENDED BUDGET			BALANCE NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 202 - MAJOR ROAD FUND								
Revenues								
Dept 000.000								
202-000.000-556.000	OTHER STATE GRANTS	0.00	54,000.00	54,358.94	0.00	(358.94)		100.66
Total Dept 000.000		0.00	54,000.00	54,358.94	0.00	(358.94)		100.66
Dept 702.000								
202-702.000-574.000	STATE SHARED REVENUES	312,814.00	312,814.00	206,091.38	28,430.53	106,722.62		65.88
202-702.000-665.000	INVESTMENT INTEREST	400.00	400.00	0.00	0.00	400.00		0.00
Total Dept 702.000		313,214.00	313,214.00	206,091.38	28,430.53	107,122.62		65.80
TOTAL REVENUES		313,214.00	367,214.00	260,450.32	28,430.53	106,763.68		70.93
Expenditures								
Dept 702.000								
202-702.000-703.000	EMPLOYEE TAXES & BENEFITS	4,005.00	4,005.00	967.08	73.69	3,037.92		24.15
202-702.000-705.000	SALARIES-ADMIN	5,250.00	5,250.00	4,375.00	437.50	875.00		83.33
202-702.000-810.000	AUDITING & ACCOUNTING	5,253.00	5,253.00	5,253.00	0.00	0.00		100.00
202-702.000-856.000	ADMINISTRATION & ENGINEERING	5,000.00	5,000.00	2,074.00	435.00	2,926.00		41.48
202-702.000-861.000	ROAD MAINTENANCE	5,000.00	5,000.00	2,713.57	276.58	2,286.43		54.27
202-702.000-862.000	ROADSIDE MAINTENANCE	5,000.00	5,000.00	4,122.00	0.00	878.00		82.44
202-702.000-864.000	TRAFFIC CONTROLS	25,000.00	25,000.00	12,520.55	2,177.24	12,479.45		50.08
202-702.000-866.000	SNOW & ICE REMOVAL	5,500.00	5,500.00	6,262.64	750.00	(762.64)		113.87
202-702.000-867.000	EQUIPMENT RENTAL	5,000.00	5,000.00	0.00	0.00	5,000.00		0.00
202-702.000-870.000	FORESTRY	30,000.00	30,000.00	13,931.76	618.75	16,068.24		46.44
202-702.000-921.000	CONTRACTUAL SERVICES	52,853.00	52,853.00	44,041.10	4,404.11	8,811.90		83.33
202-702.000-999.203	TRANSFER OUT TO LOCAL ROADS	67,056.00	67,056.00	67,056.00	0.00	0.00		100.00
Total Dept 702.000		214,917.00	214,917.00	163,316.70	9,172.87	51,600.30		75.99
TOTAL EXPENDITURES		214,917.00	214,917.00	163,316.70	9,172.87	51,600.30		75.99
Fund 202 - MAJOR ROAD FUND:								
TOTAL REVENUES		313,214.00	367,214.00	260,450.32	28,430.53	106,763.68		70.93
TOTAL EXPENDITURES		214,917.00	214,917.00	163,316.70	9,172.87	51,600.30		75.99
NET OF REVENUES & EXPENDITURES		98,297.00	152,297.00	97,133.62	19,257.66	55,163.38		63.78

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PERIOD ENDING 04/30/2019

GL NUMBER	DESCRIPTION	2018-19	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		ORIGINAL BUDGET	AMENDED BUDGET	04/30/2019 NORM (ABNORM)	MONTH 04/30/19 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 203 - LOCAL ROAD FUND							
Revenues							
Dept 703.000							
203-703.000-415.000	MISCELLANEOUS REVENUE	0.00	14,000.00	14,035.00	0.00	(35.00)	100.25
203-703.000-574.000	STATE SHARED REVENUES	104,271.00	104,271.00	96,416.90	13,294.06	7,854.10	92.47
203-703.000-665.000	INVESTMENT INTEREST	300.00	300.00	0.00	0.00	300.00	0.00
203-703.000-690.101	TRANSFER IN FROM GENERAL FUND	145,420.00	145,420.00	145,420.00	0.00	0.00	100.00
203-703.000-690.202	TRANSFER IN FROM MAJOR ROADS	67,056.00	67,056.00	67,056.00	0.00	0.00	100.00
Total Dept 703.000		317,047.00	331,047.00	322,927.90	13,294.06	8,119.10	97.55
TOTAL REVENUES		317,047.00	331,047.00	322,927.90	13,294.06	8,119.10	97.55
Expenditures							
Dept 703.000							
203-703.000-703.000	EMPLOYEE TAXES & BENEFITS	4,274.00	4,274.00	967.07	73.68	3,306.93	22.63
203-703.000-705.000	SALARIES-ADMIN	5,250.00	5,250.00	4,375.00	437.50	875.00	83.33
203-703.000-810.000	AUDITING & ACCOUNTING	3,121.00	3,121.00	3,121.00	0.00	0.00	100.00
203-703.000-852.000	PUBLIC SERVICE BUILDING	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
203-703.000-861.000	ROAD MAINTENANCE	318,737.00	340,000.00	355,230.01	1,106.57	(15,230.01)	104.48
203-703.000-862.000	ROADSIDE MAINTENANCE	0.00	1,100.00	268.32	0.00	831.68	24.39
203-703.000-864.000	TRAFFIC CONTROLS	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
203-703.000-866.000	SNOW & ICE REMOVAL	5,000.00	5,000.00	6,262.63	750.00	(1,262.63)	125.25
203-703.000-867.000	EQUIPMENT RENTAL	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
203-703.000-868.000	NON-MOTOR FACILITIES	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
203-703.000-870.000	FORESTRY	30,000.00	30,000.00	13,931.74	618.75	16,068.26	46.44
203-703.000-921.000	CONTRACTUAL SERVICES	52,853.00	52,853.00	44,041.10	4,404.11	8,811.90	83.33
203-703.000-970.000	CAPITAL EXPENDITURE	90,000.00	90,000.00	0.00	0.00	90,000.00	0.00
Total Dept 703.000		518,235.00	540,598.00	428,196.87	7,390.61	112,401.13	79.21
TOTAL EXPENDITURES		518,235.00	540,598.00	428,196.87	7,390.61	112,401.13	79.21
Fund 203 - LOCAL ROAD FUND:							
TOTAL REVENUES		317,047.00	331,047.00	322,927.90	13,294.06	8,119.10	97.55
TOTAL EXPENDITURES		518,235.00	540,598.00	428,196.87	7,390.61	112,401.13	79.21
NET OF REVENUES & EXPENDITURES		(201,188.00)	(209,551.00)	(105,268.97)	5,903.45	(104,282.03)	50.24

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PERIOD ENDING 04/30/2019

GL NUMBER	DESCRIPTION	2018-19	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	04/30/2019 NORM (ABNORM)	MONTH 04/30/19 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 258 - CAPITAL ACQUISITION FUND							
Revenues							
Dept 000.000							
258-000.000-446.000	INVESTMENT INTEREST	400.00	1,400.00	1,431.05	143.28	(31.05)	102.22
258-000.000-690.101	TRANSFER IN FROM GENERAL FUND	94,100.00	94,100.00	94,100.00	0.00	0.00	100.00
Total Dept 000.000		94,500.00	95,500.00	95,531.05	143.28	(31.05)	100.03
TOTAL REVENUES		94,500.00	95,500.00	95,531.05	143.28	(31.05)	100.03
Expenditures							
Dept 000.000							
258-000.000-970.000	CAPITAL EXPENDITURE	94,100.00	94,100.00	68,294.60	4,775.39	25,805.40	72.58
Total Dept 000.000		94,100.00	94,100.00	68,294.60	4,775.39	25,805.40	72.58
TOTAL EXPENDITURES		94,100.00	94,100.00	68,294.60	4,775.39	25,805.40	72.58
Fund 258 - CAPITAL ACQUISITION FUND:							
TOTAL REVENUES		94,500.00	95,500.00	95,531.05	143.28	(31.05)	100.03
TOTAL EXPENDITURES		94,100.00	94,100.00	68,294.60	4,775.39	25,805.40	72.58
NET OF REVENUES & EXPENDITURES		400.00	1,400.00	27,236.45	(4,632.11)	(25,836.45)	1,945.46

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PERIOD ENDING 04/30/2019

GL NUMBER	DESCRIPTION	2018-19	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	04/30/2019 NORM (ABNORM)	MONTH 04/30/19 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY							
Revenues							
Dept 000.000							
494-000.000-407.000	TIFA-CAPTURE TAXES	80,000.00	80,000.00	103,072.30	86,095.00	(23,072.30)	128.84
494-000.000-410.000	TAX COLLECTED OTHER	40,000.00	40,000.00	37,632.42	17,904.17	2,367.58	94.08
494-000.000-410.002	SPEC ASSESSEMENT - REVENUE	1,800.00	1,800.00	0.00	0.00	1,800.00	0.00
494-000.000-415.000	MISCELLANEOUS REVENUE	0.00	0.00	5,927.34	0.00	(5,927.34)	100.00
494-000.000-446.000	INVESTMENT INTEREST	8,500.00	8,500.00	12,276.07	1,229.06	(3,776.07)	144.42
494-000.000-614.000	FARMERS MARKET	1,910.00	1,910.00	0.00	0.00	1,910.00	0.00
494-000.000-615.000	MAIN STREET REVENUES	1,100.00	1,100.00	0.00	0.00	1,100.00	0.00
Total Dept 000.000		133,310.00	133,310.00	158,908.13	105,228.23	(25,598.13)	119.20
TOTAL REVENUES		133,310.00	133,310.00	158,908.13	105,228.23	(25,598.13)	119.20
Expenditures							
Dept 000.000							
494-000.000-701.000	SALARIES FULL-TIME	55,469.00	55,469.00	33,588.98	4,541.66	21,880.02	60.55
494-000.000-702.000	SALARIES PART-TIME	9,250.00	9,250.00	0.00	0.00	9,250.00	0.00
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	22,000.00	22,000.00	13,770.19	2,144.02	8,229.81	62.59
494-000.000-722.000	LEGAL SERVICES	900.00	900.00	0.00	0.00	900.00	0.00
494-000.000-726.000	OFFICE SUPPLIES	200.00	200.00	0.00	0.00	200.00	0.00
494-000.000-802.000	TAX TRIBUNAL RETURNS	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
494-000.000-810.000	AUDITING & ACCOUNTING	800.00	800.00	800.00	0.00	0.00	100.00
494-000.000-822.000	TRAINING/MEMBERSHIP	2,000.00	2,000.00	618.41	200.00	1,381.59	30.92
494-000.000-844.000	MAIN STREET PROGRAM	7,600.00	7,600.00	2,017.21	708.37	5,582.79	26.54
494-000.000-845.000	STREETSCAPING	3,000.00	3,000.00	2,830.00	0.00	170.00	94.33
494-000.000-882.000	PLANNING/CONSULTING FEES	16,000.00	16,000.00	21,976.64	5,140.00	(5,976.64)	137.35
494-000.000-887.000	FARMERS MARKET	19,270.00	19,270.00	11,963.12	1,042.31	7,306.88	62.08
494-000.000-900.000	PRINTING/PUBLICATION COSTS	2,000.00	2,000.00	971.00	0.00	1,029.00	48.55
494-000.000-901.000	POSTAGE FEES	300.00	300.00	0.00	0.00	300.00	0.00
494-000.000-933.000	REPAIRS & MAINTENANCE	8,100.00	8,100.00	8,987.49	0.00	(887.49)	110.96
494-000.000-955.000	MISCELLANEOUS EXPENDITURES	1,300.00	1,300.00	20.00	20.00	1,280.00	1.54
494-000.000-970.000	CAPITAL EXPENDITURE	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
494-000.000-971.000	SIGN GRANT PROGRAM	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
494-000.000-971.001	FACADE GRANT PROGRAM	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
Total Dept 000.000		183,189.00	183,189.00	97,543.04	13,796.36	85,645.96	53.25
TOTAL EXPENDITURES		183,189.00	183,189.00	97,543.04	13,796.36	85,645.96	53.25
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY:							
TOTAL REVENUES		133,310.00	133,310.00	158,908.13	105,228.23	(25,598.13)	119.20
TOTAL EXPENDITURES		183,189.00	183,189.00	97,543.04	13,796.36	85,645.96	53.25
NET OF REVENUES & EXPENDITURES		(49,879.00)	(49,879.00)	61,365.09	91,431.87	(111,244.09)	123.03

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PERIOD ENDING 04/30/2019

GL NUMBER	DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	YTD BALANCE 04/30/2019 NORM (ABNORM)	ACTIVITY FOR MONTH 04/30/19 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BGDGT USED
Fund 592 - WATER & SEWER FUND							
Revenues							
Dept 536.000 - WATER DEPARTMENT							
592-536.000-415.000	MISCELLANEOUS REVENUES	40,000.00	40,000.00	38,143.44	22,106.44	1,856.56	95.36
592-536.000-640.000	WATER SERVICE	571,221.00	571,221.00	519,707.17	45,458.42	51,513.83	90.98
592-536.000-641.000	WATER & SEWER PENALTIES	25,000.00	25,000.00	1,737.07	152.01	23,262.93	6.95
592-536.000-642.000	METER CHARGE REVENUE	70,556.00	70,556.00	57,572.10	5,717.14	12,983.90	81.60
592-536.000-643.000	REPLACEMENT RESERVE REVENUE	150,456.00	150,456.00	0.00	0.00	150,456.00	0.00
592-536.000-665.000	INVESTMENT INTEREST	3,000.00	3,000.00	5,183.95	559.87	(2,183.95)	172.80
Total Dept 536.000 - WATER DEPARTMENT		860,233.00	860,233.00	622,343.73	73,993.88	237,889.27	72.35
Dept 537.000 - SEWER DEPARTMENT							
592-537.000-641.000	WATER & SEWER PENALTIES	43,000.00	43,000.00	60,579.91	5,531.52	(17,579.91)	140.88
592-537.000-645.000	SEWAGE DISPOSAL REVENUE	1,497,234.00	1,497,234.00	1,079,051.18	94,398.11	418,182.82	72.07
592-537.000-651.000	INDUSTRIAL SURCHARGE	43,000.00	43,000.00	25,355.80	2,446.26	17,644.20	58.97
592-537.000-665.000	INVESTMENT INTEREST	1,700.00	1,700.00	5,183.89	559.87	(3,483.89)	304.93
Total Dept 537.000 - SEWER DEPARTMENT		1,584,934.00	1,584,934.00	1,170,170.78	102,935.76	414,763.22	73.83
TOTAL REVENUES		2,445,167.00	2,445,167.00	1,792,514.51	176,929.64	652,652.49	73.31
Expenditures							
Dept 536.000 - WATER DEPARTMENT							
592-536.000-701.000	SALARIES FULL-TIME	17,888.00	17,888.00	14,910.89	1,490.62	2,977.11	83.36
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	68,414.00	68,414.00	82,688.03	7,609.94	(14,274.03)	120.86
592-536.000-706.000	OPEB EXPENSE	7,654.00	7,654.00	0.00	0.00	7,654.00	0.00
592-536.000-708.000	PROPERTY & LIABILITY INSURANC	6,989.00	6,989.00	6,989.00	0.00	0.00	100.00
592-536.000-810.000	AUDITING & ACCOUNTING	3,756.00	4,881.00	4,881.00	0.00	0.00	100.00
592-536.000-875.000	PENSION EXPENSE	1,626.00	1,626.00	0.00	0.00	1,626.00	0.00
592-536.000-902.000	BILLING SERVICES	20,000.00	20,000.00	8,769.19	670.48	11,230.81	43.85
592-536.000-921.000	CONTRACTUAL SERVICES	59,397.00	59,397.00	50,257.30	4,948.83	9,139.70	84.61
592-536.000-935.000	EQUIPMENT REPLACEMENT	20,000.00	20,000.00	544.12	0.00	19,455.88	2.72
592-536.000-937.000	WATER SYSTEM MAINTENANCE	80,000.00	80,000.00	82,031.45	12,940.08	(2,031.45)	102.54
592-536.000-940.000	RENT & UTILITIES WATER & SEWE	4,917.00	4,917.00	4,917.00	0.00	0.00	100.00
592-536.000-944.000	WATER PURCHASES	325,600.00	325,600.00	264,243.95	0.00	61,356.05	81.16
592-536.000-955.000	MISCELLANEOUS EXPENDITURES	3,100.00	3,100.00	0.00	0.00	3,100.00	0.00
592-536.000-970.000	CAPITAL EXPENDITURE	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
592-536.000-974.000	WATER MAIN PROJECT	500,000.00	500,000.00	168,716.85	8,043.49	331,283.15	33.74
Total Dept 536.000 - WATER DEPARTMENT		1,124,341.00	1,125,466.00	688,948.78	35,703.44	436,517.22	61.21
Dept 537.000 - SEWER DEPARTMENT							
592-537.000-701.000	SALARIES FULL-TIME	17,888.00	17,888.00	16,551.51	1,490.62	1,336.49	92.53
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	14,451.00	15,326.00	21,119.31	2,197.96	(5,793.31)	137.80
592-537.000-708.000	PROPERTY & LIABILITY INSURANC	7,500.00	7,500.00	7,500.00	0.00	0.00	100.00
592-537.000-720.000	INTEREST EXPENSE	40,466.00	40,466.00	37,296.06	0.00	3,169.94	92.17
592-537.000-725.000	PAYING AGENT FEES	750.00	750.00	750.00	0.00	0.00	100.00
592-537.000-810.000	AUDITING & ACCOUNTING	3,756.00	4,881.00	4,881.00	0.00	0.00	100.00
592-537.000-921.000	CONTRACTUAL SERVICES	59,397.00	59,397.00	49,488.30	4,948.83	9,908.70	83.32
592-537.000-939.000	SEWER SYTEM MAINTENANCE	118,000.00	118,000.00	6,390.65	1,806.18	111,609.35	5.42
592-537.000-940.000	RENT & UTILITIES WATER & SEWE	500.00	500.00	0.00	0.00	500.00	0.00
592-537.000-942.000	SEWAGE DISPOSAL EXPENSE	952,800.00	952,800.00	709,565.94	78,840.66	243,234.06	74.47
592-537.000-945.000	RETENTION TANK-UTIL ELEC	18,729.00	18,729.00	8,505.56	1,344.30	10,223.44	45.41
592-537.000-946.000	RETENTION TANK UTIL-WATER	5,000.00	5,000.00	688.40	68.84	4,311.60	13.77

User: PAM

DB: Lathrup

PERIOD ENDING 04/30/2019

GL NUMBER	DESCRIPTION	2018-19		YTD BALANCE 04/30/2019 NORM (ABNORM)	ACTIVITY FOR MONTH 04/30/19 INCR (DECR)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2018-19 AMENDED BUDGET			BALANCE NORM (ABNORM)		
Fund 592 - WATER & SEWER FUND								
Expenditures								
592-537.000-947.000	RETENTION TANK UTIL-GAS	300.00	300.00	185.07	66.39	114.93		61.69
592-537.000-948.000	RETENTION TANK UTIL-TELEPHONE	1,700.00	3,180.00	2,737.52	145.56	442.48		86.09
592-537.000-949.000	RETENTION TAN GENERATOR FUEL	500.00	500.00	0.00	0.00	500.00		0.00
592-537.000-950.000	RETENTION TANK SUPPLIES/TOOLS	1,400.00	1,400.00	0.00	0.00	1,400.00		0.00
592-537.000-951.000	RETENTION TANK BUILDING/EQUIP	15,000.00	15,000.00	7,184.55	0.00	7,815.45		47.90
592-537.000-953.000	RETENTION TANK EXCESS LIABIL	8,700.00	8,700.00	8,700.00	0.00	0.00		100.00
592-537.000-955.000	MISCELLANEOUS EXPENDITURES	1,200.00	1,200.00	0.00	0.00	1,200.00		0.00
592-537.000-957.000	INDUSTRIAL SURCHARGE/NON-RESI	32,600.00	32,600.00	11,254.48	0.00	21,345.52		34.52
592-537.000-970.000	CAPITAL EXPENDITURE	142,000.00	142,000.00	23,259.49	0.00	118,740.51		16.38
592-537.000-977.000	EVIRONMENT COMPL - NON CAPITA	20,000.00	20,000.00	13,412.86	1,274.63	6,587.14		67.06
Total Dept 537.000 - SEWER DEPARTMENT		1,462,637.00	1,466,117.00	929,470.70	92,183.97	536,646.30		63.40
TOTAL EXPENDITURES		2,586,978.00	2,591,583.00	1,618,419.48	127,887.41	973,163.52		62.45
Fund 592 - WATER & SEWER FUND:								
TOTAL REVENUES		2,445,167.00	2,445,167.00	1,792,514.51	176,929.64	652,652.49		73.31
TOTAL EXPENDITURES		2,586,978.00	2,591,583.00	1,618,419.48	127,887.41	973,163.52		62.45
NET OF REVENUES & EXPENDITURES		(141,811.00)	(146,416.00)	174,095.03	49,042.23	(320,511.03)		118.90
TOTAL REVENUES - ALL FUNDS								
TOTAL REVENUES - ALL FUNDS		7,355,560.00	7,448,482.00	6,465,615.11	624,333.14	982,866.89		86.80
TOTAL EXPENDITURES - ALL FUNDS								
TOTAL EXPENDITURES - ALL FUNDS		7,647,190.00	7,717,637.00	5,671,775.50	523,590.74	2,045,861.50		73.49
NET OF REVENUES & EXPENDITURES		(291,630.00)	(269,155.00)	793,839.61	100,742.40	(1,062,994.61)		294.94

BUDGET REPORT (REVENUES VERSUS EXPENDITURES) FOR MONTH ENDED APRIL 30, 2019

	<u>Revenues Through 4/30/2019</u>	<u>Expenses Through 4/30/2019</u>	<u>Revenues Over (Under) Expenses</u>
101-GENERAL FUND	3,835,283	3,296,005	539,278
202-MAJOR STREET FUND	260,450	163,317	97,134
203-LOCAL STREET FUND	322,928	428,197	(105,269)
258-CAPITAL ACQUISITION FUND	95,531	68,295	27,236
494-DOWNTOWN DEVELOPMENT AUTHORITY	158,908	97,543	61,365
592-WATER & SEWER FUND	1,792,515	1,618,419	174,095
GRAND TOTAL ALL FUNDS	<u>6,465,615</u>	<u>5,671,776</u>	<u>793,840</u>

**CITY OF LATHRUP VILLAGE
DEPARTMENT REPORTS**

April 2019 Police Summaries

4/1/19 19-2503: Welfare Check

Officers were dispatched to a local residence for a welfare check on an elderly couple. After an investigation, Officers found that the couple was safe and in a nursing home.

4/1/19 19-2516: Suspicious Circumstances

Officers were dispatched to a local residence on a disturbance report. Officers arrived and found two individuals engaged in a verbal dispute. Officers spoke with both parties and were able to help mediate the situation. Both parties left without incident.

4/2/19 19-2560: Suspicious Circumstances

An individual came to the LVPD to report that her son had stolen her vehicle. After an investigation, Officers found that the reporting party has dementia, and that the vehicle in question was not stolen, but is in fact registered to her son.

4/3/19 19-2577: DWLS

Officers conducted a traffic stop and discovered the driver to have a suspended driver's license. The driver was issued a citation for DWLS and then taken to Berkley PD for processing. The vehicle was impounded. The individual was released after posting bond.

4/3/19 19-2583: Suspicious Circumstances

An individual came to the LVPD to report a piece of jewelry that is missing from their residence. The reporting party stated that the piece of jewelry has been missing for approximately one year. A report was taken.

4/3/19 19-2585: Neighbor Trouble

Officers were dispatched to a local residence for a dispute between neighbors. After speaking with both parties, Officers determined that the dispute was only verbal. Officers helped to mediate the situation.

4/4/19 19-2618: Suspicious Circumstances

An individual came to the LVPD because they wanted help with getting an individual out of their house that they were in a former dating relationship with. Officers spoke with the individual and they agreed to gather all of their belongings and leave without incident. Officers stood by until the individual left.

4-4-19 19-2624: Suspicious Circumstances

Officers were dispatched to a local business for two individuals in the parking lot that were in a verbal altercation. After speaking with both parties, Officers determined that the argument was because both individuals felt the other was driving in an unsafe manner. Officers were able to help mediate the situation. Both parties left without incident.

4/5/19 19-2674: MDOP

Officers were dispatched to meet with an UBER driver who wanted to report damage to their vehicle. The reporting party stated that a customer vomited in the back seat of their vehicle, and that the same individual kicked their vehicle, causing damage. When Officers arrived on scene, the suspect was no longer in the area. Officers took a report and the situation is under investigation.

4/9/19 19-2801: Suspicious Circumstances

An individual came into the LVPD to make a suspicious circumstances/fraud report. The reporting party stated they received a past due cell phone bill that was opened using their information. A report was taken and the reporting party was advised on actions to take.

4/9/19 19-2806: Welfare Check

Officers were dispatched to local residence for a welfare check on the homeowner. Officers made contact with the homeowner and found that they were safe and in good health.

4/10/19 19-2869: Prisoner Transport

Officers were dispatched to the 46th District Court to pick up a prisoner and transport to Berkley PD. The individual was transported to Berkley PD without incident.

4/11/19 19-2915: Found Property

An individual came to the LVPD to turn in a cell phone that they found. The cell phone was placed in the LVPD property room and a report was taken.

4/14/19 19-3043: DWLS

Officers conducted a traffic stop and discovered the driver to have a suspended driver's license. The driver was issued a citation for DWLS and then taken to Berkley PD for processing. The vehicle was impounded. The individual was released after posting bond.

4/15/19 19-3062: Neighborhood Trouble

Officers were dispatched to a local residence and upon arrival found two individuals engaged in a verbal dispute. Officers spoke with both parties and were able to help mediate the situation. No crime was committed. One of the two individuals engaged in the argument agreed to leave for the evening.

4/15/19 19-3076: Suspicious Circumstances

Officers were dispatched to a local business because the owner of the building felt that someone may have broken in through the roof of the building. The owner stated they were concerned because there was new damage to the drop ceiling in one of their suites. After investigating the situation and speaking with the owner, Officers found that nothing was missing from the building. Officers also determined that boxes which were stored in the attic fell through the drop ceiling, therefore causing the new damage.

4/16/19 19-3095: Misdemeanor Arrest Warrant

Officers conducted a traffic stop and found the driver to have a valid warrant. The driver was taken into custody and then transported to Berkley PD for processing.

4/16/19 19-3135: Family Trouble

Officers were dispatched to a local residence with a family trouble report. Upon arrival, Officers found that there was a verbal dispute between parents and their child. Officers spoke with all parties and were able to help mediate the situation.

4/17/19 19-3148: DWLS

Officers conducted a traffic stop and discovered the driver to have a suspended driver's license. The driver was issued a citation for DWLS and then taken to Berkley PD for processing. The vehicle was impounded. The individual was released after posting bond.

4/17/19 19-3159: Larceny

An individual came to the LVPD to report that their wallet had been stolen while they were at a local restaurant. Shortly after noticing their wallet was missing, their credit card company called them due to suspicious activity on their credit card. The reporting party did not observe who took their wallet. A report was taken and the reporting party was given an Identity Theft Packet. The case is under investigation.

4/17/19 19-3176: Operating Under the Influence of Alcohol

Officers conducted a traffic stop on a vehicle for a traffic violation. Through an investigation it was determined that the driver was operating while under the influence of alcohol. The vehicle was impounded and the driver was arrested.

4/19/19 19-3228: B&E Burglary

Officers were dispatched to a local business for a burglary alarm. Upon arrival Officers found the front door open, as well as damage to an interior door that appeared to be caused by being kicked or hit with some type of object. The business owner arrived on scene, and after an inventory search, informed Officers that there were several items that were stolen from the business. Pictures and a report were taken. The case is under investigation.

4/20/19 19-3246: Operating Under the Influence of Alcohol

Officers conducted a traffic stop on a vehicle for a traffic violation. Through an investigation it was determined that the driver was operating while under the influence of alcohol. The vehicle was impounded and the driver was arrested.

4/22/19 19-3333: Neighbor Trouble

An individual came to the LVPD to report an incident that occurred with their neighbor. The reporting party stated that there was a verbal altercation between the two. Officers conducted interviews with both parties and found that no crime was committed. A report was taken.

4/22/19 19-3352: Suspicious Circumstances

Officers were dispatched to a vacant home because a neighbor observed individuals with flashlights on the property. Officers searched the property and found no damage or suspicious activity. The reporting party was interviewed and a report was taken.

4/24/19 19-3413: Suspicious Circumstances

Officers were dispatched to a local intersection for a road rage incident. Officers spoke with both parties and obtained written statements. After further investigation it was found that this incident actually occurred in the city of Southfield. The case was turned over to Southfield PD.

4/24/19 19-3415: Suspicious Circumstances

Officers were dispatched to a local business for an identity theft report. The reporting party stated that they were contacted by a company and informed that they had delinquent accounts in their name. The reporting party stated that they have never had any accounts with this company. The reporting party was advised on actions to take and a report was taken.

4/25/19 19-3473: Suspicious Circumstances

Officers were dispatched to a local residence for an unknown problem. Upon arrival, Officers observed numerous individuals arguing with contractors. Officers spoke with all parties and helped to mediate the situation.

4/26/19 19-3483: Suspicious Circumstances

An individual came to the LVPD to make a Harassment Report. The reporting party stated that they have been receiving harassing phone calls from an individual that provided a service for them, and that individual now wants more money for that service. A report was taken.

4/27/19 19-3516: Assault and Battery

Officers were dispatched to a local business for a fight between two co-workers. Officers interviewed and took statements from the reporting party, the suspect, as well as all witnesses to the altercation. The incident is currently under investigation.

4/29/19 19-3577: Suspicious Persons

An individual came to the LVPD to seek information on the process of obtaining a PPO. Officers spoke with the individual and explained the steps to take.

4/29/19 19-3579: Suspicious Circumstances

Officers were dispatched to a local residence due to a brick wall from a local business that fell onto their yard. Officers spoke with the home owner, as well as the business owner in order to coordinate the removal and repair of the brick wall. A report was taken.



HEADQUARTERS
 235 East Main Street
 Suite 105
 Northville, Michigan 48167

☎ 248.596.0920
 ☎ 248.596.0930
 MCKA.COM

May 7, 2019
 Invoice No: 21244 - 34

Sheryl Mitchell
 City Administrator
 City of Lathrup Village
 27400 Southfield Road
 Lathrup Village, MI 48076

Project 21244 Lathrup Village Building Inspections

Invoice & Supporting Documentation for Inspection for Plan Review and Inspection Services Per Agreement (10/1/12).
Professional Services from April 1, 2019 to April 30, 2019

BUILDING INSPECTIONS PERFORMED

Permit Fee Revenue Collected by City for which the Contractor has provided Inspections, plan reviews and reinspections, including the fee for performing a business license and residential rental inspections and inspections associated with the same business permit (see attached Inspection Lists).

Contract Amount

Number of \$ Permit Fees	10,107.00
Fee Each	.75
Total Fee	7,580.25

Total Fee \$7,580.25

CODE ENFORCEMENT SERVICES

Contract Amount

Number of Weeks	4.40
Fee Each	670.00
Total Fee	2,948.00

Total Fee \$2,948.00

BUILDING OFFICIAL RETAINER \$100/MONTH

Services as Building Official	100.00
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Total \$100.00

Invoice Total \$10,628.25

THANK YOU. PLEASE REMIT TO ABOVE ADDRESS.

VIA EMAIL: SMITCHELL@LATHRUPVILLAGE.ORG

Montly Inspection List

05/01/20

CHARLIE FORD

Record #	Address	Type	Date		Result	Permit Cost
			Scheduled	Completed		
PM190017	27321 SANTA BARBARA DR	Final	04/02/19	04/04/19	Approved	115.00
PM190006	18678 RAINBOW DR	Final	04/04/19	04/04/19	Approved	90.00
PM190005	27451 BLOOMFIELD DR	Final	04/04/19	04/26/19	Approved	120.00
PM190179	19041 ALHAMBRA CT	Final	04/09/19	04/09/19	Approved	125.00
PM190016	28275 ELDORADO PL	Final	04/09/19	04/09/19	Approved	130.00
PM190069	27851 SANTA BARBARA DR	Final	04/25/19	04/26/19	Approved	80.00

Total Inspections: 6 660.00

Report Summary

Inspection.DateTimeCompleted
Between 4/1/2019 12:00:00 AM
AND 4/30/2019 11:59:59 PM

George Beattie

Record #	Address	Type	Date		Result	Permit Cost
			Scheduled	Completed		
PP190019	18684 MIDDLESEX AVE	Final	04/08/19	04/09/19	Approved	80.00
PP190020	28601 SOUTHFIELD RD	UNDERGR	04/09/19	04/10/19	Approved	415.00
PP190014	18606 RAINBOW DR	Final	04/16/19	04/11/19	Approved	125.00
PP190018	18240 W 11 MILE RD	Final	04/16/19	04/11/19	Approved	70.00
PP190021	18911 BUNGALOW DR	7591	04/23/19	04/25/19	Approved	65.00
PP190020	28601 SOUTHFIELD RD	Rough	04/25/19	04/25/19	Approved	415.00

Total Inspections: 6 1,170.00

Report Summary

Inspection.DateTimeCompleted
Between 4/1/2019 12:00:00 AM
AND 4/30/2019 11:59:59 PM

Giffels Webster

Record #	Address	Type	Date		Result	Permit Cost
			Scheduled	Completed		
PB180138	28601 SOUTHFIELD RD	planning appr	04/05/19	04/07/19	Approved	6,640.00

Total Inspections: 1 6,640.00

Report Summary

Inspection.DateTimeCompleted
 Between 4/1/2019 12:00:00 AM
 AND 4/30/2019 11:59:59 PM

Jim Wright

Record #	Address	Type	Date		Result	Permit Cost
			Scheduled	Completed		
PB180138	28601 SOUTHFIELD RD	Followup	03/29/19	04/09/19	Approved	6,640.00
E18-0260	28725 BLOOMFIELD DR	Ordinance	04/03/19	04/03/19	Complied	0.00
E18-0273	26262 MEADOWBROOK WAY	Ordinance	04/03/19	04/03/19	Complied	0.00
E18-0197	27475 GOLDENGATE W DR	Ordinance	04/03/19	04/03/19	Complied	0.00
E18-0205	18465 SARATOGA BLVD	Ordinance	04/03/19	04/03/19	Complied	0.00
E19-0027	18511 WILTSHIRE BLVD	Ordinance	04/03/19	04/03/19	Complied	0.00
PB180137	18630 SAN DIEGO BLVD	Final	04/05/19	04/05/19	Approved	215.00
PB190014	18160 KILBIRNIE AVE	Final	04/05/19	04/05/19	Approved	417.00
E19-0029	26631 SOUTHFIELD RD B	Ordinance	04/05/19	04/05/19	Complied	0.00
E19-0018	18705 SUNNYBROOK AVE	Ordinance	04/06/19	04/24/19	Complied	0.00
PB180138	28601 SOUTHFIELD RD	Plan Review	04/08/19	04/05/19	Approved	6,640.00
E19-0032	28831 SOUTHFIELD	Ordinance	04/08/19	04/10/19	Violation(s)	0.00
E19-0031	19228 BUNGALOW DR	Ordinance	04/10/19	04/10/19	No Violation	0.00
PB190028	27915 SUNSET W BLVD	Final	04/12/19	04/12/19	Approved	446.00
PB190022	27321 SANTA BARBARA DR	Final	04/12/19	04/12/19	Approved	403.00
E19-0028	18740 LACROSSE AVE	Ordinance	04/12/19	04/12/19	Complied	0.00
PB170026	27000 EVERGREEN RD	Final	04/15/19	04/12/19	Approved	69,500.00
PB190030	18157 REDWOOD AVE	Final	04/17/19	04/19/19	Approved	215.00
E19-0015	18891 RAINBOW DR	Ordinance	04/19/19	04/24/19	Complied	0.00
E19-0022	28950 LATHRUP BLVD	Ordinance	04/19/19	04/24/19	Complied	0.00
E19-0034	28615 BLOOMFIELD DR	Ordinance	05/10/19	04/26/19	Violation(s)	0.00

Total Inspections: 21

84,476.

Report Summary

Inspection.DateTimeCompleted
 Between 4/1/2019 12:00:00 AM
 AND 4/30/2019 11:59:59 PM

Kelda London

Record #	Address	Type	Date		Result	Permit Cost
			Scheduled	Completed		
E19-0039	27330 RED RIVER DR	Ordinance	04/30/19	04/30/19	Violation(s)	0.00

Total Inspections: 1

0.00

Report Summary

Inspection.DateTimeCompleted
Between 4/1/2019 12:00:00 AM
AND 4/30/2019 11:59:59 PM

paul cronk

Record #	Address	Type	Date		Result	Permit Cost
			Scheduled	Completed		
PE180042	18831 MIDDLESEX AVE	Final	04/02/19	04/04/19	Approved	95.00
PE190024	27321 SANTA BARBARA DR	Final	04/02/19	04/04/19	Approved	95.00
PE190010	18678 RAINBOW DR	Final	04/04/19	04/04/19	Approved	85.00
PE190002	27451 BLOOMFIELD DR	Final	04/04/19	04/04/19	Disapproved	199.00
PE190023	28275 ELDORADO PL	Final	04/09/19	04/09/19	Approved	95.00
PE190027	19041 ALHAMBRA CT	Final	04/09/19	04/09/19	Approved	100.00
PE190002	27451 BLOOMFIELD DR	Final	04/11/19	04/11/19	Approved	199.00
PE190018	18606 RAINBOW DR	Final	04/18/19	04/18/19	Approved	232.00
PE180008	28451 ELDORADO PL	Final	04/18/19	04/18/19	Approved	179.00
PE190029	28601 SOUTHFIELD RD	Rough	04/25/19	04/25/19	Approved	155.00
PE190021	27851 SANTA BARBARA DR	Final	04/25/19	04/26/19	Approved	95.00

Total Inspections: 11 1,529.00

Report Summary

Inspection.DateTimeCompleted
Between 4/1/2019 12:00:00 AM
AND 4/30/2019 11:59:59 PM

Tim Prast

Record #	Address	Type	Date		Result	Permit Cost
			Scheduled	Completed		
PEXC-002-19	17371 SAN ROSA BLVD	FRAMING	04/24/19	04/24/19	Approved	95.00

Total Inspections: 1 95.00

Report Summary

Inspection.DateTimeCompleted
Between 4/1/2019 12:00:00 AM
AND 4/30/2019 11:59:59 PM



HEADQUARTERS
 235 East Main Street
 Suite 105
 Northville, Michigan 48167

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May 7, 2019

Invoice No: 21328 - 29

Sheryl Mitchell
 City Administrator
 City of Lathrup Village
 27400 Southfield Road
 Lathrup Village, MI 48076

Project 21328 Lathrup Village Plumbing, Mechanical and Electrical Inspections

Invoice & Supporting Documentation for Professional Inspection for Plan Review and Inspection Services Per Agreement (3/18/13).

Permit Fee Revenue Collected by the City (see attached Permit List):

Professional Services from April 1, 2019 to April 30, 2019

PLUMBING, MECHANICAL AND ELECTRICAL PLAN REVIEWS

PLUMBING AND MECHANICAL REINSPECTIONS

MECHANICAL INSPECTIONS

Contract Amount

Number of Revenue \$	595.00
Fee Each	.65
Total Fee	386.75

Total Fee \$386.75

ELECTRICAL INSPECTIONS

Contract Amount

Number of Revenue \$	370.00
Fee Each	.65
Total Fee	240.50

Total Fee \$240.50

PLUMBING INSPECTIONS

Contract Amount

Number of Revenue \$	630.00
Fee Each	.65
Total Fee	409.50

Total Fee \$409.50

Invoice Total \$1,036.75

THANK YOU. PLEASE REMIT TO ABOVE ADDRESS.

VIA EMAIL: SMITCHELL@LATHRUPVILLAGE.ORG

05/02/2019

Enforcement List

Enforcement Number	Enforcement Type	Address	Date Filed	Status	Date Closed
E19-0039	Side Door OpenGarage Door Window Pane	27330 RED RIVER DR	04/30/2019	Letter Sent	
E19-0041	expired plates/flat tire	28256 LATHRUP BLVD	04/30/2019		
E19-0042	CRASH DAMAGE/FLAT TIRE	19010 WILTSHIRE BLVD	04/30/2019		

Records: 3

Page: 1

05/02/2019

Enforcement List

Enforcement Number	Enforcement Type	Address	Date Filed	Status	Date Closed
E19-0028	Tree limb broken laying on ground in front	18740 LACROSSE AVE	04/03/2019	Resolved	04/12/2019
E19-0029	Remove banner sign from property	26631 SOUTHFIELD RD B	04/03/2019	Resolved	04/05/2019
E19-0030	Rear parking lot damaged needs repair and	27260 SOUTHFIELD RD	04/03/2019	Discovered	
E19-0031	Council Member Ferguson reorted Storage	19228 BUNGALOW DR	04/08/2019	No Cause for Act	04/10/2019
E19-0032		28831 SOUTHFIELD	04/10/2019		
E19-0034	RV in drive more 24 hrs	28615 BLOOMFIELD DR	04/12/2019	Discovered	
E19-0035	Fire marshal reported fire violations buildin	18505 W 12 MILE RD	04/12/2019	Resolved	05/01/2019
E19-0038	Dumpster in drive also a rental no recent in:	27738 LATHRUP BLVD	04/24/2019	Discovered	

Records: 8

Page: 1

Monthly Permit List

05/02/2019

Building

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const
PB180138	12/18/2018	28601 SOUTHFIELD ROAD LLC	28601 SOUTHFIELD RD	40-24-14-231-007	\$6,640.00	
Work Description: Existing restaurant. New owner to take over. Work on dining room fixturer Adding employee restroom Clean and paint Fix drop ceiling with new lights and diffusers						
PB190024	03/27/2019	HILL, RUDOLPH C	18218 KILBIRNIE AVE	40-24-23-277-018	\$185.00	
Work Description: NEW WINDOWS						
PB190025	04/01/2019	GRIFFIN, ROBERT J	18900 LINCOLN DR	40-24-23-256-035	\$417.00	
Work Description: NEW WINDOW						
PB190026	04/01/2019	DILLON, MICHAEL J	18176 SUNNYBROOK AVE	40-24-14-483-008	\$245.00	
Work Description: WINDOW REPALCEMENT						
PB190027	04/04/2019	ALEXANDER, LORENA	27830 EVERGREEN RD	40-24-14-306-031	\$155.00	
Work Description: WINDOW REPLACEMENT						
PB190029	04/09/2019	WILLIAMS, GERARD	18140 ROSELAND BLVD	40-24-14-227-039	\$275.00	
Work Description: new roof						
PB190031	04/15/2019	MURRAY, EDWARD	17525 MARGATE AVE	40-24-24-153-022	\$185.00	
Work Description: NEW ROOF						
PB190032	04/15/2019	POWELL, SANTRESA L	17591 RAINBOW DR	40-24-24-154-037	\$200.00	
Work Description: NEW WINDOWS						
PB190033	04/16/2019	GUNBY, LAURA J	28591 SUNSET W BLVD	40-24-14-206-007	\$424.00	
Work Description: NEW ROOF						
PB190034	04/17/2019	COBURN, CEDRICK	28929 LATHRUP BLVD	40-24-13-101-021	\$155.00	
Work Description: NEW WINDOWS						

Total Permits For Type: 10
Total Fees For Type: \$8,881.00
Total Const. Value For Type: \$0

Electrical

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const
PE190028	04/08/2019	GLENN, DECORIS	18210 MEADOWOOD AVE	40-24-23-230-015	\$95.00	
Work Description: ELECTRICAL WIRING FOR NEW FURANCE AND A/C INSTALL						
PE190029	04/22/2019	28601 SOUTHFIELD ROAD LLC	28601 SOUTHFIELD RD	40-24-14-231-007	\$155.00	
Work Description: ELECTRICAL FOR NEW RESTURANT						
PE190030	04/23/2019	RAINBOW RASCALS LATHRUP	27900 EVERGREEN RD	40-24-14-301-001	\$85.00	
Work Description: CHANGE OF SERVICE						

Total Permits For Type: 3
Total Fees For Type: \$335.00
Total Const. Value For Type: \$0

EXTRA CEMENT PERMIT

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const
PEXC-001-19	04/23/2019	WILLIAMS, MICHAEL A	27731 RAINBOW CIR	40-24-14-304-028	\$135.00	
Work Description: NEW DRIVEWAY						
PEXC-002-19	04/23/2019	BEST, BRENDAN	17371 SAN ROSA BLVD	40-24-13-106-007	\$95.00	
Work Description: DRIVEWAY APPROACH						
PEXC-003-19	04/25/2019	WHITE, ANDRONICA R	18855 RAINBOW DR	40-24-23-205-011	\$55.00	
Work Description: DRIVEWAY APPROACH						

Total Permits For Type: 3
Total Fees For Type: \$285.00
Total Const. Value For Type: \$0

Mechanical

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const
PM190100	03/25/2019	FUERST, ROBERT S	27220 SANTA BARBARA DR	40-24-14-453-008	\$0.00	
Work Description: REPLACING METER						
PM190110	03/25/2019	PRZYBYLSKI, KAREN L	17552 ROSELAND BLVD	40-24-13-101-019	\$0.00	
Work Description: REPLACING METER						
PM190111	03/25/2019	17570 ROSELAND INVESTMEN	17570 ROSELAND BLVD	40-24-13-101-018	\$0.00	
Work Description: REPLACING METER						

PM190112	03/25/2019	WOODGET, LAAIARIA	17590 ROSELAND BLVD	40-24-13-101-017	\$0.00
Work Description: REPLACING METER					
PM190113	03/25/2019	CAROTHERS JR, HOWARD	17627 RAINBOW DR	40-24-24-154-034	\$65.00
Work Description: REPLACING METER					
PM190151	03/25/2019	DUNCAN, ANTHONY D	18330 RAINBOW DR	40-24-23-277-002	\$0.00
Work Description: REPLACING METER					
PM190157	03/25/2019	SMITH, MARILYN D	18441 MIDDLESEX AVE	40-24-23-255-013	\$0.00
Work Description: REPLACING METER					
PM190178	03/28/2019	BROCK JR, FRANK M	18878 SUNBRIGHT AVE	40-24-23-252-005	\$65.00
Work Description: REPLACING METER					
PM190180	04/08/2019	GLENN, DECORIS	18210 MEADOWOOD AVE	40-24-23-230-015	\$115.00
Work Description: NEW FURANCE INSTALL					
PM190181	04/29/2019	28601 SOUTHFIELD ROAD LLC 28601 SOUTHFIELD RD		40-24-14-231-007	\$85.00
Work Description: DUCTWORK					

Total Permits For Type: 10
Total Fees For Type: \$330.00
Total Const. Value For Type: \$0

Outside Refuse Container

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total Const
PORC-190003	04/09/2019	WILLIAMS, GERARD	18140 ROSELAND BLVD	40-24-14-227-039	\$25.00
Work Description: dumpster for roof material					

Total Permits For Type: 1
Total Fees For Type: \$25.00
Total Const. Value For Type: \$0

Plumbing

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total Const
PP190020	04/08/2019	28601 SOUTHFIELD ROAD LLC 28601 SOUTHFIELD RD		40-24-14-231-007	\$415.00
Work Description: PLUMBING FOR NEW BUSINESS					

Total Permits For Type: 1

Total Fees For Type: \$415.00
Total Const. Value For Type: \$0

Right of Way Construction

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const
PROW-190001	04/02/2019	PRATER, DEITRA M	19041 ALHAMBRA CT	40-24-14-127-009	\$0.00	
Work Description: R O W						
PROW-190002	04/02/2019	THOMASMA, TIMOTHY	27800 RAINBOW CIR	40-24-14-307-005	\$1,250.00	
Work Description: R O W						
PROW-190003	04/02/2019	PARKER, TALEATHA	26297 MEADOWBROOK WAY	40-24-23-254-020	\$1,250.00	
Work Description: R O W						
PROW-190004	04/02/2019	PETER-KOYI, CHARLES O	17501 MARGATE AVE	40-24-24-153-033	\$1,250.00	
Work Description: R O W						
PROW-190005	04/02/2019	COX, LUDOLPH	26320 LATHRUP BLVD	40-24-24-155-007	\$1,250.00	
Work Description: R O W						
PROW-190006	04/02/2019	SIMMONS-LOFTON, SHARON	19015 LACROSSE AVE	40-24-14-179-003	\$1,250.00	
Work Description: R O W						
PROW-190007	04/02/2019	HAYGOOD, SHIEDA ADGERS	18131 KILBIRNIE AVE	40-24-23-278-010	\$1,250.00	
Work Description: ROW						
PROW-190008	04/02/2019	GILLERAN, DANIEL	28030 GOLDENGATE E DR	40-24-13-158-004	\$1,250.00	
Work Description: ROW						
PROW-190009	04/02/2019	BROOKS, MELVIN	18444 W GLENWOOD BLVD	40-24-14-255-013	\$1,250.00	
Work Description: ROW						
PROW-190010	04/02/2019	JENNINGS, FREDDIE	18921 ELDORADO PL	40-24-23-252-004	\$1,250.00	
Work Description: ROW						
PROW-190011	04/02/2019	HOUSTON, ELIZABETH C	17370 AVILLA BLVD	40-24-13-106-010	\$1,250.00	
Work Description: ROW						
PROW-190012	04/02/2019	BROWN, ANTONIO	26861 BLOOMFIELD S DR	40-24-23-204-011	\$1,250.00	
Work Description: ROW						
PROW-190013	04/02/2019	BARTON, GREGG E	28000 CALIFORNIA NW DR	40-24-14-280-006	\$1,250.00	
Work Description: ROW						
PROW-190014	04/02/2019	LABENNE, MONIQUE	27930 CALIFORNIA NE DR	40-24-13-155-012	\$1,250.00	

Work Description: ROW

PROW-190015	04/02/2019	HODGE, KIMBERLY	27580 CALIFORNIA SE DR	40-24-13-306-008	\$1,250.00
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Work Description: ROW

PROW-190016	04/02/2019	MILLER, VERONICA Y	17347 CORAL GABLES AVE	40-24-24-105-003	\$1,250.00
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Work Description: ROW

PROW-190017	04/02/2019	WALKER, DENNIS DEAN	17584 WILTSHIRE BLVD	40-24-13-107-011	\$1,250.00
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Work Description: ROW

PROW-190018	04/02/2019	PHYLIS E WINDHAM REVOCA	27530 SUNSET E BLVD	40-24-13-303-006	\$1,250.00
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Work Description: ROW

PROW-190019	04/02/2019	COREY, JAMES F	18821 SUNBRIGHT AVE	40-24-23-254-007	\$1,250.00
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Work Description: ROW

PROW-190020	04/02/2019	WASHINGTON, TAQUETA	27650 STANFORD CT	40-24-14-427-003	\$1,250.00
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Work Description: ROW

PROW-190021	04/02/2019	WASHINGTON, TAQUETA	27650 STANFORD CT	40-24-14-427-003	\$0.00
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Work Description: ROW

PROW-190022	04/02/2019	FUERST, ROBERT S	27220 SANTA BARBARA DR	40-24-14-453-008	\$1,250.00
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Work Description: ROW

PROW-190023	04/02/2019	JETER JR, KENNETH A	18501 SAN DIEGO BLVD	40-24-14-476-009	\$1,250.00
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Work Description: ROW

PROW-190024	04/02/2019	DAWSON II, MARKARL A	17380 ROSELAND BLVD	40-24-13-102-013	\$1,250.00
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Work Description: ROW

PROW-190025	04/02/2019	CLAYTON, JOHN L	17380 REDWOOD AVE	40-24-13-152-012	\$1,250.00
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Work Description: ROW

PROW-190026	04/02/2019	JONES, PETER JOHN	27851 RED RIVER DR	40-24-14-302-004	\$1,250.00
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Work Description: ROW

PROW-190027	04/02/2019	WEEMS, DIANNE	18150 RAMSGATE DR	40-24-23-229-016	\$1,250.00
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Work Description: ROW

PROW-190028	04/02/2019	MCGHEE, JAMES	18175 RAINBOW DR	40-24-23-276-023	\$1,250.00
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Work Description: ROW

PROW-190029	04/02/2019	CLARK, CAL	27600 RACKHAM DR	40-24-14-333-002	\$1,250.00
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Work Description: ROW

PROW-190030	04/02/2019	HINES, CYNTHIA	18420 MIDDLESEX AVE	40-24-23-276-009	\$1,250.00
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Work Description: ROW

PROW-190031	04/02/2019	PRATER, DEITRA M	19041 ALHAMBRA CT	40-24-14-127-009	\$1,250.00
Work Description: ROW					
PROW-190032	04/08/2019	MR PITA	27150 EVERGREEN RD	40-99-00-008-029	\$1,410.00
Work Description: R O W					
PROW-190034	04/11/2019	PAT & SONS CONSOLIDATED,		40-24-13-360-030	\$1,250.00
Work Description: R O W Construction for new apartments					
PROW-190035	04/12/2019	STONE, LAWRENCE R	18166 MEADOWOOD AVE	40-24-23-230-018	\$1,250.00
Work Description: ROW PERMIT					
PROW-190036	04/15/2019	GILPIN, LEARY	19441 SARATOGA BLVD	40-24-14-302-003	\$1,250.00
Work Description: GASLINE IN THE ROW					

Total Permits For Type: 35
Total Fees For Type: \$41,410.00
Total Const. Value For Type: \$0

Shed

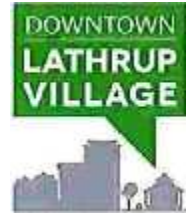
Permit #	Date	Contractor	Job Address	Parcel #	Fee Total Const
PSHED-002-19	04/23/2019	WILLCOCKS, STEPHEN G	19228 BUNGALOW DR	40-24-14-330-009	\$65.00
Work Description: SHED 7'6" tall					

Total Permits For Type: 1
Total Fees For Type: \$65.00
Total Const. Value For Type: \$0

Report Summary

Permit.Status = ISSUED AND
Permit.DateIssued Between
4/1/2019 12:00:00 AM AND
4/30/2019 11:59:59 PM

Grand Total Fees: \$51,746.00
Grand Total Permits: 64
Grand Total Const. Value: \$0



Date: May 16, 2019

To: Sheryl Mitchell, City Administrator

From: Susie Stec, Manager – Community & Economic Development

Re: Department Report

Redevelopment Ready Communities (RRC)

I'm continuing to work on our recertification which must be completed by the end of the year. I've submitted our Action Plan to our RRC representatives and set-up regular, monthly status update meetings.

Trainings/Events/Networking

I have/will be attending the following trainings:

-) MSOC The Main Event Awards Ceremony – May 9, 2019
-) SEMCOG Training Wheels – May 21, 2019
-) Southfield Road Corridor Clean-Up – June 1, 2019
-) MSOC Resolving Conflict on Main Street – June 19, 2019

Planning Commission

The LVPC has continued discussions on allowing drive-thru uses in the Village Center district, and which method may be the most appropriate - Planned Unit Development (PUD) or Special Land Use (SLU). They continued this discussion at a joint meeting with City Council and DDA on April 30th; the consensus was a PUD. The PC will be considering draft PUD language at the May 21st meeting with the recommendation to set a public hearing for their June 18th meeting.

The PC will also begin the process of updating the city's master plan later this summer.

DDA

The DDA Board of Directors approved the FY 19/20 budget at their April meeting. Committee meetings began in May. The Economic Vitality (EV) Committee has identified a handful of accomplishable goals for this year, including installing banners as a placemaking initiative. I'm working to get quotes now and hope to have them installed in June/July. The Promotions Committee began planning the Southfield Road Corridor Clean-Up for Saturday, June 1st, 9 -11 am. Volunteers are needed!

Grant/Award Opportunities

-) An application for the [Historic Preservation Community Assessment Program](#) was submitted. We were not successful in application.
-) MSOC Main Event Awards – The DDA won the “Program on the Rise” award!
-) [Partners in Preservation](#) – The theme this year is women and their impact (past/present) on communities. It’s a national competition put on by the National Trust for Historic Preservation, American Express, and National Geographic. If selected as finalists, we will get \$20K to put toward a marketing campaign to get out the vote for Lathrup. The winner will get \$150K to put toward our project, which is the Annie Lathrup School. We expect to hear something in May/June.
-) SEMCOG Multi-Community Planning Grant – we will be submitting an application to implement our non-motorized transportation plan. Applications are due June 4th.



Date: May 17, 2019
To: Sheryl Mitchell, City Administrator
From: Christopher Clough, Parks & Recreation Coordinator
Re: Department Report

The past month has seen a lot of developments for our summer events. But less progress in other areas. I am eager for our recreation interns to start next month so that I can make tangible progress on more areas.

Concerts in the Park

The primary focus for concerts now is promoting. Banner design has been approved and can be ordered. We will have two 8'x4' banners for Southfield Road. I plan to do one or more direct emails as well as including the info in upcoming e-newsletters. Flyers are around the office, on Facebook and Vanessa Barnett will be handing them out at the 5k this weekend.

Farmers Market

After another month of exhausting all leads to recruit fresh produce vendors, I no longer feel it is viable to run a market this year. However, not running a market requires alternatives to replace both the recreation aspects and the benefits to the DDA.

To replace the market as an aspect of recreation programming for residents who support the market and want access to fresh produce, I propose two solutions:

1. Serve as a shuttle site to Royal Oak and/or other markets. Meeting with Southfield next week.
2. Start a community vegetable garden, perhaps in Dorothy Warren park

To replace the market as a device to promote the DDA and its goals I propose:

1. A full analysis to find out what local business really want and need for future planning
2. For this year, I have started a list of potential ideas we could do this summer. My initial thoughts are attached. I think one or more of these are viable.

Family Fun Fridays

Art Explosion! June 28

The art explosion is growing quickly. It has taken on an art fair aspect to compliment the family activities. I've connected with Richard Reeves who has helped me recruit many local artists willing to come out to display and sell their work. The event is free for artists to partake in, they just have to be approved and provide their own tables or displays. We will provide the tents. Family activities will include a children's book reading, face painting and henna art, the DIA will be on-site offering activities as will Flipside Studio. Some of our community organizations and businesses will be offering activities as well. Music and food have been booked. The biggest need for this event is to get the word out to the community. Please actively spread the word.

Beach Party July 26

Beach Party is the least formed of the three Family Fun Fridays. I am still actively seeking vendors, activities, food trucks and a beachy band. We will have a bounce house from Oakland County Parks & Rec. Please feel encouraged to contribute ideas and leads.

Back to School Rally Aug 23

The Back to School Rally has also been growing quickly. Our neighbors at LOGOS church have been hosting a back to school rally for the families of SOS for the past two years. We have decided to partner to expand this event to the whole community. The event will bridge the space between the two buildings with considerable activities in Annie Lathrup Park. Again we will have the bounce house from Oakland County as well as children's activities and community resources. The highlight of course is giveaways. We would like to be able to serve up to 300 children. We are seeking sponsorships and donations separately and collectively. Farmington School of Rock will be performing and food will be hot dog/chips/pop meals.

Summer in the Village: Caribbean Festival September 14

The Caribbean Festival is still in early stages of planning. We have the opportunity to work with some professional event organizers from the region who I have no doubt could put together a much more authentic and enriching Caribbean experience than I would be able to. However, we need to be sure our budget will accommodate these services in addition to the performers, food and activities we want to showcase. We have meetings coming up which will solidify these details and allow us to get moving quickly as we need to make up ground.

Classes/Programs

Summer classes are just starting. They are still limited to the fitness options offered by One Life Fitness. I have not been able to make progress on a community survey.

I have also not been able to set a calendar for senior programming yet. But I have met with several community groups, involving many seniors, to gain feedback and ideas. I also met with Southfield Parks & Recreation to learn more about what they do and how we can collaborate. Additionally I have met with SMART and with the Community Development Block Grant folks to understand what funds we have available and what I can do with them.

Rentals

The outdoor policies are complete and I'm hoping they will be approved soon. The indoor policies are written but I will make changes to them based on feedback on the outdoor policies. Our community room is booked every weekend through Aug. 18. The Municipal Park is booked out wherever there would not be conflicts with other events. More events are being booked at Goldengate.

Parks

I hosted a community clean up of Lathrup Park in April with 10-12 volunteers. A clean up of Goldengate is scheduled for May 31. Quotes are in for the addition of mulch to all three playgrounds, to meet insurance requirements, which will take place in July. We have a request in to the Women's Club for funding to address issues with memorial trees in Lathrup Park.

Social Media

In the past month our Recreation Facebook page has reached 786 people with more than 300 engagements. I haven't been able to keep up our Twitter page.

**CITY OF LATHRUP VILLAGE
OAKLAND COUNTY, MICHIGAN**

NOTICE OF FISCAL YEAR 2019-2020 BUDGET PUBLIC HEARING

Notice is hereby given that the City of Lathrup Village Council will hold a public hearing on the 2019- 2020 Budget on May 20th, 2019 at 7:00 p.m. in the City Council Chambers located in the upper level of the Municipal Building, 27400 Southfield Road, Lathrup Village, Michigan.

The complete proposed budget is on file in the office of the City Clerk for public inspection during office hours

Any member of the public may express their view on this proposed budget in writing, by submitting your written comments to the City Clerk prior to 4:30 p.m. on the date of the hearing, or you may appear in person to express your opinion. Any written communications may be sent to the City Clerk at the address of the City Hall at 27400 Southfield Road, Lathrup Village, Michigan 48076 prior to the hearing.

YVETTE TALLEY, City Clerk
City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076
(248) 557-2600

CITY OF LATHRUP VILLAGE

RESOLUTION

LATHRUP VILLAGE WOMEN’S CLUB

WHEREAS, The Lathrup Village Women’s Club has been a leader among the service organizations for the past 80 years. With an active part in the cultural, civic and social life of the City of Lathrup Village; and

WHEREAS, The Lathrup Village Women’s Club programs and projects have benefitted many segments of the community including Bicentennial Commission, Garden Club, Lions Club, Recreation Department, Tree planting program and many more; and

WHEREAS, the Women’s Club has worked for the advancement of women, their recognition as first-class citizens, and equal opportunity; and

WHEREAS, we urge all citizens, civic and educational associations, news media and other civic organizations to join in this salute to the members of this organization who make such a significant contribution to our community.

NOW, THEREFORE, BE IT RESOLVED that Mayor Garrett and the Lathrup Village City Council do hereby congratulate the Lathrup Village Women’s Club on their 80th Anniversary.

IN WITNESS THEREOF, we have affixed our signature and caused the Seal of the City of Lathrup Village to be fixed on this 20th day of May, 2019.

Mykale Garrett, Mayor

Bruce Kantor, Mayor Pro-Tem

Ian Ferguson, Council member

Saleem Siddiqi, Council member

Donna Stallings, Council member

May 6, 2019

To Whom It May Concern:

On behalf of the Oakland County Board of Commissioners, we are requesting your assistance as we honor and celebrate an important milestone in our nation's history – the passage of the 19th Amendment, guaranteeing and protecting women's constitutional right to vote.

Women's right to vote was not easily won. Ratification was the result of decades of organized, grass-roots movements in communities throughout our country. It is in this spirit that we have determined that **the participation and support of local communities is a key component of this celebration.**

We hope you will join us in this campaign to raise awareness and celebrate this historic milestone. **You can do so by passing a resolution recognizing this historic centennial through your governing board.** A sample resolution is attached.

The Board of Commissioners will be kicking off the centennial commemoration in honor of Michigan's ratification of the 19th Amendment this June. All communities that have returned resolutions to the Board of Commissioners by June 3, 2019, will receive a 19th Amendment Suffragette Victory Flag. We ask that you fly the flag from June 10-14, 2019, in honor of the 100th anniversary of Michigan's ratification of the 19th Amendment. We will fly the flags again countywide from August 24-28, 2020, in honor of the 100th anniversary of the federal ratification.

Please send electronic copies of adopted resolutions to Salena Benavidez at benavidezs@oakgov.com. If you have any questions, please feel to contact Megan Sellers at (248) 858-0103 or by email to sellersm@oakgov.com. Details regarding upcoming celebration events are forthcoming.

Sincerely,



David T. Woodward
Board Chairman



Marcia Gershenson
Board Vice Chairwoman

CITY OF LATHRUP VILLAGE

CELEBRATING THE 100TH ANNIVERSARY OF THE RATIFICATION OF THE 19TH AMENDMENT
OF THE UNITED STATES CONSTITUTION GIVING WOMEN THE RIGHT TO VOTE

RESOLUTION

WHEREAS, Women of every race, class and ethnic background across America have made historic contributions to the growth and strength of the United States in countless recorded and unrecorded ways; and

WHEREAS, the women of this nation initiated the most significant women’s movement in history the need for women’s suffrage; and

WHEREAS, despite the strong opposition, the inspiration and determination of women nationwide brought about the extraordinary accomplishment – the right for women to vote; and;

WHEREAS, on June 10, 1919, Michigan women cast their vote when Michigan voters ratified the 19th Amendment to the U.S. Constitution; and

WHEREAS, the State of Michigan was the second state to ratify the 19th Amendment giving women the right to vote; and

WHEREAS, on August 26, 1920, voters across the nation secured the right for women to vote when the 19th Amendment to the Constitution of the United States was ratified, empowering American women and declaring for the first time that they, like men, deserve all the rights and responsibilities of citizenship stating, “... the right of citizens of the United States to vote shall not be denied or abridged by the United States or by any State on account of sex”; and

WHEREAS, August 26, 2020 will mark the 100th anniversary of the passage of the National Suffrage Amendment, the 19th Amendment to the U.S. Constitution, guaranteeing women the right to vote; and

NOW THEREFORE BE IT RESOLVED that the City of Lathrup Village remembers and celebrates the historic women who fought for their right to vote and recognizes the courage and inspiration of these bold women to change the course of history.

BE IT FURTHER RESOLVED that the City of Lathrup Village will fly the 19th Amendment Victory Flag June 10, 2019 through June 14, 2019 to commemorate the State of Michigan ratifying the 19th Amendment and August 24, 2020 through August 28, 2020 to commemorate the ratification of the 19th Amendment to the constitution of the United States.

The Lathrup Village City Council hereby recognize the 100th Anniversary of the ratification of the 19th Amendment of the U.S. Constitution giving women the right to vote.

IN WITNESS THEREOF, we have affixed our signature and caused the Seal of the City of Lathrup Village to be fixed on this 20th day of May, 2019.

Mykale Garrett, Mayor

Bruce Kantor, Mayor Pro-Tem

Ian Ferguson, Council member

Saleem Siddiqi, Council member

Donna Stallings, Council member

CELEBRATING THE 100TH ANNIVERSARY OF THE RATIFICATION OF THE 19TH
AMENDMENT OF THE US CONSTITUTION, GIVING WOMEN THE RIGHT TO VOTE

WHEREAS women of every race, class, and ethnic background across America have made historic contributions to the growth and strength of the United States in countless recorded and unrecorded ways; and

WHEREAS the women of this nation initiated the most significant women's movement in history – the need for women's suffrage; and

WHEREAS despite the strong opposition, the inspiration and determination of women nationwide brought about the extraordinary accomplishment – the right for women to vote; and

WHEREAS on June 10, 1919, Michigan women cast their vote when Michigan voters ratified the 19th Amendment to the U.S. Constitution, and

WHEREAS the State of Michigan was the second state to ratify the 19th Amendment, giving women the right to vote; and

WHEREAS on August 26, 1920, voters across the nation secured the right for women to vote when the 19th Amendment to the Constitution of the United States was ratified, empowering American women and declaring for the first time that they, like men, deserve all the rights and responsibilities of citizenship stating, "...the right of citizens of the United States to vote shall not be denied or abridged by the United States or by any State on account of sex"; and

WHEREAS August 26, 2020 will mark the 100th anniversary of the passage of the National Suffrage Amendment, the 19th Amendment to the U.S. Constitution, guaranteeing women the right to vote; and

NOW THEREFORE BE IT RESOLVED that the [YOUR NAME HERE] remembers and celebrates the historic women who fought for their right to vote and recognizes the courage and inspiration of these bold women to change the course of history.

BE IT FURTHER RESOLVED that [YOUR NAME HERE] will fly the 19th Amendment Victory Flag June 10, 2019 through June 14, 2019 to commemorate the State of Michigan ratifying the 19th Amendment and August 24, 2020 through August 28, 2020 to commemorate the ratification of the 19th Amendment to the Constitution of the United States.

CITY OF LATHRUP VILLAGE

Oakland County, Michigan

PROCLAMATION

WHEREAS, Margo Thompson Williams was born in Spartanburg, South Carolina and youngest of three children. She graduated from the University of South Carolina in Columbia where she earned a B.A. in Psychology in 1983. Also, graduated from South Carolina State College where she earned a Masters of Art in Speech Pathology and Audiology in 1988.

WHEREAS, Margo began her career in Southfield Pubic schools in August in 1990 as a Speech Pathologist and serviced many students at Brace –Lederle, Eisenhower, Levey, McArthur and McIntyre. The last three years, she served as a resource teacher with the Next Step Program located at the Kennedy Learning Center.

WHEREAS, After retirement, Margo plans to relocate to Hilton Head, South Carolina. She looks forward to walking on the beach, bike riding, relaxing and enjoying the cuisines at the local restaurants.

THEREFORE, BE IT RESOLVED, That I, Mayor Mykale Garrett and the Lathrup Village City Council hereby congratulate you on your retirement. We would like to wish you, your husband Rodney, daughters Madison and Gabrielle many enjoyable days ahead.

In Witness Whereof, I have hereto set my hand and caused the Seal of the City of Lathrup Village to be affixed on this 20th day of May 2019.

Mykale Garrett, Mayor

Bruce Kantor, Mayor Pro Tem

Ian Ferguson, Council member

Saleem Siddiqi, Council member

Donna Stallings, Council member

Revised Outdoor Rental Policies and Procedures

EFFECTIVE – JUNE 1, 2019

Purpose

The outdoor spaces currently available for use within the City of Lathrup Village provide ample opportunities for community use. This document will establish written policies and procedures for both rental and community use of these outdoor spaces.

Definitions

For the purpose of the following policies and procedures, groups and spaces will be defined as follows:

Resident- any person whose primary residence is within the City of Lathrup Village limits, as listed on their driver's license or state ID

Non-Resident- any person whose primary residence is not within the City of Lathrup Village limits, as listed on their driver's license or state ID

Non-Profit Group- any registered 501(c)(3) organization

Lathrup Village Community Group- any not-for-profit organization, established with an expressed intent and/or programming that directly benefits Lathrup Village residents

Lathrup Village Business- any for-profit organization located within the city limits of Lathrup Village

Other Community Group- any not-for-profit organization that does not meet the requirements of a Lathrup Village Community Group

Other Business- any for-profit organization that does not meet the requirements of a Lathrup Village Business

PARKS AND OUTDOOR SPACES

Municipal Park- located directly behind the City Hall building at 27400 Southfield Road. Rental of the park includes exclusive use of the picnic shelter/pavilion, the picnic shelter grill, the gazebo, the greenspace directly in front of the gazebo and access to parking in the northern lot of the City Hall building. Renters do not have access to restrooms within City Hall or use of the southern parking lot unless they have also rented the community room within City Hall. There is a playground and children's garden on-site as well which can be used but which remain open to the public. Rental does not include the Annie Lathrup Park (immediately to the north) unless that space is reserved via permit separately.

Annie Lathrup Park- located directly to the north of the City Hall building at 27400 Southfield Road and directly behind Anne Lathrup School. The park itself may not be rented but permits will be issued for use of the soccer field or roller hockey rinks.

Sarrackwood/Saratoga Park- located at the intersection of Saratoga and Woodworth. Rental of the park includes use of any picnic tables on site (though they may not be moved). There is a playground on-site which may be used but which remains open to the public. Street parking is available but park users may not impede access of residents to or from their homes. There are no restrooms available on-site.

Goldengate Park- located at the intersection of Rainbow Drive and W. 11 Mile Road. Rental of the park includes use of any picnic tables on site (though they may not be moved), one or more (but not all) of the permanent grills and permitted use of the greenspace in front of and behind the playground. There is a playground on-site which is available for use but which remains open to the public. Street parking is available but park users may not impede access of residents to or from their homes. There are no restrooms available on-site.

Dorothy Warren Park- located at the intersection of Rainbow Drive and Morningside Plaza. The park is not currently available to be rented or reserved through permit. It is open to public use in accordance with park policies. Restrooms and trash receptacles are not available on-site so any materials brought in must be carried out.

INDOOR SPACES

Community Room- largest room on the main floor of the City of Lathrup Village City Hall, rental of which includes access to parking on either side of City Hall, use of the main floor bathrooms. Additional rental options for the use of the kitchen, bar and audio-visual equipment (limited to wired microphone, projector, cd/dvd player and built-in audio. Must provide your own connections, wireless microphone or stands if needed. Suitable for banquets, baby showers, wedding showers, graduation parties/open houses, repasts, large meetings, adult birthday parties, dances, classes/events using paint. Suitable for food. Alcohol allowed with appropriate permit and/or waiver. Not suitable for children's parties. Minimum of 25 participants to book. Max of 150.

Kitchen- kitchen within the community room, rental of which includes access to ice machine, dishwasher, refrigerator, stove top/ovens and coffee maker for the purpose of reheating, warming and/or cooling foods only. No cooking. The kitchen may not be rented stand-alone.

Start time- the time at which event organizers and participants may enter the building. This includes the time to set-up.

End time- the time at which all event organizers and participants must be out of the building. This includes the time to tear down and clean up.

PARK AMENITIES

	Municipal	Lathrup	Sarrackwood	Warren	Goldengate
Gazebo	•				
Pavilion	•				
Restrooms					
Picnic Table	•		•		•
Trash Bins	•	•	•		•
Playground	•	•	•		•
Charcoal Grill	•				•
Parking on site	•	•			•
Street Parking			•	•	
Electricity	•				

RATES

Appropriate Documentation establishing a group or business’ rates could include, but is not limited to: a copy of 501(c)(3) documentation, federal tax-exempt number, copy of group’s mission statement, documentation of official mailing address, roster of group’s current members mailing addresses, documentation of community service projects/hours or any combination of the above.

Outdoor Space Rental Rates

Deposits

A \$100 refundable deposit is required for all event rentals, due at the time of application. Deposits will be returned within four weeks after the event if there has been no damage to the facilities and all rules, regulations and policies were followed. There is no deposit required for recurring permits of Annie Lathrup Park.

Municipal Park

Two (2) Hour Minimum required for ALL rentals

CATEGORY	HOURLY RATE
Resident	\$ 50 per hour
Non-Profit Group	\$ 50 per hour
Lathrup Village Community Group	\$ 60 per hour
Lathrup Village Business	\$ 60 per hour
Non-Resident	\$100 per hour
Other Community Group	\$100 per hour
Other Business	\$100 per hour

Annie Lathrup Park

There is no fee associated with obtaining a permit for use of the soccer fields or roller hockey rinks for a singular event.

For recurring events, such as sport team practices, there will be a fee of \$5 per event listed on the permit for any users.

Sarrackwood/Saratoga Park

CATEGORY	HOURLY RATE
Resident	\$ 20 per hour
Non-Profit Group	\$ 20 per hour
Lathrup Village Community Group	\$ 30 per hour
Lathrup Village Business	\$ 30 per hour
Non-Resident	\$100 per hour
Other Community Group	\$100 per hour
Other Business	\$100 per hour

Goldengate Park

CATEGORY	HOURLY RATE
Resident	\$ 30 per hour
Non-Profit Group	\$ 30 per hour
Lathrup Village Community Group	\$ 40 per hour
Lathrup Village Business	\$ 40 per hour
Non-Resident	\$100 per hour
Other Community Group	\$100 per hour
Other Business	\$100 per hour

Community Service Credits

Groups or individuals may pay all or a portion of their total rental fee in qualified community service. Qualified projects must directly benefit the City of Lathrup Village Parks & Recreation Department in its mission to serve the people of Lathrup Village. A list of available projects and their Community Service Credits will be available on the City of Lathrup Village web site.

Projects must be approved in advance by the recreation coordinator to use credits towards facility rentals. A maximum of \$1,000 in Community Service Credits can be earned per year. They cannot be transferred except when an individual has earned them and wants to transfer them to a group or business of which they are a member.

Cancellations

Events cancelled between the time of booking and up to 3 weeks before the date of the event will be refunded their full deposit, less a \$20.00 processing fee. Events cancelled for any reason within 3 weeks of the date of event forfeit their entire deposit. Events booked at the parks should be considered, "rain or shine," as there are no refunds for cancellations due to weather conditions the day of the event.

General Rental Policies

- Park rental is by permit only.
 - The rental applicant must remain on site for the duration of the rental period.
 - Event organizers must have a printed copy of their rental permit to display to Police Department if requested.
 - Reservation holders may not transfer a park permit.
 - The use of any park is at your own risk. The City does not assume responsibility for injury or for any loss, theft or damage to personal items.
 - Reservation holders must comply with State of Michigan laws and City of Lathrup Village ordinances.
 - Individuals or groups who fail to comply with these policies or who are responsible for damage to a facility may lose their deposit and their ability to rent City of Lathrup Village facilities in the future.
- Observe all posted and written park rules.

Outdoor Facility Policies

- Setup may not begin before 8:00 am. All activities, including cleanup, must be completed by 9:00 pm.
- Vehicles may not be driven on the grass or park walkways at any time, including setup and cleanup.
- Parking is limited to designated areas for each park.
- The City will not provide any setup or cleanup assistance for events. Any furniture or materials (including tables and chairs) must be provided by the event organizer and are not available for rent through the City of Lathrup Village.
- Electricity is only available at the Gazebo at Municipal Park. There is a \$10 per hour fee, to be paid in advance, to use electricity at Municipal Park.
- None of the parks have restrooms. Events lasting more than 4 hours are required to arrange and pay for their own portable toilets. A list of vendors serving this area is available. All other rentals may opt to provide their own portable toilets. Portable toilets must be delivered and removed the same day as the event. Portable toilets should be positioned to be out of direct view of neighboring homes and may not be

placed within 100 feet of neighboring homes. The City of Lathrup Village assumes no responsibility for portable toilets brought on to city property for use by private rentals. Renters of Municipal Park wishing to use the bathrooms located within City Hall must also rent the Community Room for the same time period.

- Music levels must stay under 65 decibels at all times. For comparison purposes, that's about as loud as a vacuum cleaner. Music should be considered background to your event and quiet enough for people to speak over. You should not be able to hear the music outside of the park.
- Area must be thoroughly cleaned after use. All trash must be bagged and placed in bins. Trash that does not fit neatly in the bins provided must be taken off-site by the renters. Trash may not be left sitting next to bins. Used charcoal must be disposed of in designated charcoal bins.

Prohibited Items and Events

- Bounce houses, inflatables, petting zoos, and animal rides are prohibited at all parks except for City of Lathrup Village sponsored events. The City and the Police Department reserve the right to prohibit any activity considered to be a public nuisance or danger to park users.
- Decorations are not to be attached to the pavilion/picnic shelter or gazebo at Municipal Park in any way. Loose decorations such as confetti and glitter are prohibited at all parks. Remnants of spent water balloons must be thoroughly removed. Steel or wood pins/stakes are not allowed to be placed in the ground at any park site due to underground wiring and irrigation systems. Open flames and candles are prohibited.
- Commercial activity, the promotion of any business or commercial venture, fundraising, or a requiring anyone to pay or make a donation to attend the event is prohibited.
- Deep-frying is prohibited.
- Fireworks of any kind, including sparklers, are prohibited.
- No glass containers allowed (bottles, etc.).
- Smoking of any kind, vaping/electronic cigarettes, marijuana and marijuana infused products and alcohol are prohibited. Events with alcohol will be immediately terminated and deposits will not be returned.

External Procedures for Booking a Singular Event

- A) Interested parties may contact the Recreation Coordinator or designated rental assistant (staff) via phone or email to initially inquire about the availability of a date.
- B) To hold a date all of the following items are required:

- a. The appropriate deposit must be made using cash, certified check, money order or credit card (subject to additional fees). Deposits must be made in-person at the office during normal business hours.
 - b. An Application for Singular Event must be completed. The application will be made available online. However, applicants must also present their driver's license or state ID in-person for staff to make a copy. If the applicant is requesting discounted resident rates, they must fill out the application themselves and their ID must indicate a Lathrup Village address. Groups must present appropriate documentation to qualify for discounted rates. For groups/businesses, the person filling out the application will be considered the "owner" of the event. Staff will only allow changes to the event details, including room set up, from the "owner" of the event(s) as listed on the application.
 - c. An Application for Singular Event will be considered complete only when it includes applicant information, copy of ID, waivers, acknowledgement and agreement of rules and cancellation policies.
 - d. Applicants will receive a receipt for their deposit as well as a copy of their application (including rules and the date at which their balance is due).
- C) Within three weeks of the event date, the applicant must pay the remainder of their balance. This obligation exists and is not dependent upon the city sending out reminders about payment due dates. Events that are not paid in full by three weeks out, will be considered cancelled and deposits will not be returned.

Any deviation from these procedures, by any office, must be documented in writing.

Internal Procedures for Booking a Singular Event

- A) When contacted via phone or email by interested parties regarding the availability of a date, the Recreation Coordinator or designated rental assistant (staff) will consult both the shared calendars and the written master book at the time of the inquiry. Any event not yet documented in those outlets will not be considered booked. The Recreation Coordinator or designated rental assistant should let inquiring parties know that any particular date is available "at the moment" but make no guarantees or promises that it will be held or otherwise available until the event is officially booked.
- B) To hold a date all of the following items are required:
 - a. The staff will charge the appropriate deposit based on the individual or group's status and current rental rates and will collect deposits via cash, certified check, money order or credit card (subject to additional fees). Deposits must be made in-person at the office during normal business hours.
 - b. The staff will collect an Application for Singular Event from all applicants. The application will be made available online and staff can print the application from online. A copy of the applicant's driver's license or state ID must also be made.

If the applicant is requesting discounted resident rates, they must fill out the application themselves and their ID must indicate a Lathrup Village address. Groups must present appropriate documentation to qualify for discounted rates. For groups/businesses, the person filling out the application will be considered the “owner” of the event. Staff will only allow changes to the event details, including room set up, from the “owner” of the event(s) as listed on the application

- c. An Application for Singular Event will be considered complete only when it includes applicant information, copy of ID, waivers, and acknowledgement and agreement of rules and cancellation policies.
 - d. Applicants will be given a receipt for their deposit as well as a copy of their application (including rules and the date at which their balance is due).
 - e. When all above requirements are met, staff will list the event on the shared calendar for the appropriate room and list the event in the master rental book in pencil. The listings should include the applicants name, the venue, the date and time.
- C) On a monthly basis, staff will review what events have outstanding balances. If it can be automated, staff will provide reminders of upcoming balance due dates. Events that are not paid in full by three weeks out, will be considered cancelled and deposits will not be returned. Staff will make every effort to contact the event organizer via phone or email before an event is removed from the calendar.

Any deviation from these procedures, by any office, must be documented in writing.

External Procedures for Booking Recurring or Multiple Events

- A) Interested parties may contact the Recreation Coordinator or designated rental assistant (staff) via phone or email to initially inquire about the availability of one or more dates. All applicants (individuals, groups and businesses) are limited to one event at Municipal Park per application per quarter of the fiscal year. Other parks may be similarly limited based demand.
- B) To hold each date all of the following items are required:
 - a. The appropriate deposit must be made using cash, certified check, money order or credit card (subject to additional fees). Deposits must be made in-person at the office during normal business hours. One deposit will suffice for up to 4 events in a calendar year, unless there is damage to the facilities or rules/policies were not properly followed in which case the deposit will not be returned and future events will not be covered by the initial deposit.
 - b. An Application for Multiple Dates/Events must be completed. The application will be made available online Applicants must also present their driver’s license or state ID for staff to make a copy. If the applicant is requesting discounted resident rates, they must fill out the application themselves and their ID must

indicate a Lathrup Village address. Groups must present appropriate documentation to qualify for discounted rates. For groups/businesses, the person filling out the application will be considered the “owner” of the event. Staff will only allow changes to the event details, including room set up, from the “owner” of the event(s) as listed on the application.

- c. An Application for Multiple Dates/Events will be considered complete only when it includes applicant information, copy of ID or appropriate documentation of group/business status, waivers, and acknowledgement and agreement of rules and cancellation policies.
 - d. Applicants will receive a receipt for their deposit as well as a copy of their application (including rules and the date at which their balance is due).
- C) Within three weeks of each event date, the applicant must pay the remainder of their balance. Unless it can be automated, the city will not send out reminders about payment due dates. Events that are not paid in full by three weeks out, will be considered cancelled and deposits will not be returned.

Any deviation from these procedures, by any office, must be documented in writing.

Internal Procedures for Booking Recurring or Multiple Events

- A) When contacted via phone or email by interested parties regarding the availability of a date, the Recreation Coordinator or designated rental assistant (staff) will consult both the shared calendars and the written master book at the time of the inquiry. Any event not yet documented in those outlets will not be considered booked. The Recreation Coordinator or designated rental assistant should let inquiring parties know that any particular date is available “at the moment” but make no guarantees or promises that it will be held or otherwise available until the event is officially booked.
- B) To hold each date all of the following items are required:
 - a. The staff will charge the appropriate deposit based on the individual or group’s status and current rental rates and will collect deposits via cash, certified check, money order or credit card (subject to additional fees). Deposits must be made in-person at the office during normal business hours. One deposit will suffice for up to 4 events in a calendar year, unless there is damage to the facilities or rules/policies were not properly followed in which case the deposit will not be returned and future events will not be covered by the initial deposit.
 - b. The staff will collect an Application for Multiple Dates/Events from all applicants. The application will be made available online and staff can print the application from online. A copy of the applicant’s driver’s license or state ID must also be made. If the applicant is requesting discounted resident rates, they must fill out the application themselves and their ID must indicate a Lathrup Village address. Groups must present appropriate documentation to qualify for discounted rates. For groups/businesses, the person filling out the application will be considered

the “owner” of the event. Staff will only allow changes to the event details, including room set up, from the “owner” of the event(s) as listed on the application.

- c. An Application for Multiple Dates/Events will be considered complete only when it includes applicant information, copy of ID or appropriate documentation of group/business status, waivers, and acknowledgement and agreement of rules and cancellation policies.
 - d. Applicants will be given a receipt for their deposit as well as a copy of their application (including rules and the date at which their balance is due).
 - e. When all above requirements are met, staff will list the events on the shared calendar for the appropriate room(s) and list the events in the master rental book in pencil. The listings should include the applicants name, the venue, the date and time.
- C) On a monthly basis, staff will review what events have outstanding balances. If it can be automated, staff will provide reminders of upcoming balance due dates. Events that are not paid in full by three weeks out, will be considered cancelled and deposits will not be returned. Staff will make every effort to contact the event organizer via phone or email before an event is removed from the calendar.

Any deviation from these procedures, by any office, must be documented in writing.

CITY OF LATHRUP VILLAGE
Summary of Proposed Park Rental Fees
Effective June 1, 2019

Two (2) Hour Minimum required for ALL rentals

Municipal Park

CATEGORY	HOURLY RATE
Resident	\$ 50 per hour
Non-Profit Group	\$ 50 per hour
Lathrup Village Community Group	\$ 60 per hour
Lathrup Village Business	\$ 60 per hour
Non-Resident	\$100 per hour
Other Community Group	\$100 per hour
Other Business	\$100 per hour

Annie Lathrup Park

There is no fee associated with obtaining a permit for use of the soccer fields or roller hockey rinks for a singular event.

For recurring events, such as sport team practices, there will be a fee of \$5 per event listed on the permit for any users.

Sarrackwood/Saratoga Park

CATEGORY	HOURLY RATE
Resident	\$ 20 per hour
Non-Profit Group	\$ 20 per hour
Lathrup Village Community Group	\$ 30 per hour
Lathrup Village Business	\$ 30 per hour
Non-Resident	\$100 per hour
Other Community Group	\$100 per hour
Other Business	\$100 per hour

Goldengate Park

CATEGORY	HOURLY RATE
Resident	\$ 30 per hour
Non-Profit Group	\$ 30 per hour
Lathrup Village Community Group	\$ 40 per hour
Lathrup Village Business	\$ 40 per hour
Non-Resident	\$100 per hour
Other Community Group	\$100 per hour
Other Business	\$100 per hour



COUNCIL COMMUNICATION:

TO: Mayor Garrett and City Council Members

FR: Sheryl L. Mitchell, City Administrator

DA: **May 20, 2019**

RE: **MOTION TO ADOPT FISCAL YEAR 2019/20 BUDGET**

Background:

Attached is the Annual Resolution to Adopt the Fiscal Year 2019/20 Budget. The revised budget is a result of the City Council's budget study sessions. All required public hearings have been properly noticed and conducted and the Budget is now ready for your approval.

As in the past, one motion will be sufficient to adopt the Resolutions:

- (1) Resolution Adopting Budget
- (2) General Purposes Tax Levy
- (3) Refuse Collection and Disposal Tax Levy
- (4) Downtown Development Authority
- (5) Annual Appropriations Resolution
- (6) Water Rates
- (7) Sewer Rates

Suggested Motion:

To Adopt the Annual Fiscal Year Resolutions for the 2019/20 fiscal year as prepared and submitted by the City Administrator.

Motion by _____, Seconded by _____,

CITY OF LATHRUP VILLAGE

ANNUAL FISCAL RESOLUTIONS

Fiscal Year 2019- 2020

(1) RESOLUTION ADOPTING BUDGET

WHEREAS, the City Administrator has prepared and submitted to the City Council a recommended budget covering the next fiscal year, a public hearing has been held after due notice, and all other Charter requirements for the adoption of an annual budget have been met; and

WHEREAS, a Proposed Budget has been studied, reviewed, modified, reduced to writing, and filed with the City Clerk, which meets with the approval of the City Council and is now ready for adoption in final form;

NOW, THEREFORE, BE IT RESOLVED that the City Council does hereby adopt the Proposed Budget now on file with the City Clerk, and has been modified to date as being the Budget of the City of Lathrup Village for the fiscal year commencing on July 1, 2019; and

BE IT FURTHER RESOLVED that the City Clerk be directed to date and initial such budget document for purposes of identification.

(2) GENERAL PURPOSES TAX LEVY

WHEREAS, the City Council has approved a budget document for the next fiscal year and it is necessary to provide a levy of the amounts necessary to be raised by general ad valorem taxes on property for general municipal purposes;

NOW, THEREFORE, BE IT RESOLVED that the City Council does hereby levy an annual ad valorem tax for the fiscal year commencing on the next July 1st upon all real and personal property subject to such taxation within the City at the rate of 18.5172 mills upon each dollar of State Taxable Valuation assessed thereon according to law (such levy being calculated to raise the sum of \$2,693,123 more or less) to be used for general municipal purposes; that this levy is made pursuant to the authority of Section 9.1 of the Charter and is exclusive of, and in addition to, all other special purpose levies for such year.

(3) REFUSE COLLECTION AND DISPOSAL TAX LEVY

WHEREAS, the City Council has approved a budget document for the next fiscal year and it is necessary to provide a levy of the amounts necessary to be raised by general ad valorem taxes on property to defray the costs of collecting and disposing of "garbage" (in this City termed "refuse"),

NOW, THEREFORE, BE IT RESOLVED that the City Council does hereby levy an annual ad valorem tax for the fiscal year commencing on the next July 1st upon all real and personal property subject to such taxation within the City at the rate of 2.7775 mills upon each dollar of State Taxable Valuation assessed thereon according to law (such levy

being calculated to raise the sum of \$403,957 more or less) to be used to pay the cost of establishing and maintaining a system for the collection and disposal of refuse; that this levy is made pursuant to the statutes in such case made and provided, and specifically 1917 PA 298, 1947 PA 179, and MSA 5.2681, all as amended to date.

(4) DOWNTOWN DEVELOPMENT AUTHORITY

WHEREAS, the City council has adopted a budget for the next fiscal year and it is necessary to provide a levy of the amounts necessary to be raised by general ad valorem taxes on property within the City's Downtown Development Authority District, as recommended and submitted by the Downtown Development Authority;

NOW, THEREFORE, BE IT RESOLVED that the City Council does hereby levy an annual ad valorem tax for the fiscal year commencing on the next July 1st upon all real and personal property subject to such taxation within the Downtown Development Authority District at a rate of 1.8823 mills upon each dollar of State Taxable Valuation assessed thereon according to law (such levy being calculated to raise the sum of \$45,000 more or less) to be used exclusively for Downtown Development Authority purposes.

(5) ANNUAL APPROPRIATIONS RESOLUTION

WHEREAS, the City Council has adopted a budget for the next fiscal year which is now on file with the City Clerk,

NOW, THEREFORE, BE IT RESOLVED that the Council does hereby appropriate the following sums for the following purposes for the fiscal year commencing the next July 1st:

Government Services & Library	\$ 523,179
Administration	\$ 644,007
Buildings and Grounds	\$ 119,928
Public Safety	\$2,157,045
Public Services/Refuse	\$ 525,749
Recreation	\$ 96,463
Contingencies/Capital Reserves	\$ 306,762
Major Streets	\$ 375,573
Local Streets	\$ 481,941
Water	\$1,189,611
Sewer	\$1,550,598
Debt Service	\$ 124,002
Capital Acquisitions	\$ 112,950
Downtown Development Authority	\$ 200,686
Total	\$8,408,494

(6) WATER RATES

WHEREAS, the City Council has approved a budget document for the next fiscal year and it is necessary to provide a fee of the amounts necessary to be raised by a rate per thousand cubic feet to defray the costs to operate the water system of the City hereinafter detailed,

NOW, THEREFORE, BE IT RESOLVED that the City Council does hereby levy an annual fee of \$39.97 per thousand cubic feet on all water customers of the City commencing the next July 1st; that said fee is set pursuant to Sections 78-222 and 34-491 of the Code of Ordinances for the City of Lathrup Village.

(7) SEWER RATES

WHEREAS, the City Council has approved a budget document for the next fiscal year and it is necessary to provide a fee of the amounts necessary to be raised by a rate per thousand cubic feet to defray the costs to operate the sewer system of the City hereinafter detailed,

NOW, THEREFORE, BE IT RESOLVED that the City Council does hereby levy an annual fee of \$82.34 per thousand cubic feet on all sewer customers of the City as well as necessary surcharges for certain wastewater imposed upon the City by the Evergreen-Farmington Sewage Disposal System commencing the next July 1st; that said fee is set pursuant to Sections 78-383, 34-496, and 34-487 of the Code of Ordinances for the City of Lathrup Village.

CITY COUNCIL

Hon. Kelly Garrett
Mayor

Hon. Bruce Kantor
Mayor Pro Tem

Hon. Ian Ferguson
Council Member

Hon. Saleem Siddiqi
Council Member

Hon. Donna Stallings
Council Member



CITY OF LATHRUP VILLAGE

27400 Southfield Road
Lathrup Village, Michigan 48076
248.557.2600
www.lathrupvillage.org

ADMINISTRATION

Dr. Sheryl L. Mitchell
City Administrator

Scott Baker
Baker & Elowsky
City Attorney

Pamela Bratschi
City Treasurer

Scott McKee
Chief of Police

Yvette Talley
City Clerk

May 20, 2019

Resolution for Construction
Job No. 203632CON
Contract No. 19-5234

Ms. Kathy J. Fulton, Contract Technician
MDOT – Development Services Division, 2nd Floor
425 West Ottawa Street, PO Box 3050
Lansing, MI 48909

Dear Ms. Fulton,

At the meeting held on May 20, 2019, the Lathrup Village City Council approved the attached resolution to contract with MDOT for the W. 11 Mile project, as follows:

NOW THEREFORE, BE IT RESOLVED that the City of Lathrup Village approves entering into a contract with the Michigan Department of Transportation (MDOT) for the W. 11 Mile project, and authorizes Dr. Sheryl L. Mitchell, City Administrator and/or Mykale Garrett, Mayor to sign all contract documents relating to this project.

YES:

NO:

ABSENT/ABSTAIN:

Resolution adopted.

Enclosed are two copies of the executed contract forms.

Sincerely,

Sheryl L. Mitchell
City Administrator

**CITY OF LATHRUP VILLAGE
OAKLAND COUNTY, MICHIGAN**

**RESOLUTION AUTHORIZING EXECUTION OF CONSTRUCTION CONTRACT
NO. 19-5234 FOR JOB NO. 203632CON**

At a Regular meeting of the City Council of the City of Lathrup Village,
Oakland County, Michigan, (the "City"), held on the 20th day of May, 2018

PRESENT: _____

ABSENT: _____

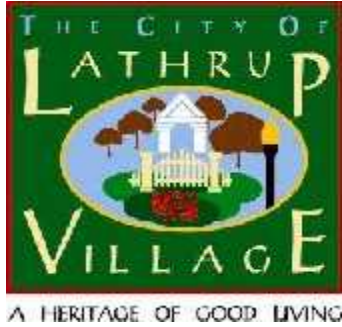
The following preamble and Resolution were offered by
_____ and seconded by _____.

WHEREAS, the City of Lathrup Village is interested in the public welfare, safety
and economic development of the community, and

WHEREAS, the City of Lathrup Village has jurisdiction over certain roads within
the City, specifically W. Eleven Mile Road from the City's east jurisdiction to
Southfield Road, and

WHEREAS, the City of Lathrup Village desires to enter into a contract with the
Michigan Department of Transportation (MDOT) – specifically Contract Number
19-5234 for the completion of Job Number 203632CON, and

NOW THEREFORE, BE IT RESOLVED that the City of Lathrup Village approves
entering into a contract with the Michigan Department of Transportation (MDOT)



COUNCIL COMMUNICATION:

TO: Mayor and City Council Members

FR: Sheryl Mitchell, City Administrator

DA: May 20, 2019

RE: **MOTION TO APPOINT REPRESENTATIVE AND ALTERNATE TO THE SOUTHEASTERN OAKLAND COUNTY WATER AUTHORITY (SOCWA)**

BACKGROUND

Article VII of the articles of Incorporation of the Southeastern Oakland County Water Authority provides that each municipality shall annually appoint a representative and an alternate to the Board of Trustees. This representative shall serve during the next fiscal year following their appointment and/or until their successor is appointed.

The City Council is requested to appoint, by resolution, a representative and alternate representative to represent the City of Lathrup Village on the Board of Trustees for SOCWA, for the fiscal year beginning July 1, 2019.

RECOMMENDATION

I am recommending the following appointments:

Sheryl L. Mitchell Representative

Susan Stec Alternate

SUGGESTED MOTION:

Motion by _____, Seconded by _____

To Appoint Sheryl L. Mitchell Representative and Susan Stec as Alternate to SOCWA and authorize the City Clerk to notify SOCWA of same.

CITY OF LATHRUP VILLAGE, MICHIGAN

RESOLUTION TO APPOINT A REPRESENTATIVE AND ALTERNATE TO THE SOUTHEASTERN OAKLAND COUNTY WATER AUTHORITY (SOCWA)

WHEREAS Article VII of the articles of Incorporation of the Southeastern Oakland County Water Authority provides that each municipality shall annually appoint a representative and an alternate to the Board of Trustees; and

WHEREAS this representative shall serve during the next fiscal year following their appointment and/or until their successor is appointed.

WHEREAS the City Council is requested to appoint, by resolution, a representative and alternate representative to represent the City of Lathrup Village on the Board of Trustees for SOCWA, for the fiscal year beginning July 1, 2019.

WHEREAS the City Administrator has recommended Sheryl L. Mitchell, as Representative and Susan Stec, as Alternate, to represent the City of Lathrup Village on the Board of Trustees for SOCWA.

NOW THEREFORE, BE IT RESOLVED that the Lathrup Village City Council hereby appoints Sheryl L. Mitchell as Representative and Susan Stec as Alternate to SOCWA and authorize the City Clerk to notify SOCWA of same.

Adopted this 20th Day of May, 2019.

Mykale Garrett, Mayor

I, Yvette Talley, City Clerk, for the City of Lathrup Village, Michigan, do hereby certify that the above resolution was adopted at a Regular meeting of the Lathrup Village City Council held on May 20, 2019.

Yvette Talley, Clerk

CITY OF LATHRUP VILLAGE, MICHIGAN

RESOLUTION TO APPOINT A REPRESENTATIVE AND ALTERNATE TO SOCCRA

WHEREAS Article VII of the articles of Incorporation SOCCRA provides that each municipality shall annually appoint a representative and an alternate to the Board of Trustees; and

WHEREAS this representative shall serve during the next fiscal year following their appointment and/or until their successor is appointed.

WHEREAS the City Council is requested to appoint, by resolution, a representative and alternate representative to represent the City of Lathrup Village on the Board of Trustees for SOCCRA, for the fiscal year beginning July 1, 2019.

WHEREAS the City Administrator has recommended Sheryl L. Mitchell, as Representative and Susan Stec, as Alternate, to represent the City of Lathrup Village on the Board of Trustees for SOCCRA.

NOW THEREFORE, BE IT RESOLVED that the Lathrup Village City Council hereby appoints Sheryl L. Mitchell as Representative and Susan Stec as Alternate to SOCCRA and authorize the City Clerk to notify SOCCRA of same.

Adopted this 20th Day of May, 2019.

Mykale Garrett, Mayor

I, Yvette Talley, City Clerk, for the City of Lathrup Village, Michigan, do hereby certify that the above resolution was adopted at a Regular meeting of the Lathrup Village City Council held on May 20, 2019.

Yvette Talley, Clerk